ORDINARY MEETING

AGENDA

MEETING DATE: 7 May 2019
INFORMATION ABOUT PROCEDURES FOR THE ORDINARY MEETING OF COUNCIL

Open Question Time
Open Question Time will be held for a period of 15 minutes commencing at 6.40pm prior to the commencement of a Council meeting scheduled to commence at 7.00pm. Open Question Time is available to Mosman residents and ratepayers. Questions may be in writing. Residents or ratepayers wishing to ask a question will be invited by the Mayor to read out the question. Questions may be on any relevant matter unless it is on the Agenda for this meeting. Council will ensure that questions are responded to.

Ordinary Meeting
The Ordinary Meeting of Council commences in accordance with the Agenda prepared for the Meeting.

Addressing the Council
Prior to the commencement of the Council meeting, residents will be asked if they wish to register to address Council on a General Manager's and Departmental Report listed on the Agenda. Residents addressing a Council meeting are required to provide their name and address when registering and these details will be recorded in the Minutes of the meeting. Residential addresses will only be withheld from the Minutes if the resident objects at the commencement of their address.

Reports that residents do not wish to discuss or that Councillors and staff have not called will generally be dealt with by Council in globo at the commencement of the meeting.

The Mayor shall invite residents who have registered to address Council to come forward as each remaining report listed on the Agenda is dealt with by Council. Residents are to take a seat at the Council table as directed by the Mayor to address the Council, for Councillor discussion and questioning in relation to the report in which they have an interest.

The Mayor reserves the right to limit the number of speakers on a particular item to avoid repetition of issues by different speakers.

Reports on which residents wish to address Council will be dealt with expeditiously as possible from 7.00pm. All reports that residents have registered an interest in will be dealt with first, generally in the order as they appear on the Agenda. All remaining items will be dealt with following resolution of reports which residents have an interest in.

Webcasting
The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded and webcast live on Council's website for the purpose of facilitating community access to meetings by way of reducing physical and geographical barriers that may prevent the public from attending meetings. Webcast archives are stored and available to the public on Council's website for the term of the Council.

Members of the public attending a Council meeting may have their image, voice and personal and health information (including name and address) recorded, publicly broadcast and archived for up to four years. By attending a Council meeting, whether as a proponent or objector addressing the Council or as an observer or other interested party, members of the public consent to this use of their image, voice and personal and health information.

Refreshments Adjournment
At approximately 9.00pm there is usually a recess break for 15 minutes at which time the Mayor will invite those people in the gallery to join the Councillors for refreshments.

Resume Ordinary Meeting
The Ordinary Meeting resumes at the conclusion of the refreshments break.

Audio/Video Recording of Meeting of Council or Committee
Audio/Video Recording of meeting of Council or Committee is prohibited without permission (Clause 273 Local Government (General) Regulation 2005) and Council's Code of Meeting Practice (Part 8 s90).

Emergency Evacuation
In the event of an emergency, please remain seated and await the direction of staff in attendance at the meeting. If the building needs to be evacuated you will be directed to the nearest exit.
MOSMAN MUNICIPAL COUNCIL

COUNCIL CHAMBERS SEATING

Mayor
Cr Carolyn Corrigan

Cr Jacqui Willoughby

Cr Tom Sherlock

Cr Libby Moline

Cr Roy Bendall

Cr David Cook

Cr Simon Menzies
AGENDA - ORDINARY MEETING

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6. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held on 2 April 2019, as typed and circulated, be confirmed.
7. MAYORAL MINUTES
8. REPORTS

CD/6 Shorelink Library Network Committee - Record of 179th Meeting 6 March 2019

Responsible Officer: Manager Library Services

Executive Summary

Record of the 179th meeting of the Shorelink Library Network Committee.

Officer’s Recommendation

The Manager Library Services recommends that the Minutes be received and noted.

Background

The 179th meeting of the Shorelink Library Network Committee was held at Mosman Council on Wednesday 6 March 2019 and the Minutes of the meeting are attached.

Current Position

The Shorelink website has been redesigned as part of a rebranding of the Shorelink Library Network. A demonstration of the new website was provided by the Network Coordinator and some changes were recommended by the councillors in attendance. The new website is scheduled to go live by the end of April 2019.

The Committee received and adopted the Shorelink Library Network Draft Operating and Capital Estimates 2019-2020.


Relationship with MOSPLAN

Council’s ongoing involvement in and contribution to the Shorelink Library Network relates to Strategic Direction 2 - A Culturally Rich and Vibrant Community, Strategic Direction 4 - An Informed and Engaged Community and Strategic Direction 5 - A Business Friendly Community with Sound, Independent Civic Leadership.

Recommended Action

That the minutes be received and noted.

Recommendation endorsed by Director Community Development.

Attachments

1. Minutes - Record of the Shorelink Library Network 179th Meeting 6 March 2019 [CD/6.1]
MINUTES OF THE 179th MEETING OF THE SHORELINK COMMITTEE
Wednesday, 6 March 2019 at 6.30 pm
Mosman Civic Centre, Mosman Square, Spit Junction

PRESENT:
Members:
Lane Cove  Cr Frances Vissel, Jennifer Bice
Mosman  Cr Libby Moline, Linda Horswell
North Sydney  Cr Stephen Barbour, Rebecca Aukim

In attendance:
Coreen Tan (Shorelink), Martin Ellis (North Sydney)

ITEM 1: Apologies:
Nil

ITEM 2: Declarations of Interest:
Nil

ITEM 3: Demonstration of new Shorelink website

Those present approved the draft new website and gave the following feedback:
- Emphasise the tab for Shorelink Digital Library;
- Move Policies and Procedures to the tab for About Us.
- Rename the tab for Get Involved to Events.
- The Committee supported Cr Barbour’s suggestion that the calendar to show all the library events for children available across Shorelink. The Library Managers undertook to explore the feasibility of this proposal and the costs involved.

RESOLVED: 2018/2019: 12

THAT the feedback is noted and followed-up.
THAT Coreen Lo, the Managers and Axxtten from Mosman Council be congratulated on the new look website.
ITEM 4: Minutes of 178th Meeting held on 14 November 2019:

RESOLVED: 2018/2019: 13

THAT the Minutes be adopted

ITEM 5: Matters arising from the Minutes 2 May 2018

Re: Item 8: The AIT contract has been finalised by North Sydney’s General Counsel. It will now be circulated for signatures and each library will receive a copy of the new contract within the next couple of weeks.

RESOLVED: 2018/2019: 14

THAT the information be noted.

ITEM 6: Shorelink Network Report 6/11/18 – 26/2/19

Following the introduction of automatic renewals on 17/10/18, feedback so far has been very positive. It is a proactive step by the libraries and a value-added service which will help reduce fines that borrowers may inadvertently incur.

Shorelink has opened up reservations across the network which essentially means that all reservations will be met with the first available items. Previously this was not possible due to strict limitations set in the loan and reservation parameters but following further discussions and cooperation between the Libraries, this is now possible. This means that reservation waiting times have been reduced.

Work on the logo and website is progressing. We hope to go live by the end of March.

RESOLVED: 2018/2019: 15

THAT the report be received.

ITEM 7: Shorelink Financial Report November 2018

The Shorelink cost report for 25 February 2019 records:

1. Staff expenses: Both annual leave, long service and superannuation indicate a combined over expenditure of $72,000, this is accounted for by the redundancy and leave entitlements of the Shorelink Network Administrator. Shorelink has sufficient funds to cover these costs.

2. Hardware Maintenance: The apparent overspend is due to a phased budget and will correct itself by the end of the financial year.

3. Network priority: This budget is for network emergencies and remains unspent. It will rollover into the next budget.

4. Parking: The amount allocated to this budget has been incorrect and will
be adjusted accordingly in the Shorelink Estimates 2019/20. There will be sufficient surplus to cover the additional expenditure.

5. Accumulated surplus (Reserve): The reserve total is currently at $28,813.

RESOLVED: 2018/2019: 16

THAT the report be received.

ITEM 8: Shorelink Library Network Draft Estimates 2019-20

The 2019-20 Shorelink Draft estimates are presented here in accordance with the Shorelink Deed of Agreement, 18 December 2017.

The Estimates for 2019/20 total $314,616 representing an additional expenditure compared with 2018/19 of $24,037. The main recommended new or adjusted expenditures:

• $18,000 for Collection HQ, an online product which helps libraries select, manage and promote their collections.
• $11,850 for the implementation of a Shorelink Library App.
• Project management $5,000 (staff training, development of new website, marketing)
• Additional $3,500 courier
• Additional $3,200 for parking (no real change here, rather a correction of earlier underestimating).

These are partly offset by savings made, compared with 2018/19 of:
• Office rental: $5,000
• Employee costs $18,000

There is no proposed capital expenditure for the period.

RESOLVED: 2018/2019: 17

THAT the Draft Operating and Capital Shorelink Library Network Estimates for 2019-20 to be adopted.

ITEM 9: Shorelink Policies Manual 2019

The Shorelink Deed of Agreement 2018 commenced 1 July 2018 and the Shorelink Policies Manual 2019 has been revised to reflect the current network. While there have been a number of changes e.g. removal of sections and wording that specifically related to requirements of former members, the following changes are of particular note:

5. Shorelink Hardware and Infrastructure (page 9)

Due to the decommissioning of the Pacnet by Telstra Shorelink reviewed its network structure. The Shorelink libraries are now decentralised and access the internet and the Library Management System in the cloud via a combination of ADSL2+ and NBN services located at each library.

6.1 Segmentation (page 10)
The Shorelink Committee resolved in 2005 that the public and staff applications at all the libraries be segmented to protect each library - this was undertaken by all current members.

**7.1 Shorelink Membership Information** (pages 11 - 12)
This section has been updated to reflect the move to online registrations.

**9.3 Intra Shorelink Loans** (page 16)
The Shorelink libraries have agreed to allow Intra Shorelink loans for DVDs, CDs and Audiobooks.

**10.2 Branch library access** (page 18)
Under the Shorelink Deed of Agreement 2018: If a party chooses to purchase communications infrastructure through a Shorelink contract (library management systems and/or internet connections) that party shall bear 100% of the cost of its communications infrastructure (library management system lines and internet connections), excluding the cost of (centralised) collocated services that support all parties.

**RESOLVED: 2018/2019: 18**

**THAT** the updated Shorelink Policies Manual 2019 be adopted by the Committee.

**ITEM 10: Shorelink Operational Plan 2018-2019 First Half Year Report**

The Shorelink Strategic Plan 2018-2021 was adopted in November 2018. At the Shorelink Committee Meeting in November it was resolved that the Shorelink Managers would report on the results and progress against the targets and key performance indicators in the Plan to the Shorelink Committee. Steady progress has been made on the actions and KPIs and all targets have been met where possible. The major achievements and outstanding issues are outlined below under the following Strategic Directions:

1. **Collaboration**
   **Action:** Review Shorelink Working Groups- November 2019
   Review completed November 2019 and new Working Groups are now operational.
   **Action:** Establish budget and funding options including grants
   Shorelink applied for a Library Development Grant for a Mobile STEAM Makerspace in January 2019. Shorelink’s application was successful and we will receive $50,000 in April 2019 to purchase the items for the Makerspace.
   **Action:** Resolve barriers to implementing Shorelink wide reservations.
   Shorelink-wide reservations were introduced in December 2018 and this change has improved customer service by reducing wait times on reserved items across the Network.

2. **Customer Experience:**
   **Action:** Develop new Shorelink logo November 2018
   The design of a new logo has been a complex task and has taken longer than expected. Designs are currently being finalised and the design is scheduled to be completed in March 2019.

3. **Innovation**
   **Action:** Investigate whether mobile friendly website or App is best mobile solution and if App is chosen scope the market place and request quotations
It was decided to proceed with a mobile App as the best mobile solution. The Solus App by SANZAP Pty. Ltd was selected. Solus has developed an App in collaboration with AIT for other library services which Aurora as their Library Management System. The App is scheduled to be operational on 1 July 2019.

4. Resourcing

Action: Develop annual budget for digital resources
The Shorelink Managers have developed a budget for 2019-2020 which includes funds for eBooks, eAudiobooks, eMagazines and eComics.

Action: Support statewide campaigns
All Shorelink Councils have resolved to support the Renew Our Libraries Campaign

5. Growth

Action: Produce three-year Strategic Plan, Annual Report and Briefing Document

RESOLVED: 2018/2019: 19

THAT The First Half Year Report for the Shorelink Operational Plan 2018-19 be received.

ITEM 11: Correspondence


RESOLVED: 2018/2019: 20

THAT the information be received.

ITEM 12: General business

NIL

ITEM 13: Next meeting:

Wednesday 13 November 2019 – North Sydney Council

The meeting closed at 8.00 pm.
CD/7 Minutes of Community Consultative Committee Meetings

Responsible Officer: Director Community Development

________________________

Executive Summary

Minutes of the meetings of Community Consultative Committees are submitted to Council in accordance with Committee Charters.

Officer’s Recommendation

The Director Community Development recommends that: the Minutes of the Meetings of the Active Transport Working Group held on 27 February 2019; the Access and Mobility Community Consultative Committee held on 19 March 2019; and the Arts and Culture Community Consultative Committee held on 21 March 2019 be received and noted.

Background

Each Community Consultative Committee’s Charter outlines its respective purpose and function. Minutes of Committee meetings are provided to Council for information and, where appropriate, advice and recommendations.

Current Position

The Minutes of the Meetings of the Active Transport Working Group held on 27 February 2019; the Access and Mobility Community Consultative Committee held on 19 March 2019; and the Arts and Culture Community Consultative Committee held on 21 March 2019 are circulated with this report for Council’s information.

Relationship with MOSPLAN

Strategic Direction 1 - A Caring and Inclusive Community
Strategic Direction 4 - An Informed and Engaged Community
Strategic Direction 6 - Well Designed, Liveable and Accessible Places
Strategic Direction 7 - A Healthy and Active Village Lifestyle.

Recommendation endorsed by General Manager.

Attachments

1. Minutes - Active Transport Group Meeting 27 February 2019 [CD/7.1]
2. Minutes - Access & Mobility Community Consultative Committee Meeting 19 March 2019 [CD/7.2]
3. Minutes - Arts & Culture Community Consultative Committee Meeting 21 March 2019 [CD/7.3]
PRESENT:  Tom Sherlock, Warren Yates, John Goddard, Ian Napier
COUNCIL: Polly Makim, Leonie Matthews

1. Spit East Update

Works are on track. Stage 2 begins next week. Suggestion for breakfast/event when completed. PM advised no resources had been allocated to an opening event.

2. Rangers Avenue Roundabout

Cycle path was designed to meet the proposed path on Rangers Avenue. The raised kerb between to two ramps is to delineate pedestrians from cyclists.

3. Bicycle Counters

Being installed on Friday on Parrriwi Road as a trial. Provide update next meeting.

4. Bike Crash Data

Provided by RMS only to end of 2017. Road Safety Officer presented. Confirmed Moruben Road/Awaba Street worst roundabout for cycle related accidents. Press release suggested by Councillor Sherlock regarding cycle statistics. Rebecca explained there is limited funding for Safety Program so would require a specific feature item to promote. New data to be distributed by Road Safety Officer when available.

DCP/LEP

Duty Planner explained the background of the LEP/DEP. LEP is from State Government template. A new LEP is in progress but is not finalised yet. Will be on exhibition to the public before endorsement. DCP lists standard controls in Mosman. May also have a State Government template introduced in the future. Request from Committee for the new controls to be more inclusive of active transport options. Also request for awning to be included with all new commercial properties for shading purposes to footpaths. In the next couple of years will be an opportunity to comment on the new LEP.

5. Senior Project Engineer

6. Road Safety Officer

7. Action

8. OTHER MATTERS AND FORWARD DATES

Next meeting 3 April 2019.
### MINUTES OF ACCESS & MOBILITY COMMUNITY CONSULTATIVE COMMITTEE
### HELD ON 19 MARCH 2019, 09:00am

**PRESENT:**
- **Councillors**
  - Cr Jacqui Willoughby
- **Resident Members**
  - Pip Friedrich
  - Tony Friend
- **Staff Attendance**
  - Diane Lawrence, Director Community Development
  - Nicola Atmore, Manager Community Services
  - Chandra Chandrawansa, Manager Engineering
  - Steven Smith, Manager Environment and Open Space

**APOLOGIES:**
- Mayor Carolyn Corrigan
- Steve Goudie
- Nell Rickard

**MINUTES:**
- Taken by Elizabeth Kemp, Team Leader CD Administration

<table>
<thead>
<tr>
<th>MATTERS DISCUSSED</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. WELCOME</td>
<td></td>
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<tr>
<td>Cr Willoughby welcomed everyone in attendance.</td>
<td></td>
</tr>
<tr>
<td>2. APOLOGIES</td>
<td></td>
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<tr>
<td>3. ADOPTION OF MINUTES OF THE PREVIOUS MEETING</td>
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<tr>
<td>The minutes of the previous meeting were adopted as a true and accurate record.</td>
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<tr>
<td>Moved: Tony Friend</td>
<td></td>
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<tr>
<td>Seconded: Chandra Chandrawansa</td>
<td></td>
</tr>
<tr>
<td>4. DISCLOSURES OF NON-PECUNIARY INTEREST</td>
<td></td>
</tr>
<tr>
<td>There were no disclosures of non-pecuniary interest.</td>
<td></td>
</tr>
<tr>
<td>5. ACCESS AND MOBILITY COMMUNITY CONSULTATIVE COMMITTEE CHARTER</td>
<td></td>
</tr>
<tr>
<td>The Charter was tabled. Committee members discussed the role of the Committee and confirmed they are familiar with the Charter's contents. Councillor Willoughby thanked the committee members for their contribution to the meetings.</td>
<td></td>
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<tr>
<td></td>
<td>MATTERS ARISING FROM PREVIOUS MEETING</td>
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</tr>
<tr>
<td><strong>6.</strong></td>
<td><strong>Accessible Parks List</strong></td>
</tr>
<tr>
<td></td>
<td>The list is now available on the Council website and was tabled, with positive feedback from the Committee.</td>
</tr>
<tr>
<td></td>
<td>Manager Environment and Open Space to liaise with Manager Communications to see if each park can be linked to its location on a map.</td>
</tr>
<tr>
<td></td>
<td>Manager Community Services to confirm traffic to the Accessible Parks list on the Council website.</td>
</tr>
<tr>
<td></td>
<td>Accessible Parks List attached.</td>
</tr>
<tr>
<td></td>
<td>M/Environment and Open Space</td>
</tr>
<tr>
<td></td>
<td>M/Community Services</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>GENERAL BUSINESS</th>
</tr>
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<tr>
<td><strong>7.</strong></td>
<td>My Community Project is a new initiative where individuals are able to put forward their ideas for community projects with a project spend of between $20,000 and $200,000. Nominated projects must be developed by community members and supported by a sponsor that will be responsible for the second-stage applications as well as delivering the projects. The application process includes a final stage of being put to the local community who will vote on all projects. The idea that receives the most votes will receive funding to deliver the project. Committee members were encouraged to consider any projects they felt worthy of nominating for this grants program, particularly those relating to accessibility. It was noted that if Council receives one or more requests to sponsor applications under this program, formal Council approval will be required. The next Council meeting at which such requests could be considered is the meeting scheduled for Tuesday 7 May. To be considered at this meeting any requests for sponsorship would need to be submitted to Council by mid-April at the very latest.</td>
</tr>
<tr>
<td></td>
<td>Tony Friend and Pip Friedrich to meet to discuss projects</td>
</tr>
<tr>
<td></td>
<td>The report on what issues have been addressed in the Mosman Access Strategy Physical Access is a work in progress.</td>
</tr>
</tbody>
</table>

| **8.** | NEXT MEETING |
|  | 16 July, 2019 |

|   | MEETING CLOSED |
|  | The meeting closed at 9.50am. |
Parks Accessibility

The accessibility of Mosman’s Parks are based on both access to and from the park, such as car parking and public transport, and access around the park, such as surfaces, grades and footpaths.

Rating = 1-Excellent, 2-Good, 3-Average, 4-Poor, 5-Replace

<table>
<thead>
<tr>
<th>Park Name</th>
<th>Park Accessibility</th>
<th>Accessible Toilet</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balmoral (North of Raglan)</td>
<td>2</td>
<td>Yes</td>
<td>Good public transport access from buses, designated accessible parking available, wide footpaths, level grades, accessible drinking fountains, accessible picnic tables, no accessible path to beach, stair access to Rocky Point Island.</td>
</tr>
<tr>
<td>Balmoral (South of Raglan)</td>
<td>2</td>
<td>Yes</td>
<td>Good public transport access from buses, designated accessible parking available, wide footpaths, level grades, accessible drinking fountains, accessible picnic tables, hand rails into water at baths, ramp access to beach near baths, playground has rubber softfall and limited accessible play equipment.</td>
</tr>
<tr>
<td>Bay Street Park</td>
<td>3</td>
<td></td>
<td>Closest bus stop 500m away along steep roads, street parking available, limited footpaths, sand softfall in playground, steep stair access to boat ramp and foreshore.</td>
</tr>
<tr>
<td>Caroll’s Lookout</td>
<td>4</td>
<td></td>
<td>Good public transport access from bus, street parking, stair access only.</td>
</tr>
<tr>
<td>Cartref Park</td>
<td>4</td>
<td></td>
<td>Bus stop and shops 200m away, street parking on steep road, stair access to park, limited footpaths.</td>
</tr>
<tr>
<td>Clifton Gardens Reserve</td>
<td>1</td>
<td>Yes</td>
<td>Closest bust stop 500m away along steep road or stairway, designated accessible parking available, wide footpaths, level grades, accessible drinking fountains and picnic tables, the ramped access to beach has one step, good access to pier.</td>
</tr>
<tr>
<td>Countess Park</td>
<td>3</td>
<td></td>
<td>Bus stop located at park, street parking with level access, level footpaths, sand softfall in playground.</td>
</tr>
<tr>
<td>Curraghbeena Park</td>
<td>3</td>
<td></td>
<td>Bus stop and ferry wharf 300m away via staird access, street parking, level footpaths, sand softfall in playground.</td>
</tr>
<tr>
<td>Park Name</td>
<td>Park Accessibility</td>
<td>Accessible Toilet</td>
<td>Comments</td>
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</tr>
<tr>
<td>Drill Hall Common</td>
<td>2</td>
<td>Yes</td>
<td>Bus stop 300m away, designated accessible parking available, wide footpaths, steep grades in some areas, ramp access to netball courts, access to picnic table and bbq over grass</td>
</tr>
<tr>
<td>Ellery Park</td>
<td>3</td>
<td></td>
<td>Bus stop 250m away, designated accessible parking available, wide footpaths, level grades, access to foreshore is via steps, grass and sand surface.</td>
</tr>
<tr>
<td>Hampshire Park</td>
<td>4</td>
<td></td>
<td>Bus stop located at park, wide footpaths, step access to seating</td>
</tr>
<tr>
<td>Harnett Park</td>
<td>4</td>
<td></td>
<td>Ferry and bus stop 300m away, designated accessible parking available close by, some steep grades and stairs.</td>
</tr>
<tr>
<td>Hunter Park</td>
<td>3</td>
<td>Yes</td>
<td>Good public transport access from buses, street parking, wide footpaths, level grades, access to accessible picnic tables over grass.</td>
</tr>
<tr>
<td>Ian Craig Park</td>
<td>3</td>
<td></td>
<td>Bus stop 200m away, street parking, footpaths and pram ramps.</td>
</tr>
<tr>
<td>Joel's Reserve</td>
<td>3</td>
<td></td>
<td>Bus stop 250m away, street parking, stair access to foreshore, steep grades, access to seats and sculpture over grass.</td>
</tr>
<tr>
<td>Lawry Plunkett Reserve</td>
<td>4</td>
<td></td>
<td>Bus stop 400m away, street parking stair access and gravel footpath</td>
</tr>
<tr>
<td>Leahy Park</td>
<td>3</td>
<td></td>
<td>Good public transport access from buses, designated accessible parking available, wide footpaths, level grades, accessible drinking fountains, accessible picnic tables.</td>
</tr>
<tr>
<td>Mosman Park</td>
<td>2</td>
<td></td>
<td>Good public transport access from buses, designated accessible parking available at nearby Council carpark, close to shops, wide footpaths, some steep grades, access to war memorial includes some steps, playground has accessible play equipment on level rubber softfall.</td>
</tr>
<tr>
<td>Memory Park</td>
<td>3</td>
<td></td>
<td>Bus stop and shops 200m away, street parking, wide footpaths, some steep grades, playground includes accessible play equipment on level rubber softfall.</td>
</tr>
<tr>
<td>Parriwi Park</td>
<td>4</td>
<td></td>
<td>Bus stop 250m away, street parking, undulating grades and limited footpaths throughout park.</td>
</tr>
<tr>
<td>Park Name</td>
<td>Park Accessibility</td>
<td>Accessible Toilet</td>
<td>Comments</td>
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<td>------------------------</td>
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<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Plunkett Park</td>
<td>3</td>
<td></td>
<td>Bus stop 500m away, street parking, undulating grades throughout park, limited footpaths, sand softfall in playground</td>
</tr>
<tr>
<td>Quakers Hat Park</td>
<td>3</td>
<td></td>
<td>No public transport nearby, street parking, undulating grades and limited footpaths throughout park.</td>
</tr>
<tr>
<td>Rawson Park</td>
<td>2</td>
<td>Yes</td>
<td>Bus stop 300m away, designated accessible parking available, wide footpaths with level grades, stair access only to pavillion, steep grades and some steps along connecting paths to Georges Hieghts</td>
</tr>
<tr>
<td>Reginald Street Park</td>
<td>4</td>
<td></td>
<td>Bus stop and shops 100m away, level grades throughout park, limited footpaths, sand softfall in playground</td>
</tr>
<tr>
<td>Reid Park</td>
<td>3</td>
<td></td>
<td>Good public transport access via buses and ferries, designated accessible parking available, level grades along foreshore paths with some minro pinch points, no paths within park</td>
</tr>
<tr>
<td>Reservoir Park</td>
<td>2</td>
<td></td>
<td>Good public transport access, level grades, wide footpaths close to shops.</td>
</tr>
<tr>
<td>Rosherville Reserve</td>
<td>3</td>
<td>Yes</td>
<td>No public transport nearby, designated accessible parking available, stair or steep access to beach, level grades throughout park, limited footpaths, sand softfall in playground</td>
</tr>
<tr>
<td>Sirius Cove Reserve</td>
<td>3</td>
<td>Yes</td>
<td>No public transport nearby, designated accessible parking available, stair or ramp access to beach, level grades throughout park, limited footpaths, sand softfall in playground</td>
</tr>
<tr>
<td>Spit East Reserve</td>
<td>2</td>
<td></td>
<td>Good public transport access via buses, designated accessible parking available, level grades and wide footpaths.</td>
</tr>
<tr>
<td>Spit West Reserve</td>
<td>2</td>
<td>Yes</td>
<td>Good public transport access via buses, designated accessible parking available, level grades and wide footpaths, playground includes accessible equipment.</td>
</tr>
</tbody>
</table>
MINUTES OF ARTS & CULTURE
COMMUNITY CONSULTATIVE COMMITTEE
HELD ON 21 MARCH 2019, 05:00pm

PRESENT:  
Councillors  
Chairperson: Cr Libby Moline  
Cr David Cook  

Resident Members  
Ann Cape  
Reg Richardson  

Staff  
John Cheeseman, Manager Cultural Services/Gallery Director  
Katrina Cashman, Assistant Art Gallery Director/Senior Curator  

APOLOGIES:  
Pamela Bell  
Rod Grant  
Christine Liddy  
Susan Woods  
John Yu  

MINUTES:  
Taken by Elizabeth Kemp, Team Leader CD Administration  

<table>
<thead>
<tr>
<th>MATTERS DISCUSSED</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. WELCOME</td>
<td></td>
</tr>
<tr>
<td>Cr Moline opened the meeting by welcoming everyone in attendance.</td>
<td></td>
</tr>
<tr>
<td>2. DISCLOSURE OF PECUNIARY OR NON-PECUNIARY INTERESTS</td>
<td></td>
</tr>
<tr>
<td>There were no disclosures of pecuniary or non-pecuniary interest.</td>
<td></td>
</tr>
<tr>
<td>3. REVIEW OF MINUTES OF THE PREVIOUS MEETING</td>
<td></td>
</tr>
<tr>
<td>Adoption of minutes</td>
<td></td>
</tr>
<tr>
<td>Moved: Cr Cook</td>
<td></td>
</tr>
<tr>
<td>Seconded: Ann Cape</td>
<td></td>
</tr>
<tr>
<td>CARRIED</td>
<td></td>
</tr>
</tbody>
</table>

Matters arising from the previous minutes:
- Council is currently considering the possibility of providing funding for a feasibility study for air conditioning for the Grand Hall in the 2019/20 budget
- Sydney Harbour Federation Trust has agreed to provide a space at North Head (outside of the Mosman LGA) for up to a one-year period to be used as a day residency for
Mosman based artist Jumaadi. The artist will use the space to produce works for his Mosman Art Gallery exhibition 'My Love is in an Island Far Away' to be held in late 2019.

4. **PUBLIC ART – DISCUSSION OF ‘THE BIG BENCH’**
   
   [https://bigbenchcommunityproject.org/en/](https://bigbenchcommunityproject.org/en/)
   
   The Committee discussed the proposal and recommends that Council not pursue this public art project.

5. **OVERVIEW OF UPCOMING EXHIBITIONS AND INITIATIVES**
   - Artists of Mosman: 2088: 30 March – 28 April, 2019. 331 artworks have been submitted.
   - Sydney Festival is interested in working with Mosman Art Gallery again in 2020, including a shadow puppetry performance piece with Jumaadi, and an exhibition in the Armoured Casemate tunnels at Georges Head.
   - Mosman Art Gallery is in talks with the Sydney Biennale and National Parks re potentially using Georges Head for installation work by Aboriginal artists to coincide with the 250 year anniversary of Captain Cook’s voyage.
   - Jumaadi’s exhibition opens early December 2019 – February 2020. Mosman Art Gallery has secured an agreement with the National Gallery of Indonesia to take it on as a touring exhibition in late 2020. The Australian Embassy in Jakarta has written a letter of support for the Gallery’s application for Australian Indonesian Institute grant funding. The Gallery is also in discussions with the Australian War Memorial regarding the purchase of key pieces from the exhibition for the national collection.

   **The Cube:**
   - Cordelia Beresford: *Disappointing Doll* 30 March – 9 June 2019, inspired by a photograph from a Sydney asylum c. 1860 of a young orphaned girl.
   - Ernest Edmonds will potentially have an experimental video art exhibition in the Cube in late 2019.

6. **GENERAL BUSINESS**
   - *Destination Sydney: Reimagined* was a success, with 22,000 people coming through the exhibition. The Committee thanked Katrina Cashman for her contribution to the exhibition.
   - *T5 Sound Project* artist Joyce Hinterding was recently awarded the 2019 Experimental Art Award from the Australia Council for the Arts. The T5 Sound Project was a successful use of the space, and presented as part of the 2019 Sydney Festival.
   - *Alinta*, a bronze sculpture of a dog by artist Helen Alajajian was launched at Clifton Gardens in December 2018. The work was donated by Ingrid Kaiser and has quickly proved to be a popular attraction.
A local residents group has a proposal to build a garden in Reid Park (near Park Avenue) in honour of Margaret Preston, similar to Wendy’s Secret Garden at North Sydney, and incorporating native vegetation as depicted in her paintings. This project is at the initial concept stage and the Manager Cultural Services will keep a watching brief on the project.

The new art storage space should be finalised by mid-May. A large proportion of the collection is currently in paid storage awaiting the completion of the space. Approximately ninety per cent of the collection has now been professionally photographed.

The committee asked that consideration be given for a updated book (or supplementary material) of Mosman Art Prize winners be produced for the 75 year anniversary of the Prize in 2022.

The John Coburn tapestry in the Library is currently being professionally assessed for treatment and maintenance.

The revised Public Art policy, previously reviewed by the committee, will be progressed through Council in 2019.

7. NEXT MEETING

5pm, Thursday 25 July 2019 at Mosman Art Gallery
CD/8 Request for Sponsorship - 'My Community Project' Sponsorship Program - Accessible Amenities, Raglan Street West

Responsible Officer: Director Community Development

Executive Summary

To consider a request for Council to sponsor a funding application under the NSW Government’s 2019 ‘My Community Project’ funding program.

Officer’s Recommendation

It is recommended that:

1. Council agree to sponsor the project proposal submitted by Ms Phillipa Friedrich to the 2019 ‘My Community Project’ grants program for a new, accessible amenities block in Raglan Street Mosman at a cost of $200,000 to be fully funded under the grants program.

2. In the event that detailed project costings indicate a capital cost for the project higher than $200,000, project contingency of up to $50,000 be provided for in the next quarterly review of Council’s adopted budget.

3. Should any further cost overruns be identified the matter be referred to Council for further consideration.

Background

Earlier this year the NSW Government announced the introduction of a new community grants program, known as ‘My Community Project’. The funding program is based on the premise that individual community members share their ideas to help strengthen their local community and submit these ideas for funding. Project proposals can be submitted by anyone aged 16 years or over and must be identify a sponsor who agrees to support and manage the delivery of the project if approved for funding. There are a range of organisations that can sponsor these proposals, including councils, charitable organisations, incorporated associations and educational institutions. All project proposals received in any NSW State electorate are subsequently opened up to public voting for the preferred project or projects in that electorate.

The first round of the ‘My Community Project’ funding program opened for applications on 2 April 2019, with applications due to close on 15 May 2019. Funding of $20,000 to $200,000 is available for successful projects. All projects submitted must align with one of more of the following program categories: Accessible communities, Cultural communities, Healthy communities, Liveable communities, Revitalising communities and Safe communities.

At the time of writing this report Council has only received one formal request to sponsor a project proposal and accompanying funding application under the 2019 ‘My Community Project’ grants program.

Current Position

Ms Phillipa Friedrich of Mosman has requested that Council sponsor her project proposal to deliver a new, accessible amenities block in Raglan Street adjoining the Raglan Street West Car Park. Ms Friedrich is a member of Council’s Access and Mobility Community Consultative Committee and has developed her proposal in consultation with other community representatives from that
Committee. The lack of disabled access to public toilets in Mosman Junction has been raised a number of times in this Committee and by other community members over several years, however Council has not yet been able to allocate the funding necessary to undertake the upgrade works.

The project proposal put forward by Ms Friedrich is to remove the dated and inaccessible amenities block in Raglan Street and to replace it with a new modular amenities block with both standard and fully accessible facilities. A cost estimate has been sought for this type of facility, including demolition of the existing amenities, and it is expected that total project cost would be approximately $200,000 for a facility with two male, two female and one fully accessible toilet built on the same site as the existing amenities. As with many projects of this nature that are still subject to detailed costing, it would also be appropriate to allocate a project contingency of 20%-25%.

For Council to accept the role of sponsor for this proposal under the ‘My Community Project’ program, it would need to a) acknowledge that the project is a worthy one, particularly having regard to Council’s seven strategic directions as identified in MOSPLAN 2018-2028; b) accept that there will need to be some Council time and resources allocated to the final stage of the relevant funding application, as well as to the delivery of the project should the funding proposal be successful and c) be confident that the project can be delivered within the funds available under the program (in this case it is proposed that the funding proposal will be for $200,000) and also be willing to underwrite a project contingency of up to 25% (or $50,000) if detailed costings place the project above the $200,000 funding limit.

In regard to the above, it is noted that accessible amenities at Mosman Junction have been identified on a number of occasions as a community priority and would also support MOSPLAN Strategic Direction 1 – A Caring and Inclusive Community and Strategic Direction 6 – Well Designed, Liveable and Accessible Places. The project has the potential to be fully funded under the ‘My Community Project’ program, however if additional funds were required to bring the project to fruition, it would be reasonable for Council to consider assisting with contingency funding of up to $50,000, being a manageable sum that could be allocated with some reprioritisation of capital works and a value-for-money outlay if a new, accessible amenities block in Raglan Street is the ultimate outcome.

A stage 1 application has already been made by Ms Friedrich to the ‘My Community Project’ program tentatively identifying Mosman Council as a project sponsor. If Council is agreeable to the sponsorship arrangement it will be necessary for staff to complete Stage 2 of the application prior to the cut-off date of 15 May and, although a tight timeframe, this is considered achievable.

All projects submitted by 15 May and which pass the relevant eligibility and viability reviews by the NSW Government will be subject to a public voting process open to anyone aged 16 years or over and with a valid Medicare card in the relevant electorate (in Mosman’s case the State electorate of North Shore). Funds allocated under the program in or around September 2019 will be subject to the results of that public voting process. Funded projects will be due for delivery within 12 months of the relevant funding agreements being entered into.

At this stage staff have not been advised exactly what the total quantum of funds allocated to the North Shore electorate will be, nor have they been approached by any other individuals for sponsorship. It is estimated that funding of approximately $260,000 will be made available to each of the 93 State electorates in NSW, with a total of $24.4 million on offer across the State. Council has assisted in promoting the program to local community members through materials provided at Barry O’Keefe Library, Mosman Art Gallery and Mosman Square Seniors Centre.
Financial Implications

Current costings by staff for this project proposal, including necessary demolition works, are estimated at $200,000 and the project funding proposal is for this amount. Following detailed costings, if the project can be delivered for $200,000 the only cost to Council will be staff time in managing delivery of the project (as well as a minor allocation of time finalising the funding application). As it is acknowledged that detailed costings and design can at times identify the need for additional outlays, it would be reasonable to anticipate a contingency of up to 25% or $50,000, which could be considered, if required, in the quarterly review of Council’s capital works expenditure. If the cost were to be any more than this it would be appropriate for the matter to be further reported to Council to revisit its commitment to the project.

Relationship with MOSPLAN

Strategic Direction 1 - A Caring and Inclusive Community
Strategic Direction 6 - Well Designed, Liveable and Accessible Places.

Recommended Action

It is recommended that Council agree to sponsor the project proposal submitted by Ms Phillipa Friedrich to the 2019 ‘My Community Project’ grants program for a new, accessible amenities block in Raglan Street Mosman at a cost of $200,000 to be fully funded under the grants program.

In the event that detailed project costings indicate a capital cost for the project higher than $200,000, project contingency of up to $50,000 be provided for in the next quarterly review of Council’s adopted budget. Should any further cost overruns be identified the matter will be referred to Council for further consideration.

Recommendation endorsed by the General Manager.

Attachments

Nil
Executive Summary


Officer's Recommendation

The Director Community Development recommends that the report be noted.

Background

At the end of each quarter a report is provided on progress against the Delivery Program and Operational Plan adopted as part of Council's current Community Strategic Plan, MOSPLAN 2018-2028.

Current Position

The attached report is for the period January – March 2019. A report on the October - December 2018 period was previously provided to Council in February 2019.

Third quarter progress against all Projects in the Operational Plan for 2018/2019 has been reported on with traffic-light indicators, percentage completion and supporting commentary.

Results are also included for each of the performance indicators that can be effectively reported on quarterly; these will complemented by further indicators and yearly results in the Annual Report produced at the end of the current financial year. Draft targets for each indicator were recently exhibited as part of the revised MOSPLAN 2018-2021 Delivery Program that will be referred to Council for adoption in June 2019.

Also included are the quarterly financial results, organised according to Council's seven Strategic Directions. This information can be cross-referenced against the Financial Statement to 30 March 2019, included as a separate report on this evening’s Council Agenda.

Recommendation endorsed by General Manager.

Attachments

1. MOSPLAN Q 3 Quarterly Report Table - Jan- Mar 2019 [CD/9.1]
MOSPLAN Delivery Program and Operational Plan
Quarterly Report
January-March 2019
## Project Legend

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not commenced</td>
<td></td>
</tr>
<tr>
<td>Deferred (commencement date postponed)</td>
<td></td>
</tr>
<tr>
<td>On track - 0 milestones late</td>
<td></td>
</tr>
<tr>
<td>On track with minor issues - 1 or more milestones missed, but project still considered on track</td>
<td></td>
</tr>
<tr>
<td>Off track - 1 or more milestones missed and/or project not expected to meet completion date</td>
<td></td>
</tr>
<tr>
<td>Complete</td>
<td></td>
</tr>
</tbody>
</table>

## A Caring and Inclusive Community

### Performance Indicators

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Caring and Inclusive Community</td>
<td>100%</td>
<td>94%</td>
<td>75%</td>
<td>The lower result reflects only one milestone missed across a total of four milestones for the quarter (Refer individual projects for milestone/s missed)</td>
</tr>
<tr>
<td>Movement in waiting list - Mosman Before and After School Care Service</td>
<td>-10 places</td>
<td>-28 places</td>
<td>0</td>
<td>No waiting list is currently operational for the OOSH service.</td>
</tr>
<tr>
<td>No. of Community Transport trips per annum</td>
<td>1,351 trips</td>
<td>1,202 trips</td>
<td>1,147 trips</td>
<td>A slightly smaller number of trips were made over the summer months.</td>
</tr>
<tr>
<td>Indicator</td>
<td>Q1 Result</td>
<td>Q2 Result</td>
<td>Q3 Result</td>
<td>Comments</td>
</tr>
<tr>
<td>-----------</td>
<td>-----------</td>
<td>-----------</td>
<td>-----------</td>
<td>----------</td>
</tr>
<tr>
<td>No. of hours social support provided per annum</td>
<td>1,283 hours</td>
<td>1,251 hours</td>
<td>1,355 hours</td>
<td>The Community Care team has continued to deal with a large number of enquiries and provide significant support to the community.</td>
</tr>
<tr>
<td>No. of meals delivered by Meals on Wheels per annum</td>
<td>3,656 meals</td>
<td>3,155 meals</td>
<td>3,328 meals</td>
<td>Meal deliveries have remained relatively constant and slightly up on the previous quarter.</td>
</tr>
<tr>
<td>No. of meals served in the Community Restaurant per annum</td>
<td>914 meals</td>
<td>596 meals</td>
<td>832 meals</td>
<td>Meals in the Community Restaurant are tracking up following disruptions due to renovations in the previous quarter.</td>
</tr>
<tr>
<td>No. of volunteers in Council services</td>
<td>374 volunteers</td>
<td>390 volunteers</td>
<td>410 volunteers</td>
<td>A strong volunteer base is being maintained.</td>
</tr>
<tr>
<td>No. of young people attending programs at Council's Youth Centre</td>
<td>2,765 visits</td>
<td>2,842 visits</td>
<td>2,904 visits</td>
<td>The Youth Centre is continuing to provide relevant and successful programming for young people.</td>
</tr>
<tr>
<td>Utilisation rate - Mosman Before and After School Care</td>
<td>77.94%</td>
<td>77.86%</td>
<td>69%</td>
<td>Utilisation has reduced in Q3 possibly in part as a result of the opening of the alternative service at Shadforth Street. However Before school care utilisation is particularly low and this cannot be explained by the additional service as it is not offering before school care at the moment.</td>
</tr>
<tr>
<td>Utilisation rate - Mosman Occasional Care Centre</td>
<td>71%</td>
<td>79%</td>
<td>70%</td>
<td>Attendance is steady.</td>
</tr>
<tr>
<td>Utilisation rate - Mosman Square Senior Citizens Centre</td>
<td>7,008 visits</td>
<td>5,941 visits</td>
<td>6,848 visits</td>
<td>Attendances at the Centre are tracking up following disruptions due to renovations in the previous quarter.</td>
</tr>
<tr>
<td>Utilisation rate - Mosman Vacation Care</td>
<td>98.62%</td>
<td>98.97%</td>
<td>98.98%</td>
<td>This reflects attendance over the summer break.</td>
</tr>
</tbody>
</table>
## PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>'Engage to Empower' Girls Inclusion Project</td>
<td>85%</td>
<td>Girls Only Events II and III have been successfully completed including a workshop delivered in partnership with Mosman Girl Guides. Positive feedback was received from young people and Guide Leaders about this workshop. Young women have been encouraged to take on leadership roles in the presentation of workshop sessions and Parent Seminars and this has been noted as a highlight of these events.</td>
<td></td>
</tr>
<tr>
<td>Mosman Before and After School Care Service Review</td>
<td>100%</td>
<td>The review has been completed and submitted to Council.</td>
<td></td>
</tr>
<tr>
<td>Pedestrian Safety for Children</td>
<td>40%</td>
<td>Meetings have been conducted with the Principals of three schools that form part of this year’s campaign. The schools are; Middle Harbour Public School, Queenwood Junior School and Blessed Sacrament. The road safety program for Middle Harbour Public School including education resources and enforcement activities (by both Council Rangers and the Police) was launched in February 2019. Education resources have been developed for Blessed Sacrament and will be distributed in May 2019 (Term 2) with enforcement happening at the same time. Queenwood Junior School education resources are currently being developed and the school has requested Council to distribute their resources during Term 3.</td>
<td></td>
</tr>
<tr>
<td>Balmoral Park Child Care Centre</td>
<td>25%</td>
<td>The development application has been submitted and is currently being assessed by an external town planner.</td>
<td></td>
</tr>
</tbody>
</table>

(1 milestone missed due to issues with the development application)
<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Young Entrepreneurs Hub</td>
<td>75%</td>
<td>The first term of workshops with contractors Generation Entrepreneur is now complete, and program evaluation submitted. The program was attended by five participants aged 18-25, with two of these attending continuously throughout the program. Construction of operable wall is complete, with additional installation of co-working bench and tables scheduled 12/4/19.</td>
<td></td>
</tr>
<tr>
<td>Expanded Community Transport Options</td>
<td>100%</td>
<td>The service is fully operational, although with little patronage.</td>
<td></td>
</tr>
</tbody>
</table>
### BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Revised Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aged and Disability Services</td>
<td>772,009</td>
<td>580,397</td>
<td>590,389</td>
<td>9,992</td>
</tr>
<tr>
<td>Children's Services</td>
<td>1,083,236</td>
<td>950,079</td>
<td>812,133</td>
<td>(137,946)</td>
</tr>
<tr>
<td>Youth Services</td>
<td>25,500</td>
<td>8,060</td>
<td>19,519</td>
<td>11,459</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,880,745</strong></td>
<td><strong>1,538,536</strong></td>
<td><strong>1,422,041</strong></td>
<td><strong>(116,495)</strong></td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aged and Disability Services</td>
<td>1,241,781</td>
<td>873,736</td>
<td>912,329</td>
<td>38,593</td>
</tr>
<tr>
<td>Children's Services</td>
<td>1,047,781</td>
<td>804,952</td>
<td>773,699</td>
<td>(31,254)</td>
</tr>
<tr>
<td>Community Services</td>
<td>409,200</td>
<td>287,489</td>
<td>370,830</td>
<td>83,341</td>
</tr>
<tr>
<td>Youth Services</td>
<td>406,740</td>
<td>249,031</td>
<td>309,920</td>
<td>60,890</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,105,502</strong></td>
<td><strong>2,215,208</strong></td>
<td><strong>2,366,778</strong></td>
<td><strong>151,570</strong></td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>(1,224,757)</td>
<td>(676,672)</td>
<td>(944,737)</td>
<td>(268,065)</td>
</tr>
</tbody>
</table>
## PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Culturally Rich and Vibrant Community</td>
<td>100%</td>
<td>83%</td>
<td>67%</td>
<td>The lower result reflects only one milestone missed across a total of three milestones for the quarter (Refer individual projects for milestone/s missed)</td>
</tr>
<tr>
<td>% Library users satisfied with Library services and resources</td>
<td>95.75%</td>
<td>95.75%</td>
<td>N/A</td>
<td>Survey conducted annually in July.</td>
</tr>
<tr>
<td>No. Library visits per capita per annum</td>
<td>2.28</td>
<td>2.51</td>
<td>2.25</td>
<td>Per capita visits are relatively stable and consistent with the first quarter of the year.</td>
</tr>
<tr>
<td>No. Loans per capita per annum</td>
<td>2.29</td>
<td>2.39</td>
<td>2.61</td>
<td>Loans per capita have been trending slightly upwards in the year to date.</td>
</tr>
<tr>
<td>No. of attendees at community events per annum</td>
<td>6,000</td>
<td>7,360</td>
<td>120</td>
<td>Mosman Council’s events team managed one community event during Q3: International Women’s Day breakfast with Professor Dame Marie Bashir, approximate attendance 120.</td>
</tr>
<tr>
<td>No. of community events per annum</td>
<td>2</td>
<td>5</td>
<td>1</td>
<td>Mosman Council’s events team managed one community event during Q3: International Women’s Day breakfast with Professor Dame Marie Bashir, approximate attendance 120.</td>
</tr>
<tr>
<td>Indicator</td>
<td>Q1 Result</td>
<td>Q2 Result</td>
<td>Q3 Result</td>
<td>Comments</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------</td>
<td>-----------</td>
<td>-----------</td>
<td>-----------</td>
<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>No. of events, projects and activities undertaken with Mosman’s Friendship Communities per annum</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>No activities occurred between Jan-Mar 2019</td>
</tr>
<tr>
<td>No. of exhibitions, educational activities and special events held per annum at Mosman Art Gallery</td>
<td>37</td>
<td>35</td>
<td>32</td>
<td>Includes exhibitions, special education events, artist talks and workshops</td>
</tr>
<tr>
<td>No. of Gallery Friends and Volunteers</td>
<td>512</td>
<td>512</td>
<td>446</td>
<td>Friend renewal occurs on an annual basis with memberships due in January/February each year</td>
</tr>
<tr>
<td>No. of Library programs delivered for adults</td>
<td>18</td>
<td>17</td>
<td>24</td>
<td>710 attendees participated in these programs</td>
</tr>
<tr>
<td>No. of Library programs delivered for children and young people</td>
<td>61</td>
<td>83</td>
<td>51</td>
<td>3761 attendees participated in these programs</td>
</tr>
<tr>
<td>No. of members of the Creative Circle philanthropy program</td>
<td>31</td>
<td>31</td>
<td>34</td>
<td>Membership of Creative Circle donors program stands at 34, slightly up on the previous two quarters.</td>
</tr>
<tr>
<td>Total visitation per annum - Mosman Art Gallery</td>
<td>23,750</td>
<td>22,550</td>
<td>21,850</td>
<td>This represents all visitation to Mosman Art Gallery and community Centre for Jan-March 2019</td>
</tr>
<tr>
<td>Utilisation rate - Community Centre, Mosman Art Gallery</td>
<td>85%</td>
<td>85%</td>
<td>85%</td>
<td>Based on average daily usage of available spaces</td>
</tr>
</tbody>
</table>

**PROJECTS**

<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nightlife in Mosman</td>
<td>75%</td>
<td>The EasterFeast Night Market was held on 28 March 2019 and was attended by approximately 2,200 people. Mosman Art Gallery has extended opening hours on Wednesday evenings until 8pm.</td>
<td><img src="image" alt="Green" /></td>
</tr>
<tr>
<td>Project</td>
<td>Progress</td>
<td>Comments</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Instagram Photo Competition</td>
<td>75%</td>
<td>The Instagram photo competition continues with approximately 20-40 entries per month.</td>
<td></td>
</tr>
<tr>
<td>Mosman Art Collection - Art Storage Facility</td>
<td>75%</td>
<td>Fit-out of the new storage facility is now substantially complete, with final compactus due to be installed in mid-late May 2019.</td>
<td></td>
</tr>
<tr>
<td>Mosman Art Collection Security Upgrade</td>
<td>50%</td>
<td>SmartTrak RFID System has been identified as the preferred tracking system and an order has been placed for this system. Approximate 90% of the collection has now been professionally photographed.</td>
<td></td>
</tr>
<tr>
<td>eLibrary Project</td>
<td>75%</td>
<td>9 Robotics and Coding Workshops were held as part of the January School Holiday Program for Children and Teens with 96 attendees. The Shorelink App is in the testing phase and is now scheduled to be live in May 2019. The Hand Held devices have been ordered and the software interface is in development with Solus and AIT. eKiosk has been ordered and delivery is scheduled for the end of April 2019 (originally planned for end March). It will be located in the Mosman Room and will be used to feature the Local Studies Collection and exhibitions. (1 milestone missed due to minor delays with eKiosk procurement. All other elements of the project are either well on track or progressing ahead of schedule)</td>
<td></td>
</tr>
</tbody>
</table>
## BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Revised Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art Gallery and Community Centre</td>
<td>243,000</td>
<td>148,547</td>
<td>182,178</td>
<td>33,631</td>
</tr>
<tr>
<td>Arts Programming and Exhibitions</td>
<td>250,093</td>
<td>225,084</td>
<td>193,166</td>
<td>(31,919)</td>
</tr>
<tr>
<td>Community Events</td>
<td>49,796</td>
<td>55,291</td>
<td>16,793</td>
<td>(38,498)</td>
</tr>
<tr>
<td>Library</td>
<td>145,045</td>
<td>123,842</td>
<td>122,906</td>
<td>(936)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>687,934</td>
<td>552,765</td>
<td>515,043</td>
<td>(37,722)</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art Gallery and Community Centre</td>
<td>370,210</td>
<td>176,607</td>
<td>276,044</td>
<td>99,437</td>
</tr>
<tr>
<td>Arts Programming and Exhibitions</td>
<td>1,163,223</td>
<td>945,655</td>
<td>864,133</td>
<td>(81,521)</td>
</tr>
<tr>
<td>Community Events</td>
<td>269,465</td>
<td>177,827</td>
<td>206,624</td>
<td>28,797</td>
</tr>
<tr>
<td>Heritage Management</td>
<td>95,000</td>
<td>17,450</td>
<td>71,226</td>
<td>53,776</td>
</tr>
<tr>
<td>Library</td>
<td>2,496,909</td>
<td>1,778,260</td>
<td>1,856,469</td>
<td>78,209</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,394,807</td>
<td>3,095,798</td>
<td>3,274,496</td>
<td>178,698</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>(3,706,873)</td>
<td>(2,543,033)</td>
<td>(2,759,453)</td>
<td>(216,420)</td>
</tr>
</tbody>
</table>
### An Attractive and Sustainable Environment

#### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Attractive and Sustainable Environment</td>
<td>67%</td>
<td>83%</td>
<td>75%</td>
<td>The lower result reflects only one milestone missed across a total of four milestones for the quarter (Refer individual projects for milestone/s missed)</td>
</tr>
</tbody>
</table>

#### PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>SQID Upgrade Program</td>
<td>100%</td>
<td>All identified SQID improvement works for the financial year 2018/19 have been completed.</td>
<td><img src="#" alt="Green" /></td>
</tr>
<tr>
<td>Balmoral Jetty Upgrade</td>
<td>40%</td>
<td>Condition assessment of the jetty and baths completed and load assessment of the existing structure is in progress. The outcome of the load assessment of the existing structure will form the base for the details designs. (1 milestone missed but project still considered on track)</td>
<td><img src="#" alt="Yellow" /></td>
</tr>
<tr>
<td>Marine Works Program</td>
<td>85%</td>
<td>The Balmoral Baths handrail was completed in February 2019.</td>
<td><img src="#" alt="Green" /></td>
</tr>
<tr>
<td>Project</td>
<td>Progress</td>
<td>Comments</td>
<td>Status</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------</td>
<td>--------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Stormwater Works Program</td>
<td>85%</td>
<td>All works have been completed including an additional project on Elfrida Street to encase the pipe. CCTV inspections are still be completed and adjusted for the remaining budget.</td>
<td></td>
</tr>
<tr>
<td>Waste and Recycling Program</td>
<td>85%</td>
<td>Clifton Gardens: Pop up waste avoidance activities and stalls, E-waste nd mattress recycling program, Clean-up Australia Day an Bye Bye Plastic program complete. MUD's waste education program near completion nd community education ongoing.</td>
<td></td>
</tr>
</tbody>
</table>

**BUDGET**

<table>
<thead>
<tr>
<th></th>
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<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Environmental Sustainability</td>
<td>103,800</td>
<td>143,306</td>
<td>77,820</td>
<td>(65,486)</td>
</tr>
<tr>
<td>Waste and Cleaning</td>
<td>6,795,300</td>
<td>6,745,297</td>
<td>6,771,695</td>
<td>26,398</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,899,100</td>
<td>6,888,603</td>
<td>6,849,515</td>
<td>(39,088)</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Environmental Sustainability</td>
<td>438,600</td>
<td>288,303</td>
<td>324,743</td>
<td>36,440</td>
</tr>
<tr>
<td>Stormwater</td>
<td>603,478</td>
<td>383,551</td>
<td>452,540</td>
<td>68,989</td>
</tr>
<tr>
<td>Waste and Cleaning</td>
<td>5,637,689</td>
<td>3,961,391</td>
<td>4,226,613</td>
<td>265,222</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,679,767</td>
<td>4,633,245</td>
<td>5,003,896</td>
<td>370,651</td>
</tr>
<tr>
<td>Operating Surplus/(Deficit)</td>
<td>219,332</td>
<td>2,255,358</td>
<td>1,845,619</td>
<td>(409,739)</td>
</tr>
</tbody>
</table>
### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Informed and Engaged Community</td>
<td>100%</td>
<td>25%</td>
<td>60%</td>
<td>This result again reflects the small total number of milestones for the quarter, with 2 of the 5 milestones missed and both attributable to one project. (Refer individual projects for milestone/s missed)</td>
</tr>
<tr>
<td>% of Council meetings webcast</td>
<td>67%</td>
<td>100%</td>
<td>100%</td>
<td>Only two Council meetings held in Q3 - February and March 2019</td>
</tr>
<tr>
<td>No. of people accessing Council meeting webcasts</td>
<td>288 live views 412 archive views</td>
<td>65 live views 114 archive views</td>
<td>75 live views 129 archived views</td>
<td>Only two Council meetings held in Q3 - February and March 2019</td>
</tr>
<tr>
<td>No. Website visits and page views per annum</td>
<td>93,935</td>
<td>95,796</td>
<td>103,877</td>
<td>There were 103,877 web sessions/visits, and 191,001 page views recorded for the Mosman Council and Library website domain during Q3. This brings YTD web sessions/visits to 293,608 and page views to 542,742</td>
</tr>
<tr>
<td>Total no. of downloads - MyMosman app</td>
<td>345</td>
<td>331</td>
<td>470</td>
<td>There were 470 downloads of the MyMosman app during Q3, bringing total downloads to 5,664.</td>
</tr>
<tr>
<td>Total no. of downloads - Park Mosman app</td>
<td>148</td>
<td>204</td>
<td>169</td>
<td>There were 169 new downloads of the Park Mosman app during Q3, with total downloads of 3,929.</td>
</tr>
</tbody>
</table>
## PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Application Upgrades</td>
<td>75%</td>
<td>All project milestones are currently on track.</td>
<td>✔️</td>
</tr>
<tr>
<td>Free Public Wifi</td>
<td>85%</td>
<td>Installation and Testing complete. Finalising marketing and communications.</td>
<td>✔️</td>
</tr>
<tr>
<td>Open Data and Digitisation Project</td>
<td>5%</td>
<td>No progress with this Project in Q3. Will commence assessment of implementation of a Community portal to facilitate online access during Q4. (2 milestones missed due to short term resourcing issues but project still considered on track)</td>
<td>🟠</td>
</tr>
<tr>
<td>Expanded Community Engagement Technology Platforms</td>
<td>75%</td>
<td>Further training of EngagementHQ has been conducted within the business to improve use of this platform for community engagement. This includes a group session in September, a one-on-one session with Matt W (Special Projects) in November, and a high level overview given to Traffic to assist them in facilitating a consultation in Feb/March.</td>
<td>✔️</td>
</tr>
</tbody>
</table>
## BUDGET

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<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication and Engagement</td>
<td>262,000</td>
<td>262,000</td>
<td>262,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>262,000</td>
<td>262,000</td>
<td>262,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication and Engagement</td>
<td>978,300</td>
<td>677,701</td>
<td>719,185</td>
<td>41,484</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>978,300</td>
<td>677,701</td>
<td>719,185</td>
<td>41,484</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>(716,300)</td>
<td>(415,701)</td>
<td>(457,185)</td>
<td>(41,484)</td>
</tr>
</tbody>
</table>
## A Business-Friendly Community with Sound, Independent Civic Leadership

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Business-Friendly Community with Sound, Independent Civic Leadership</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>Another good result for the quarter.</td>
</tr>
<tr>
<td>% Project Milestones achieved overall</td>
<td>97%</td>
<td>85%</td>
<td>78%</td>
<td>The overall achievement rate for the quarter also reflects the lower number of milestones across the seven Strategic Directions. The significant majority of projects are either completed or still on track for on-time completion. Overall achievement rate across the three quarters to date is 87%.</td>
</tr>
<tr>
<td>% statutory obligations not met</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>No items of non-compliance identified.</td>
</tr>
<tr>
<td>No. of complaints received</td>
<td>11</td>
<td>8</td>
<td>19</td>
<td>Some complaints reported in Q3 were received during Q2 and were not reported at that time.</td>
</tr>
<tr>
<td>No. of complaints regarding non-adherence to Council's Customer Service Charter</td>
<td>6</td>
<td>1</td>
<td>5</td>
<td>There were three instances in Q3 where non-adherence to Council's Customer Service Charter was proven and these were addressed in the respective responses to the complainants.</td>
</tr>
<tr>
<td>No. of complaints resolved</td>
<td>10</td>
<td>7</td>
<td>16</td>
<td>Some complaints resolved and reported in Q3 were received during Q2 and were not reported at that time.</td>
</tr>
</tbody>
</table>
### PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
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<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Centre Refurbishment</td>
<td>100%</td>
<td>All works compete on time and on budget by 31 December 2018.</td>
<td></td>
</tr>
<tr>
<td>Digital Strategy</td>
<td>95%</td>
<td>The Digital Strategy was adopted by the Executive Team, with a new Roadmap developed for IT to plan and implement future projects. A Strategic Technology and Innovation report is being prepared for Councillors.</td>
<td></td>
</tr>
<tr>
<td>Customer Experience Improvement Project</td>
<td>100%</td>
<td>Project was completed January 2019.</td>
<td></td>
</tr>
<tr>
<td>Signage Digitisation Project</td>
<td>20%</td>
<td>Negotiations with developer concluded. Confidential report submitted to Council on 2 April 2019 providing update and recommendation. Council resolved to grant owner's consent to the lodgement of a development application by the developer and to exhibit the proposal for a replacement Voluntary Planning Agreement.</td>
<td></td>
</tr>
<tr>
<td>VPermits</td>
<td>80%</td>
<td>Rollout of the new Residential Parking Permits &amp; Visitor Permits has been completed. In relation to Foreshore Parking Permits, staff are currently testing the website and finalising a communications plan, with soft launch scheduled for 1 June 2019. A Help Guide video and the final website content will be presented to Councillors in May.</td>
<td></td>
</tr>
<tr>
<td>Information Technology Upgrade Program</td>
<td>60%</td>
<td>Projects as planned systematically being completed.</td>
<td></td>
</tr>
</tbody>
</table>
## BUDGET

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</thead>
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<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets and Services Management</td>
<td>3,300</td>
<td>3,177</td>
<td>2,475</td>
<td>(702)</td>
</tr>
<tr>
<td>Compliance</td>
<td>653,900</td>
<td>367,249</td>
<td>490,242</td>
<td>122,993</td>
</tr>
<tr>
<td>Finance</td>
<td>21,580,038</td>
<td>21,008,628</td>
<td>21,176,595</td>
<td>167,968</td>
</tr>
<tr>
<td>Governance Support &amp; Risk</td>
<td>0</td>
<td>3,085</td>
<td>0</td>
<td>(3,085)</td>
</tr>
<tr>
<td>Human Resources</td>
<td>180,000</td>
<td>179,939</td>
<td>180,000</td>
<td>61</td>
</tr>
<tr>
<td>Information Technology</td>
<td>0</td>
<td>114</td>
<td>0</td>
<td>(114)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>22,417,238</td>
<td>21,562,192</td>
<td>21,849,312</td>
<td>287,121</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets and Services Management</td>
<td>296,600</td>
<td>280,294</td>
<td>218,003</td>
<td>(62,291)</td>
</tr>
<tr>
<td>Compliance</td>
<td>1,492,000</td>
<td>1,030,701</td>
<td>1,090,818</td>
<td>60,117</td>
</tr>
<tr>
<td>Customer Service</td>
<td>497,500</td>
<td>359,734</td>
<td>357,649</td>
<td>(2,085)</td>
</tr>
<tr>
<td>Finance</td>
<td>1,858,551</td>
<td>1,217,238</td>
<td>1,466,279</td>
<td>249,041</td>
</tr>
<tr>
<td>Governance Support &amp; Risk</td>
<td>2,141,770</td>
<td>1,526,027</td>
<td>1,767,101</td>
<td>241,074</td>
</tr>
<tr>
<td>Human Resources</td>
<td>974,669</td>
<td>597,643</td>
<td>724,631</td>
<td>126,987</td>
</tr>
<tr>
<td>Information Technology</td>
<td>2,489,100</td>
<td>1,764,501</td>
<td>1,843,273</td>
<td>78,772</td>
</tr>
<tr>
<td>Leadership Group</td>
<td>1,918,394</td>
<td>1,249,341</td>
<td>1,415,683</td>
<td>166,342</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>11,668,584</td>
<td>8,025,479</td>
<td>8,883,436</td>
<td>857,957</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>10,748,654</td>
<td>13,536,713</td>
<td>12,965,877</td>
<td>(570,836)</td>
</tr>
</tbody>
</table>
## Well Designed, Liveable and Accessible Places

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Well designed, liveable and accessible places</td>
<td>100%</td>
<td>83%</td>
<td>67%</td>
<td>The lower result reflects only one milestone missed across a total of three milestones for the quarter. One project has also been deferred, with ongoing consideration of future action being given by Council. (Refer individual projects for milestone/s missed)</td>
</tr>
<tr>
<td>Utilisation rates – Council car parks (those with parking technology present)</td>
<td>85%</td>
<td>83%</td>
<td>82%</td>
<td>Utilisation rates have remained fairly steady across the first three quarters of the year.</td>
</tr>
<tr>
<td>% overstays in Council car parks (those with parking technology present)</td>
<td>10%</td>
<td>9%</td>
<td>7%</td>
<td>Percentage overstays have trended marginally downwards since the beginning of the year.</td>
</tr>
<tr>
<td>Average duration of stay - Council car parks (those with parking technology present)</td>
<td>95 mins</td>
<td>130 mins</td>
<td>91 mins</td>
<td>Although average duration of stay increased significantly in the second quarter, it has returned to around the same duration as the first quarter.</td>
</tr>
<tr>
<td>Mean gross time for DA determinations</td>
<td>65 days</td>
<td>107 days</td>
<td>117</td>
<td>Determination times in this quarter have been effected by the MLPP being in recess in the month of January and by two Appeal matters that have impacted the average.</td>
</tr>
<tr>
<td>No. of DA related legal appeals</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>Consistent with expected result</td>
</tr>
</tbody>
</table>
### Indicator

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of DAs determined</td>
<td>30</td>
<td>87</td>
<td>76</td>
<td>Consistent with expected result</td>
</tr>
<tr>
<td>No. of DAs over 90 days</td>
<td>11</td>
<td>22</td>
<td>25</td>
<td>Consistent with expected result given MLPP does not sit in January</td>
</tr>
<tr>
<td>Total no. of unnecessary signs removed under Council's signage program</td>
<td>35 signs have been removed associated with the Mosman Rider and approximately 10 other signs have been removed in Beauty Point</td>
<td>38 signs removed</td>
<td>30 signs removed</td>
<td>Consistent with expected result</td>
</tr>
<tr>
<td>Value of DAs lodged (construction)</td>
<td>$41,969,916</td>
<td>$93,844,850</td>
<td>$71,818,149</td>
<td>Consistent with expected result</td>
</tr>
</tbody>
</table>

### PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raglan Street West Carpark</td>
<td>100%</td>
<td>Council at its meeting on 5 March 2019 considered a report providing an update on options for development of the Raglan Street West Carpark and resolved that no further action be taken. As Council has now determined the policy direction on the proposed development, this project is now concluded.</td>
<td></td>
</tr>
<tr>
<td>Mosman Junction Pedestrian Plaza</td>
<td>100%</td>
<td>This project was completed in the second quarter of 2018/19.</td>
<td></td>
</tr>
<tr>
<td>Expanded decorative lighting in retail/civic precincts</td>
<td>100%</td>
<td>Project deliverables for 2018/19 were completed in the second quarter.</td>
<td></td>
</tr>
<tr>
<td>Public Domain Strategy</td>
<td>75%</td>
<td>The draft public domain strategy document has been completed and is currently being reviewed.</td>
<td></td>
</tr>
<tr>
<td>Project</td>
<td>Progress</td>
<td>Comments</td>
<td>Status</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------</td>
<td>---------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Signage Program Implementation</td>
<td>80%</td>
<td>Sign locations confirmed and priority sites identified. Sign design compete and waiting on installation of signs which is scheduled for April 2019.</td>
<td><img src="https://example.com/green.png" alt="Green" /></td>
</tr>
<tr>
<td>Rangers and Park Avenue Roundabout</td>
<td>100%</td>
<td>Works were completed in February 2019.</td>
<td><img src="https://example.com/blue.png" alt="Blue" /></td>
</tr>
<tr>
<td>Building Works Program</td>
<td>65%</td>
<td>Shade structures have been rescheduled for late May 2019 at the request of local businesses. Bathers Pavilion structural and roof remediation is underway.</td>
<td><img src="https://example.com/green.png" alt="Green" /></td>
</tr>
<tr>
<td>Footpath Works Program</td>
<td>75%</td>
<td>Identified footpath works for the third quarter of 2018/19 have been completed. The Wolseley Road footpath upgrade was finished in March 2019.</td>
<td><img src="https://example.com/green.png" alt="Green" /></td>
</tr>
<tr>
<td>Roadworks Program</td>
<td>75%</td>
<td>Minor road works scheduled for the third quarter of 2018/19 have been completed.</td>
<td><img src="https://example.com/green.png" alt="Green" /></td>
</tr>
<tr>
<td>Retaining Wall Program</td>
<td>50%</td>
<td>Designs have been completed, and works are being implemented progressively as budget allows. The Coronation Road embankment has been repaired.</td>
<td><img src="https://example.com/green.png" alt="Green" /></td>
</tr>
<tr>
<td>Car parking Program</td>
<td>15%</td>
<td>This matter has been deferred until Council makes a determination on the use of technology for enforcement. This matter will be reported to Council in July 2019.</td>
<td><img src="https://example.com/gray.png" alt="Gray" /></td>
</tr>
</tbody>
</table>
## BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Revised Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Car Parks</td>
<td>7,420,000</td>
<td>6,114,533</td>
<td>5,790,179</td>
<td>(324,354)</td>
</tr>
<tr>
<td>Development Services</td>
<td>892,100</td>
<td>696,503</td>
<td>668,805</td>
<td>(27,698)</td>
</tr>
<tr>
<td>Property Management</td>
<td>5,391,030</td>
<td>4,072,182</td>
<td>3,455,642</td>
<td>(616,540)</td>
</tr>
<tr>
<td>Roads Footpaths</td>
<td>1,150,521</td>
<td>921,601</td>
<td>862,608</td>
<td>(58,993)</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>121,000</td>
<td>0</td>
<td>750</td>
<td>750</td>
</tr>
<tr>
<td>Urban Planning and Advocacy</td>
<td>151,500</td>
<td>72,459</td>
<td>113,577</td>
<td>41,118</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>15,126,151</td>
<td>11,877,278</td>
<td>10,891,561</td>
<td>(985,717)</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Car Parks</td>
<td>1,411,994</td>
<td>1,067,922</td>
<td>908,465</td>
<td>(159,456)</td>
</tr>
<tr>
<td>Development Services</td>
<td>1,563,301</td>
<td>1,008,494</td>
<td>1,151,901</td>
<td>143,407</td>
</tr>
<tr>
<td>Property Management</td>
<td>3,667,778</td>
<td>2,624,373</td>
<td>2,737,751</td>
<td>113,379</td>
</tr>
<tr>
<td>Roads Footpaths</td>
<td>4,807,151</td>
<td>3,791,673</td>
<td>3,594,046</td>
<td>(197,627)</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>682,000</td>
<td>316,867</td>
<td>511,299</td>
<td>194,432</td>
</tr>
<tr>
<td>Urban Planning and Advocacy</td>
<td>626,600</td>
<td>503,008</td>
<td>500,675</td>
<td>(2,333)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>12,758,824</td>
<td>9,312,337</td>
<td>9,404,139</td>
<td>91,802</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>2,367,327</td>
<td>2,564,941</td>
<td>1,487,422</td>
<td>(1,077,519)</td>
</tr>
</tbody>
</table>
# A Healthy and Active Village Lifestyle

## PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Q1 Result</th>
<th>Q2 Result</th>
<th>Q3 Result</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Project Milestones achieved - Healthy and Active Village Lifestyle</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>Another good result for the quarter.</td>
</tr>
<tr>
<td>Average no. ovals bookings per week</td>
<td>56</td>
<td>49</td>
<td>59</td>
<td>Middle Head Oval remained closed for maintenance until 16 February 2019 when it reopened for service. Having regard to this and closures at other ovals for a period of maintenance, the Q3 result is a positive improvement in usage.</td>
</tr>
<tr>
<td>No. of users per annum - Marie Bashir Mosman Sports Centre</td>
<td>23</td>
<td>21</td>
<td>25</td>
<td>Good increase in usage, seasonally adjusted.</td>
</tr>
<tr>
<td></td>
<td>organisations booked 682 hours</td>
<td>organisations booked 626.25 hours</td>
<td>organisations booked 696 hours</td>
<td></td>
</tr>
<tr>
<td>No. users per annum - Mosman Swim Centre</td>
<td>36,984</td>
<td>39,762</td>
<td>38,572</td>
<td>Usage as expected. Visits during January 2019 were approximately 50% of February and March 2019 visits as is generally the case.</td>
</tr>
<tr>
<td>Utilisation rate - Council ovals</td>
<td>48%</td>
<td>44%</td>
<td>47.4%</td>
<td>Calculation assumes summer daylight hours. Improvement in the rate from Q2 is a good result taking into account various closures for maintenance during Q3.</td>
</tr>
</tbody>
</table>
**PROJECTS**

<table>
<thead>
<tr>
<th>Project</th>
<th>Progress</th>
<th>Comments</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval Pavilion and Landscape Project</td>
<td>75%</td>
<td>The development application has experienced a minor delay while some design refinements are undertaken. The detailed design is ahead of schedule and it is expected that project milestones will still be met.</td>
<td></td>
</tr>
<tr>
<td>Middle Head Oval Turf Improvement Project</td>
<td>100%</td>
<td>Oval works complete and oval is open for public use.</td>
<td></td>
</tr>
<tr>
<td>Mosman Swim Centre Refurbishment</td>
<td>10%</td>
<td>Review of the items of works to be included for the refurbishment is in progress. Design works on this are not scheduled to commence until 2020 with works undertaken in 2021. A swim centre reserve has been established to provide funding for this work.</td>
<td></td>
</tr>
<tr>
<td>Open Space Works Program</td>
<td>65%</td>
<td>Balmoral outdoor fitness equipment and BBQ's at Sirius and Rosherville Reserves installed. Sportsfield renovation works complete and several public gardens have been upgraded. Don Goodsr step upgrade, Rawson Park additional outdoor fitness equipment installation and the Street Tree planting works all scheduled to start April 2019.</td>
<td></td>
</tr>
<tr>
<td>Active Transport Cycle Works</td>
<td>90%</td>
<td>The Spit East works are on track to be completed in May 2019. All other bicycle plan works were completed on Moruben Rd, Belmont Rd, Bradleys Head Rd and Military Rd in March 2019.</td>
<td></td>
</tr>
</tbody>
</table>
## BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Revised Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Space Foreshore and Sporting Fields</td>
<td>272,300</td>
<td>257,717</td>
<td>91,686</td>
<td>(166,031)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>272,300</td>
<td>257,717</td>
<td>91,686</td>
<td>(166,031)</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency and Depot</td>
<td>1,163,667</td>
<td>792,251</td>
<td>872,744</td>
<td>80,494</td>
</tr>
<tr>
<td>Open Space Foreshore and Sporting Fields</td>
<td>5,361,570</td>
<td>3,836,560</td>
<td>3,912,959</td>
<td>76,399</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,525,237</td>
<td>4,628,810</td>
<td>4,785,703</td>
<td>156,893</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>(6,252,937)</td>
<td>(4,371,093)</td>
<td>(4,694,017)</td>
<td>(322,924)</td>
</tr>
</tbody>
</table>
CS/9 Financial Statement to 31 March 2019

Responsible Officer: Chief Financial Officer

Executive Summary

The Quarterly Budget Review Statement to 31 March 2019 indicates that Council is progressing satisfactorily in achieving its 2018/19 budget outcome.

Officer’s Recommendation

The Chief Financial Officer recommends that the Quarterly Budget Review Financial Statement for the period ended 31 March 2019 including the revised estimates contained within the Statement be adopted.

Background

Clause 203 of the Local Government (General) Regulation 2005 requires that a quarterly budget review be considered by Council, which shows revised estimates for income and expenditure for the year, indicates whether Council's financial position is satisfactory and makes recommendations for remedial action where needed.

Current Position

A review of Council's financial position has been undertaken as at 31 March 2019. The review, as detailed in separate attachments to this report, discloses that Council will achieve a surplus before capital grants and contributions of $1,434,000 an improvement of $37,000.

Financial Implications

The following changes have occurred since the December Quarter Financial Review improving the operating result before capital. These Include:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Five Million Trees Grant</td>
<td>40,000</td>
</tr>
<tr>
<td>Workers Compensation Performance incentives</td>
<td>37,000</td>
</tr>
<tr>
<td>Parking (EP 63)</td>
<td>15,000</td>
</tr>
</tbody>
</table>

Relationship with MOSPLAN

The appropriate management of Council financial position Strategic Direction 5 - A Business-Friendly Community with Sound, Independent Civic Leadership.

Comment

The Chief Financial Officer confirms that the financial position of Council is satisfactory.

Recommended Action

The Chief Financial Officer recommends that the Quarterly Budget Review Financial Statement for the period ended 31 March 2019 including the revised estimates contained within the Statement be adopted

Recommendation endorsed by Director Corporate Services.
Attachments

1. Responsible Accounting Officer’s Statement [CS/9.1]
2. Income and Expense Budget Review Statement with recommended variations [CS/9.2]
3. Capital Budget Review Statement with recommended variations [CS/9.3]
5. Key Performance Indicator (KP I) Budget Review Statement.xlsx [CS/9.5]
6. Summary of Contracts entered into during the quarter and commentary [CS/9.6]
7. Consultancy and Legal Expenses Statement [CS/9.7]
Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2019

It is my opinion that the Quarterly Budget Review Statement for Mosman Municipal Council for the quarter ended 31/03/19 indicates that Council’s projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: ___________________________  date: 1-May-19

Gary Mills
Responsible Accounting Officer
Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - Council Consolidated

<table>
<thead>
<tr>
<th>($000's)</th>
<th>Original Budget 2018/19</th>
<th>Approved Changes Carry Forwards by QBRS</th>
<th>Other than QBRS</th>
<th>Revised Budget 2018/19</th>
<th>Variations for this YTD Qtr</th>
<th>Notes</th>
<th>Projected Year End Result</th>
<th>Actual YTD figures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates and Annual Charges</td>
<td>26,823</td>
<td></td>
<td></td>
<td>26,823</td>
<td>26,823</td>
<td>26,789</td>
<td></td>
<td></td>
</tr>
<tr>
<td>User Charges and Fees</td>
<td>11,411</td>
<td></td>
<td></td>
<td>25 11,745</td>
<td>11,745</td>
<td>9,145</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest and Investment Revenues</td>
<td>475</td>
<td></td>
<td></td>
<td>475</td>
<td>475</td>
<td>320</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Revenues</td>
<td>5,171 405</td>
<td></td>
<td></td>
<td>5,576 37</td>
<td>5,613</td>
<td>4,723</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Contributions - Operating</td>
<td>2,872 2,855</td>
<td></td>
<td></td>
<td>2,855</td>
<td>2,855</td>
<td>1,794</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Contributions - Capital</td>
<td>2,012 2,269</td>
<td></td>
<td></td>
<td>2,269 40</td>
<td>2,209</td>
<td>1,213</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net gain from disposal of assets</td>
<td>34 34</td>
<td></td>
<td></td>
<td>34</td>
<td>-</td>
<td>169</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Share of Interests in Joint Ventures</td>
<td>-  -</td>
<td></td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Income from Continuing Operations</strong></td>
<td><strong>48,764</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td><strong>328 685</strong></td>
<td><strong>49,777 77</strong></td>
<td><strong>49,854 44,153</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>18,883</td>
<td></td>
<td></td>
<td>18,896</td>
<td>18,896</td>
<td>13,806</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Borrowing Costs</td>
<td>342</td>
<td></td>
<td></td>
<td>342</td>
<td>342</td>
<td>155</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials &amp; Contracts</td>
<td>14,312</td>
<td></td>
<td></td>
<td>14,314</td>
<td>14,314</td>
<td>9,869</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>5,449 8</td>
<td></td>
<td></td>
<td>5,449</td>
<td>5,449</td>
<td>4,087</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legal Costs</td>
<td>488</td>
<td></td>
<td></td>
<td>488</td>
<td>488</td>
<td>279</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consultants</td>
<td>149</td>
<td></td>
<td></td>
<td>149</td>
<td>149</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Expenses</td>
<td>6,320 10 (57)</td>
<td></td>
<td></td>
<td>6,273</td>
<td>6,273</td>
<td>4,393</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest &amp; Investment Losses</td>
<td>-  -</td>
<td></td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Loss from disposal of assets</td>
<td>200 200</td>
<td></td>
<td></td>
<td>200</td>
<td>200</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Share of interest in Joint Ventures</td>
<td>-  -</td>
<td></td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses from Continuing Operations</strong></td>
<td><strong>46,143</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td><strong>17 49</strong></td>
<td><strong>46,111 -</strong></td>
<td><strong>46,111 32,589</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Operating Result from Continuing Operation</strong></td>
<td><strong>2,621</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td><strong>311 734</strong></td>
<td><strong>3,666 77</strong></td>
<td><strong>3,743 11,564</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discontinued Operations - Surplus/(Deficit)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Operating Result from All Operations</strong></td>
<td><strong>2,621</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td><strong>311 734</strong></td>
<td><strong>3,666 77</strong></td>
<td><strong>3,743 11,564</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Operating Result before Capital Items</strong></td>
<td><strong>609</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td><strong>311 477</strong></td>
<td><strong>1,397 37</strong></td>
<td><strong>1,434 10,351</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This statement forms part of Council’s Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/19 and should be read in conjunction with the total QBRS report.
Income & Expenses Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

<table>
<thead>
<tr>
<th>Notes</th>
<th>Details</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Final Statecover Workers Compensation rebate for FY 2019</td>
<td>37,000</td>
</tr>
<tr>
<td>2</td>
<td>&quot;Five Million Trees&quot; Grant</td>
<td>40,000</td>
</tr>
</tbody>
</table>
### Capital Budget - Council Consolidated

**Original Budget**

<table>
<thead>
<tr>
<th>Capital Expenditure</th>
<th>2018/19</th>
<th>Carry Forwards</th>
<th>Other than QBRS</th>
<th>Sep</th>
<th>Dec</th>
<th>QBRS</th>
<th>QBRS</th>
<th>Variations for this Mar Qtr</th>
<th>Notes</th>
<th>Projected Year End Result</th>
<th>Actual YTD figures</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Art Collection</td>
<td>101</td>
<td></td>
<td></td>
<td>101</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>101</td>
</tr>
<tr>
<td>Renewal Assets (Replacement)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Plant &amp; Equipment</td>
<td>761</td>
<td></td>
<td></td>
<td>761</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>761</td>
</tr>
<tr>
<td>- Buildings</td>
<td>6,666</td>
<td>940</td>
<td>(2,150)</td>
<td>5,456</td>
<td>426</td>
<td>5,456</td>
<td>5,456</td>
<td></td>
<td></td>
<td></td>
<td>5,286</td>
</tr>
<tr>
<td>- Roads, Bridges, Footpaths</td>
<td>2,340</td>
<td>1,590</td>
<td>3,930</td>
<td>15</td>
<td>1</td>
<td>3,945</td>
<td>2,635</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Stormwater</td>
<td>275</td>
<td></td>
<td></td>
<td>275</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>276</td>
</tr>
<tr>
<td>- Other Open Space and Recreational</td>
<td>865</td>
<td>1,549</td>
<td>713</td>
<td>3,127</td>
<td>2,443</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Library Books</td>
<td>293</td>
<td></td>
<td></td>
<td>293</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>163</td>
</tr>
<tr>
<td>Loan Repayments (Principal)</td>
<td>1,385</td>
<td></td>
<td></td>
<td>1,385</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>889</td>
</tr>
<tr>
<td><strong>Total Capital Expenditure</strong></td>
<td>12,686</td>
<td>-</td>
<td>4,079</td>
<td>(1,437)</td>
<td>15</td>
<td>15,328</td>
<td>15,343</td>
<td>12,119</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Capital Funding**

<table>
<thead>
<tr>
<th>Capital Funding</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates &amp; Other Untied Funding</td>
<td>5,665</td>
<td></td>
<td></td>
<td>150</td>
<td>5,815</td>
<td>15</td>
<td>5,830</td>
<td>7,868</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Grants &amp; Contributions</td>
<td>712</td>
<td></td>
<td></td>
<td>257</td>
<td>969</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>969</td>
</tr>
<tr>
<td>Reserves:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- External Restrictions/Reserves</td>
<td>2,309</td>
<td>1,704</td>
<td>(1,844)</td>
<td>2,169</td>
<td>945</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,169</td>
</tr>
<tr>
<td>- Internal Restrictions/Reserves</td>
<td>1,600</td>
<td>2,375</td>
<td>3,975</td>
<td>3,975</td>
<td>3,294</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,975</td>
</tr>
<tr>
<td>New Loans</td>
<td>2,400</td>
<td></td>
<td></td>
<td>2,400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts from Sale of Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Capital Funding</strong></td>
<td>12,686</td>
<td>-</td>
<td>4,079</td>
<td>(1,437)</td>
<td>15</td>
<td>15,328</td>
<td>15,343</td>
<td>12,119</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Net Capital Funding - Surplus/(Deficit)**

<p>| | | | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2019 and should be read in conjunction with the total QBRS report.
## Capital Budget Review Statement

### Recommended changes to revised budget

Budget Variations being recommended include the following material items:

<table>
<thead>
<tr>
<th>Notes</th>
<th>Details</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Parking technology survey and consultation per EP/63 December 2018</td>
<td>15,000</td>
</tr>
</tbody>
</table>
# Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2019

**Cash & Investments - Council Consolidated**

<table>
<thead>
<tr>
<th></th>
<th>Original Budget 2018/19</th>
<th>Approved Changes</th>
<th>Revised Budget 2018/19</th>
<th>Variations for this Mar Qtr</th>
<th>Notes</th>
<th>Projected Year End Result</th>
<th>Actual YTD figures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Carry by QBRS</td>
<td>Other than Sep QBRS</td>
<td>Dec QBRS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Externally Restricted&lt;sup&gt;(1)&lt;/sup&gt;</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Developer Contributions</td>
<td>998</td>
<td>(397)</td>
<td>1,844</td>
<td>2,445</td>
<td></td>
<td>2,445</td>
<td>2,991</td>
</tr>
<tr>
<td>Domestic Waste Management</td>
<td>1,317</td>
<td>130</td>
<td>1,447</td>
<td>1,447</td>
<td></td>
<td>1,447</td>
<td>1,597</td>
</tr>
<tr>
<td>Specific purpose unexpended grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Externally Restricted</td>
<td>2,315</td>
<td>-</td>
<td>(267)</td>
<td>1,844</td>
<td></td>
<td>3,892</td>
<td>4,738</td>
</tr>
<tr>
<td>&lt;sup&gt;(1)&lt;/sup&gt; Funds that must be spent for a specific purpose</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internally Restricted&lt;sup&gt;(2)&lt;/sup&gt;</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits, Retentions &amp; Bonds</td>
<td>3,999</td>
<td>(799)</td>
<td>3,200</td>
<td>3,200</td>
<td></td>
<td>3,200</td>
<td>3,200</td>
</tr>
<tr>
<td>Employee Leave Entitlements</td>
<td>1,032</td>
<td>21</td>
<td>1,053</td>
<td>1,053</td>
<td></td>
<td>1,053</td>
<td>1,049</td>
</tr>
<tr>
<td>Plant Replacement</td>
<td>114</td>
<td>(2)</td>
<td>112</td>
<td>112</td>
<td></td>
<td>112</td>
<td>90</td>
</tr>
<tr>
<td>Swim Centre</td>
<td>777</td>
<td>56</td>
<td>833</td>
<td>833</td>
<td></td>
<td>833</td>
<td>722</td>
</tr>
<tr>
<td>Spit east erosion works</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balmoral promenade works</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital works reserve</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (Balmoral Shade Structure)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Internally Restricted</td>
<td>5,922</td>
<td>-</td>
<td>(724)</td>
<td>500</td>
<td></td>
<td>5,698</td>
<td>5,486</td>
</tr>
<tr>
<td>&lt;sup&gt;(2)&lt;/sup&gt; Funds that Council has earmarked for a specific purpose</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Unrestricted (i.e., available after the above Restrictions) 2,036 - 3,370 427 (173) 5,660 62 5,722 3,576

Total Cash & Investments 10,273 2,379 427 2,171 15,250 62 15,312 13,800

This statement forms part of Council’s Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2019. It should be read in conjunction with the total QBRS report.
Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals $800,154

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 31/03/19

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

<table>
<thead>
<tr>
<th>Notes</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Current Projection</th>
<th>Original Budget</th>
<th>Actuals Prior Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>($000's)</td>
<td>18/19</td>
<td>18/19</td>
<td>17/18 16/17</td>
</tr>
</tbody>
</table>

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance
   Operating Revenue (excl. Capital) - Operating Expenses
   Operating Revenue (excl. Capital Grants & Contributions) 3.4 % 2.0 % 4.3 % 6.2 %

   This ratio measures Council's achievement of containing operating expenditure within operating revenue. The Office of Local Government benchmark is a ratio greater than zero.

2. Own Source Operating Revenue
   Operating Revenue (excl. ALL Grants & Contributions)
   Total Operating Revenue (incl. Capital Grants & Cont.) 88.3 % 88.7 % 87.8 % 87.7 %

   This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions. The Office of Local Government benchmark is a ratio greater than 60%.

3. Unrestricted Current Ratio
   Current Assets less all External Restrictions
   Current Liabilities less Specific Purpose Liabilities 1.28 1.19 1.87 1.79

   To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council. The Office of Local Government Ratio is ratio greater than 1.5.
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Current Projection</th>
<th>Original Budget</th>
<th>Actuals Prior Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>18/19</td>
<td>18/19</td>
<td>17/18</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>16/17</td>
</tr>
</tbody>
</table>

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA) - Principal Repayments + Borrowing Interest Costs

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. The Office of Local Government benchmark is ratio greater than 2

5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding

Rates, Annual & Extra Charges Collectible

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts. The Office of Local Government benchmark is ratio less than 5%

6. Cash Expense Cover Ratio

Current Year’s Cash & Cash Equivalents (incl. Term Deposits) - Operating & financing activities Cash Flow payments

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow. The Office of Local Government benchmark is ratio greater than 3 months
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

<table>
<thead>
<tr>
<th>Current Projection</th>
<th>Original Budget</th>
<th>Actuals Prior Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indicator</td>
<td>18/19</td>
<td>18/19</td>
</tr>
</tbody>
</table>
| NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and Infrastructure Renewals Ratio
Asset Renewals (Building, Infrastructure & Other Structures) | 264.8 % | 213.7 % | 163.0 % | 138.0 %
Depreciation, Amortisation & Impairment
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating. The Office of Local Government benchmark is ratio greater than 100%

8. Infrastructure Backlog Ratio
Estimated cost to bring Assets to a satisfactory condition | 1.0 % | 1.0 % | 1.0 % | 1.1 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets
This ratio shows what proportion the backlog is against the total value of a Council’s infrastructure. The Office of Local Government benchmark is ratio less than 2%

9. Asset Maintenance Ratio
Actual Asset Maintenance | 100.0 % | 100.0 % | 124.9 % | 115.7 %
Required Asset Maintenance
Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing. The Office of Local Government benchmark is ratio greater than 100%
Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

<table>
<thead>
<tr>
<th>($000's)</th>
<th>Current Projection</th>
<th>Original Budget</th>
<th>Actuals</th>
<th>Prior Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>18/19</td>
<td>18/19</td>
<td>17/18</td>
<td>16/17</td>
<td></td>
</tr>
</tbody>
</table>

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level
Estimated cost to bring assets to an agreed service level set by Council
Gross replacement cost

<table>
<thead>
<tr>
<th>Ratio (%)</th>
<th>2017/18</th>
<th>2018/19 (O)</th>
<th>2018/19 (P)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.6 %</td>
<td>0.7 %</td>
<td>0.6 %</td>
<td>0.6 %</td>
</tr>
</tbody>
</table>

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.
Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2019

**Part A - Contracts Listing** - contracts entered into during the quarter

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Contract detail &amp; purpose</th>
<th>Contract Value</th>
<th>Start Date</th>
<th>Duration of Contract</th>
<th>Budgeted (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green Options Pty Ltd</td>
<td>RFQ-EP-18/26 Spit East Upgrade Landscape Works</td>
<td>$80,000</td>
<td>11/02/19</td>
<td>6 Months</td>
<td>Y</td>
</tr>
<tr>
<td>Oz Pave (Aust) Pty Ltd</td>
<td>RFQ-EP-19/05 Milner Street Pavement Renewal</td>
<td>$75,000</td>
<td>01/04/19</td>
<td>2 Weeks</td>
<td>Y</td>
</tr>
<tr>
<td>Green Options Pty Ltd</td>
<td>RFQ-EP 19/08 Tree Planting 2019</td>
<td>$80,891</td>
<td>01/05/19</td>
<td>2 Months</td>
<td>Y</td>
</tr>
</tbody>
</table>

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or $50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

<table>
<thead>
<tr>
<th>Expense</th>
<th>YTD Expenditure (Actual Dollars)</th>
<th>Budgeted (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consultancies</td>
<td>-</td>
<td>Y</td>
</tr>
<tr>
<td>Legal Fees</td>
<td>278,856</td>
<td>Y</td>
</tr>
</tbody>
</table>

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure:

**Details**

**Land and Environment Court Costs**

<table>
<thead>
<tr>
<th>Road</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3A Avenue Road</td>
<td>08.2015.220.02</td>
<td>25,938</td>
</tr>
<tr>
<td>17A Awaba Road</td>
<td>08.2017.142.01</td>
<td>25,144</td>
</tr>
<tr>
<td>14 Bapaume Street</td>
<td>08.2017.131.01</td>
<td>20,509</td>
</tr>
<tr>
<td>9 Burran Avenue</td>
<td>08.2014.233.03</td>
<td>14,688</td>
</tr>
<tr>
<td>8 Burton Street</td>
<td>08.2018.015.01</td>
<td>5,959</td>
</tr>
<tr>
<td>65 Glover Street</td>
<td>08.2017.178.01</td>
<td>4,988</td>
</tr>
<tr>
<td>49 Moruben Road</td>
<td>08.2016.212.01</td>
<td>7,926</td>
</tr>
<tr>
<td>4 Parriwi Road</td>
<td>08.2017.232.01</td>
<td>8,906</td>
</tr>
<tr>
<td>51 Parriwi Road</td>
<td>08.2016.114.04</td>
<td>2,170</td>
</tr>
<tr>
<td>69 Parriwi Road</td>
<td>08.2010.323.01</td>
<td>8,025</td>
</tr>
<tr>
<td>5 Raglan Street</td>
<td>08.2018.028.01</td>
<td>38,446</td>
</tr>
<tr>
<td>216 Raglan Street</td>
<td>08.2018.056.01</td>
<td>11,421</td>
</tr>
<tr>
<td>46 Redan Street</td>
<td>08.2017.186.02</td>
<td>1,533</td>
</tr>
<tr>
<td>7 Royalist Road</td>
<td>08.2007.369.04</td>
<td>3,578</td>
</tr>
<tr>
<td>62 Wyong Road</td>
<td>08.2017.144.01</td>
<td>15,294</td>
</tr>
</tbody>
</table>

**Other Legal Costs**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Environment and Planning legal fees</td>
<td>20,495</td>
</tr>
<tr>
<td>Chief Financial Officer (rate and debtor matters cost generally recoverable)</td>
<td>22,174</td>
</tr>
<tr>
<td>Manager Governance Legal Fees (including property management, risk management and GIPA)</td>
<td>41,663</td>
</tr>
</tbody>
</table>

**Total**                                           | 278,856 |
Executive Summary

The Schedule of Investments held by Council for the month of April 2019 is provided for adoption by Council.

Officer’s Recommendation

The Chief Financial Officer recommends that the Schedule of Investments for the month of April 2019 be adopted

Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a listing of all investments made in the preceding month pursuant to Section 625 of the Local Government Act 1993 (the Act) is provided for the information of Council.

Council's surplus funds are invested in accordance with the Act and the Minister for Local Government's Orders. Further, funds are placed to meet the requirements of Council's adopted Financial Investments Policy. The Policy can be viewed on Council's website at:


The Policy limits Council's investment practices as follows:

Credit Quality Limits

Credit guidelines reference Standard and Poors’ ratings systems. Moodys’ ratings or Fitch ratings are also used where available. The primary control of credit quality is the prudential supervision and government support and explicit guarantees of the Authorised Deposit Taking (ADI) sector, not credit ratings.

The amount invested in any Standard and Poors or equivalent rating category should not exceed the following:

<table>
<thead>
<tr>
<th>Long Term Rating (Standard &amp; Poors or equivalent)</th>
<th>Maximum Holding</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA Category</td>
<td>100%</td>
</tr>
<tr>
<td>AA Category</td>
<td>100%</td>
</tr>
<tr>
<td>A Category</td>
<td>60%</td>
</tr>
<tr>
<td>&lt;A but ≤ BBB</td>
<td>20%</td>
</tr>
<tr>
<td>Unrated - Subject to ADI Guarantee</td>
<td>10%</td>
</tr>
</tbody>
</table>

Any portion of an investment that is guaranteed by the Government of the Commonwealth of Australia is to be considered AAA rated.

Individual Institution Limits

The amount invested with any one institution should not exceed the following:
Individual Institution Limits

<table>
<thead>
<tr>
<th>Long Term Rating Range (Standard &amp; Poors or equivalent)</th>
<th>Short Term Rating</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA Category</td>
<td>A-1+</td>
<td>60%</td>
</tr>
<tr>
<td>Australian Majors (CBA, Westpac, ANZ, NAB)</td>
<td>A-1+</td>
<td>60%</td>
</tr>
<tr>
<td>AA Category</td>
<td>A-1+</td>
<td>30%</td>
</tr>
<tr>
<td>A Category</td>
<td>A-1</td>
<td>15%</td>
</tr>
<tr>
<td>≤ BBB Category</td>
<td>A-2</td>
<td>10%</td>
</tr>
<tr>
<td>Unrated Subject to ADI Guarantee</td>
<td>$250,000 Limit</td>
<td></td>
</tr>
</tbody>
</table>

The Schedule provides Council with details of each investment made, including:

- Date the investment was made
- Institution with whom the investment was placed
- Amount of the investment
- Yield expressed as an interest rate
- Comparative benchmark Bank Bill Reference Rate (BBSW)
- Number of days funds are invested
- Maturity date

Financial Implications

Investments are made in accordance with the Act and Regulations, having regard to Council's Policy. The interest rates achieved represent the best available in meeting the imposed limitations and the rates available on the open market on the day of the investment. If there are significant movements in rates offered any impact will be incorporated in the next quarterly financial budget review.

Relationship with MOSPLAN

The appropriate management of Council investments supports Strategic Direction 5 - A Business-Friendly Community with Sound, Independent Civic Leadership.

Recommended Action

That the Schedule of Investments be adopted.

Recommendation endorsed by Director Corporate Services.

Attachments

1. Investment Schedule for April 2019 [CS/10.1]
Investments as at 30 April 2019

The following tables give details of Council’s funds invested as at 31 March 2019, movements for April 2019 and the balance of funds at 30 April 2019. These funds are derived from the Bank Accounts of the Consolidated Fund.

Balance as at 31 March 2019

a) Term Deposits

<table>
<thead>
<tr>
<th>Date Invested</th>
<th>No.</th>
<th>Invested With</th>
<th>Amount ($)</th>
<th>Yield</th>
<th>BBSW</th>
<th>No Days</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>27/09/2018</td>
<td>17/19</td>
<td>AMP¹</td>
<td>$1,000,000.00</td>
<td>2.80%</td>
<td>2.13%</td>
<td>188</td>
<td>3/04/2019</td>
</tr>
<tr>
<td>31/10/2018</td>
<td>20/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.70%</td>
<td>2.11%</td>
<td>182</td>
<td>1/05/2019</td>
</tr>
<tr>
<td>20/11/2018</td>
<td>21/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.70%</td>
<td>2.07%</td>
<td>148</td>
<td>17/04/2019</td>
</tr>
<tr>
<td>27/11/2018</td>
<td>22/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.71%</td>
<td>2.05%</td>
<td>183</td>
<td>29/05/2019</td>
</tr>
<tr>
<td>27/11/2018</td>
<td>23/19</td>
<td>BOQ²</td>
<td>$1,000,000.00</td>
<td>2.75%</td>
<td>2.12%</td>
<td>211</td>
<td>26/06/2019</td>
</tr>
<tr>
<td>28/02/2019</td>
<td>29/19</td>
<td>BANKWEST</td>
<td>$1,000,000.00</td>
<td>2.55%</td>
<td>1.86%</td>
<td>60</td>
<td>29/04/2019</td>
</tr>
<tr>
<td>28/02/2019</td>
<td>30/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.62%</td>
<td>1.88%</td>
<td>90</td>
<td>29/05/2019</td>
</tr>
<tr>
<td>5/03/2019</td>
<td>31/19</td>
<td>BANKWEST</td>
<td>$1,000,000.00</td>
<td>2.20%</td>
<td>1.85%</td>
<td>36</td>
<td>10/04/2019</td>
</tr>
<tr>
<td>5/03/2019</td>
<td>32/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.57%</td>
<td>1.88%</td>
<td>92</td>
<td>5/06/2019</td>
</tr>
<tr>
<td>6/03/2019</td>
<td>33/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.57%</td>
<td>1.88%</td>
<td>98</td>
<td>12/06/2019</td>
</tr>
<tr>
<td>13/03/2019</td>
<td>34/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.55%</td>
<td>1.80%</td>
<td>119</td>
<td>10/07/2019</td>
</tr>
<tr>
<td>29/03/2019</td>
<td>35/19</td>
<td>CBA</td>
<td>$2,000,000.00</td>
<td>2.35%</td>
<td>1.77%</td>
<td>89</td>
<td>26/06/2019</td>
</tr>
</tbody>
</table>

**TOTAL:** $13,000,000.00

Total Investments: $13,000,000.00

Movements for April

a) Add: New Investments (Term Deposits)

<table>
<thead>
<tr>
<th>Date Invested</th>
<th>No.</th>
<th>Invested With</th>
<th>Amount ($)</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/04/2019</td>
<td>36/19</td>
<td>CBA</td>
<td>$1,000,000.00</td>
<td>2.25%</td>
</tr>
<tr>
<td>29/04/2019</td>
<td>37/19</td>
<td>CBA</td>
<td>$1,000,000.00</td>
<td>2.05%</td>
</tr>
<tr>
<td>30/04/2019</td>
<td>38/19</td>
<td>ME BANK</td>
<td>$1,000,000.00</td>
<td>2.23%</td>
</tr>
</tbody>
</table>

**TOTAL:** $3,000,000.00

b) Deduct: Maturities (Term Deposits)

<table>
<thead>
<tr>
<th>Date Maturated</th>
<th>No.</th>
<th>Invested With</th>
<th>Amount ($)</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/04/2019</td>
<td>17/19</td>
<td>AMP</td>
<td>$1,000,000.00</td>
<td>2.80%</td>
</tr>
<tr>
<td>10/04/2019</td>
<td>31/19</td>
<td>BANKWEST</td>
<td>$1,000,000.00</td>
<td>2.20%</td>
</tr>
<tr>
<td>17/04/2019</td>
<td>21/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.70%</td>
</tr>
<tr>
<td>29/04/2019</td>
<td>29/19</td>
<td>BANKWEST</td>
<td>$1,000,000.00</td>
<td>2.55%</td>
</tr>
</tbody>
</table>

**TOTAL:** $4,000,000.00
## Balance as at 30 April 2019

a) Term Deposits

<table>
<thead>
<tr>
<th>Date Invested</th>
<th>No.</th>
<th>Invested With</th>
<th>Amount $</th>
<th>Yield</th>
<th>BBSW</th>
<th>No Days</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>31/10/2018</td>
<td>20/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.70%</td>
<td>2.11%</td>
<td>182</td>
<td>1/05/2019</td>
</tr>
<tr>
<td>27/11/2018</td>
<td>22/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.71%</td>
<td>2.05%</td>
<td>183</td>
<td>29/05/2019</td>
</tr>
<tr>
<td>27/11/2018</td>
<td>23/19</td>
<td>BOQ²</td>
<td>$1,000,000.00</td>
<td>2.75%</td>
<td>2.12%</td>
<td>211</td>
<td>26/06/2019</td>
</tr>
<tr>
<td>28/02/2019</td>
<td>30/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.62%</td>
<td>1.88%</td>
<td>90</td>
<td>29/05/2019</td>
</tr>
<tr>
<td>5/03/2019</td>
<td>32/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.57%</td>
<td>1.88%</td>
<td>92</td>
<td>5/06/2019</td>
</tr>
<tr>
<td>6/03/2019</td>
<td>33/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.57%</td>
<td>1.88%</td>
<td>98</td>
<td>12/06/2019</td>
</tr>
<tr>
<td>13/03/2019</td>
<td>34/19</td>
<td>NAB</td>
<td>$1,000,000.00</td>
<td>2.55%</td>
<td>1.80%</td>
<td>119</td>
<td>10/07/2019</td>
</tr>
<tr>
<td>29/03/2019</td>
<td>35/19</td>
<td>CBA</td>
<td>$2,000,000.00</td>
<td>2.35%</td>
<td>1.77%</td>
<td>89</td>
<td>26/06/2019</td>
</tr>
<tr>
<td>10/04/2019</td>
<td>36/19</td>
<td>CBA</td>
<td>$1,000,000.00</td>
<td>2.25%</td>
<td>1.71%</td>
<td>35</td>
<td>15/05/2019</td>
</tr>
<tr>
<td>29/04/2019</td>
<td>37/19</td>
<td>CBA</td>
<td>$1,000,000.00</td>
<td>2.05%</td>
<td>1.60%</td>
<td>37</td>
<td>5/06/2019</td>
</tr>
<tr>
<td>30/04/2019</td>
<td>38/19</td>
<td>ME BANK³</td>
<td>$1,000,000.00</td>
<td>2.23%</td>
<td>1.58%</td>
<td>64</td>
<td>3/07/2019</td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td></td>
<td>$12,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Investments: $12,000,000.00

1 AMP Bank Ltd
2 Bank of Queensland Ltd
3 ME Bank Ltd
### Individual Institution Limits

<table>
<thead>
<tr>
<th>Invested with</th>
<th>S&amp;P Rating</th>
<th>Short Term</th>
<th>Permitted %</th>
<th>Permitted Holding</th>
<th>Actual Holding</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOQ</td>
<td>BBB+</td>
<td>A2</td>
<td>10%</td>
<td>$1,200,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>CBA (and BANKWEST)</td>
<td>AA-</td>
<td>A1+</td>
<td>60%</td>
<td>$7,200,000</td>
<td>$4,000,000</td>
</tr>
<tr>
<td>ME BANK</td>
<td>BBB</td>
<td>A2</td>
<td>10%</td>
<td>$1,200,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>NAB</td>
<td>AA-</td>
<td>A1+</td>
<td>60%</td>
<td>$7,200,000</td>
<td>$6,000,000</td>
</tr>
<tr>
<td><strong>Total Portfolio</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$12,000,000</strong></td>
</tr>
</tbody>
</table>

### Total Category Limits

<table>
<thead>
<tr>
<th>S&amp;P Rating or Equivalent</th>
<th>Permitted %</th>
<th>Permitted Holding</th>
<th>Actual Holding</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
<td>100%</td>
<td>$12,000,000</td>
<td>$10,000,000</td>
</tr>
<tr>
<td>A</td>
<td>60%</td>
<td>$5,200,000</td>
<td>$0</td>
</tr>
<tr>
<td>BBB and Not Rated</td>
<td>20%</td>
<td>$2,400,000</td>
<td>$2,000,000</td>
</tr>
<tr>
<td><strong>Total Portfolio</strong></td>
<td></td>
<td></td>
<td><strong>$12,000,000</strong></td>
</tr>
</tbody>
</table>

### Notes
CS/11 Mosman Rowing Club, Harnett Park - Lease
Responsible Officer: Manager Governance

Executive Summary

Proposed renewal of the lease of part of Harnett Park to Mosman Rowing Club Limited due to expire on 31 December 2019 concurrent with an agreement reached between the Club and Roads and Maritime Services.

Officer’s Recommendation

The Manager Governance recommends that:

1. Council as Manager of the Mosman Foreshore Reserves Lands Trust endorse the process for renewing the Lease of that part of Harnett Park above the high water mark occupied by part of the Mosman Rowing Club Limited premises for a term of 21 years commencing 1 January 2020.

2. The General Manager be authorised to place the proposal to renew a Lease on public exhibition for a minimum of 28 days inviting submissions in accordance with Section 47 of the Local Government Act 1993.

3. Following the closure of the public exhibition period and in the event of receipt of a submission by way of objection to the proposal, the matter be reported back to Council for determination.

4. Following the closure of the public exhibition period and in the event of receipt of no submission by way of objection to the proposal and no native title findings by Council’s Native Title Manager, Council (as authorised by Section 47 of the Local Government Act 1993 and Division 3.4 of the Crown Lands Management Act 2016) grants a renewal Lease to Mosman Rowing Club Limited for a term of 21 years commencing 1 January 2020 and authorises the General Manager to determine and finalise the Lease including the rent to apply as assessed by Council’s valuer.

Background

The current 20 year Lease of part of Harnett Park between Council and Mosman Rowing Club Limited (the Club) expires on 31 December 2019. The land leased is occupied by that part of the Club premises located at 3 Centenary Drive above the high-water mark (being 132.48m² in area) and is part of Crown land reserve R43962 and D500373 managed by Council as the Manager of the Mosman Foreshore Reserves Lands Trust. The remaining part of the Club premises is subject to a Lease with Roads and Maritime Services (RMS) which expired in 2014 however with holdover provisions applying until March 2019. The site is shown on the attached map.

The Club has advised Council that it has secured a 23 year agreement with RMS from March 2019 in the form of three year licences to occupy the area to carry out necessary repair works to the premises including the pier; for the permitted use as a licensed Club; and to then grant a new 20 year Lease following completion of the works. A Private Certified Complying Development Certificate has been lodged with Council for repair to existing piles, gutter, brick pier, deck and external stairs and headstock augmentation repair, without change to the existing RMS lease footprint. The Club has spent approximately $750,000 on works to date with further $50,000 value of work to be completed.
The three year licence prior to commencement of the 20 year lease is to enable the Club to complete repairs to the premises including items required by RMS such as work on the piers. Further it is also to allow for three year average financial revenue numbers to be obtained so that fair rent can be calculated in relation to the lease in accordance with the agreement between the Club and RMS.

The permitted use under the agreement with RMS is a Licensed Club registered under the Registered Clubs Act 1976 with ancillary functions and activities including the provision of a restaurant, bar facilities, clubhouse for community groups including those with an onsite water-based activity purpose, meeting rooms and function centre. No gaming machines are held or proposed. This is consistent with the permitted use under Council’s current lease to the Club.

The Agreement between the Club and RMS has been provided to Council and following its review and discussion with the Club, no concern is raised. The Club initially proposed to renew the existing lease agreement with Council with an agreement to precisely emulate the terms proposed under the RMS Agreement. The provision of a Council lease commencement date the same as the RMS lease, would have necessitated Council granting consent to two consecutive short-term (12 months) licences commencing 1 January 2020 and 2021 and a possible further short-term licence (less than 12 months) commencing 1 January 2022 under Section 2.20 of the Crown Lands Management Act 2016 (CLMA) together with a Deed of Agreement for Lease for a 20 year lease commencing when the RMS lease commences at the latest in March 2022.

Following further discussion with the Club, it is now seeking to simply renew the lease with Council for a further 20 year term from 1 January 2020. This means that Council’s lease will expire on 31 December 2039 - approximately two to three years prior to the anticipated expiration of the RMS lease around 2042. Council however has the option of granting a lease for up to 21 years without the need to refer an application to the Minister. There are no issues with the Council and RMS leases with the Club not being precisely aligned - it is not critical to the process or the formalisation of the Club’s long term tenure.

**Current Position**

Section 3.22 of the CLMA specifies the functions of the Council manager of dedicated or reserved Crown land. In this instance it specifies that Council is required to manage the proposed renewal of the lease to the Club as if it were Community classified land under the Local Government Act 1993 (LGA). However, transitional provisions of the new CLMA and Crown Land Management Regulation 2018 (CLMR) covering Council’s management of Crown land, come into play.

Clause 70 of the CLMR states that Council is exempt from the operation of section 3.22 of the CLMA in respect of:

1. the granting of short-term licences being licences for less than a 12 month term for a purpose listed under section 2.20 of the CLM Act; and

2. the renewal of existing leases for a term not exceeding 21 years if there are no additional permitted uses for the land; and

3. the granting of new leases for a term not exceeding 21 years if:

   i. there was a lease in force over the land immediately before the repeal of the Crown Lands Act 1989, and

   ii. there are no permitted uses for land under the new lease that are additional to those that were permitted under the previous lease.
As plans of management of the Crown land must be prepared within three years of commencement of the Act (that is, by 30 June 2021 pursuant to Section 3.23 of the CLMA), Council is restricted in its dealings of Crown land until a plan of management is adopted. However, the transitional provisions exempt Council from operation of Division 3.4 of the CLMA specifically Section 3.22 and allows granting of leases for the same permitted uses during the pre-plan of management transition period. The transition period runs from 1 July 2018 until whichever of the following occurs first:

1. Council adopts a Plan of Management for the land; or
2. the land is classified as operational land with Minister’s consent under Section 3.22 of the CLMA.

Having regard to the above and the fact that the proposed lease is a renewal lease not exceeding 21 years with no additional permitted uses of the land, Council (as Crown Land Manager) is authorised to grant a renewal lease to the Club for a 20 year term commencing 1 January 2020 without the need to comply with Section 3.22 of the CLMA. Council however is required to engage with the community and place the proposal on public exhibition and receive submissions. However due to the exemption from Section 3.22 of the CLMA by virtue of the transitional provisions, Council is not required to make application to the Minister for consent in the event of receipt of a submission by way of objection to the proposal (as normally required under Section 47 of the LGA).

Further, Section 46A(3) of the LGA states that a lease for a term exceeding five years may only be granted by tender in accordance with Division 1 of Part 3 of the LGA, unless it is granted to a non-profit organisation. In addition, Council’s Management of Community Properties Policy provides that competitive tenders for use of community properties (both new and renewal leases and licences) be conducted in order to attract the best operator (and financial return having regard to the community benefit). All commercial proposals are subject to a competitive tender process. The policy also recommends a term not exceeding 20 years.

The Club is a not-for-profit organisation and accordingly there is no requirement for Council to comply with this tendering provision of the LGA. In terms of Council policy to conduct a tender process, in this instance because of extenuating circumstances and the unavailability of competitive or reliable tenderers, a satisfactory result would not be achieved by inviting tenders. Clearly, the calling of tenders for this lease is not feasible given the existing agreement between the Club and RMS, the Club’s historical tenure at the site, and extenuating circumstance of consent to tenure belonging to two agencies (RMS and Council).

Sections 8.5 to 8.10 of the CLMA deals with Council’s responsibility to:

- appoint a native title manager
- consult the native title manager before granting a lease of Crown land

Council’s Native Title Manager is the Property Officer who will be instructed to provide native title advice on the proposed renewal of the lease at Harnett Park to ascertain if any determinations of native title over the land exist and the land is not subject to a Native Title Certificate nor is it listed in the Register of Indigenous Land Use Agreements (ILUA). Should none of the above be determined, Council may proceed with the granting of the lease noting however it does not extinguish native title rights and interests.

In order to facilitate an agreement with the Club that is as closely aligned to the term of the agreement between the Club and RMS as possible and thereby better formalise the Club’s proposed tenure, it is considered reasonable for Council to slightly deviate from its policy of a maximum 20 year term in this instance and consent to maximum 21 year lease as provided for.
under the LGA. It is anticipated that the RMS lease would commence at its latest in March 2022 and terminate in March 2042 at the latest.

Having regard to the above, the proposal is for Council to grant the Club a lease for a term of 21 years with a commencement date of 1 January 2020 and terminating on 31 December 2040.

Consultation

Community consultation on the lease proposal will take place pursuant to Section 47 of the LGA.

Financial Implications

Commencing rent under the current 20 year lease was $1,500 and it has been indexed to approximately $2,350 in the final year of the lease. It is appropriate for a market rent assessment to be conducted by Council’s valuer in anticipation of granting consent for a further 20 years.

The commencing licence fee under the Agreement between the Club and RMS is $30,000 (GST-incl) per annum indexed annually by 3%. The commencing rent under the RMS lease is $32,700 (GST-incl) plus a turnover revenue rate to be determined.

It is evident that current rent under Council's lease is coming off a very low base and it is reasonable to expect that market rent under any new lease for such a commercial operation may be significantly higher than it is at present. However, given the scale of the base rent for the small Council’s leased area and considering the base rent proposed for the dominate RMS leased area, it is the expectation that market rent would be in the range of $6,000 to $8,000 per annum. This information is presented for the purpose of providing guidance to all parties of the scope of any potential rent increase, so that there are no surprises at the end of the process. It is not an attempt to pre-empt the independent valuation.

Relationship with MOSPLAN

Mosman's Community Strategic Plan, MOSPLAN 2018-2028 under Strategy Direction 5 A Business-Friendly Community with Sound, Independent Civic Leadership supports the management of Council's community properties includes ensuring that those properties are managed within Council's governance framework and that appropriate financial returns are received for commercial and community use of Council's assets.

Comment

As Harnett Park is Crown land and it is not covered by Council’s General Plan of Management for Parks prepared under the LGA. The CLMA requires a Plan of Management for this Crown land to be prepared and adopted by 30 June 2021 and such work has been scheduled over 2019-2021.

Recently, Council gave approval to the Club to construct a small bin enclosure at the south-west corner adjacent the leased area of Harnett Park for reasons of better waste management and aesthetics. As this area is presently not included in the footprint of the leased area and is a minor matter yet required for the Club’s ongoing operation, it is proposed that this area be included in the leased area proposed for the Licences and the Deed of Agreement for Lease. The area is shown on the attached map.
Recommended Action

That Council endorse the process to renew the agreement with the Club and, subject to satisfactory resolution of community engagement and native title obligations, grant consent to a renewal Lease of 21 years commencing 1 January 2020 and authorise the General Manager to determine and finalise the Lease.

Recommendation endorsed by Director Corporate Services.

Attachments

1. Map showing leased areas at Mosman Rowing Club, Harnett Park [CS/11.1]
Map showing leased areas of Mosman Rowing Club, Harnett Park

- **Existing leased area**
- **Proposed addition of bin enclosure to leased area**
Executive Summary

Review of the second of three one-year contract extension periods for the receiving and disposal of municipal (putrescible) solid waste collected from the weekly kerbside domestic waste collection service. It is recommended that the final 12 month option be taken up by Council.

Officer's Recommendation

The Manager Environment and Open Space recommends that Council approves the extension of the contract term of Suez Australia with Mosman Council for the Contract 2013/116 - Receive and Process and/or Dispose of Municipal Solid Waste from the SHOROC Councils for one year until 30 June 2020.

Background

Council resolved at the meeting of 2 September 2014 (EP39) to accept a tender from Suez Australia to receive and process and/or dispose of municipal solid waste from the SHOROC Councils. The contract provided for a term from 11 November 2014 to 30 June 2017. The Contract also included up to three one-year extensions at the discretion of Council. On 1 May 2018 (EP/26) Council resolved to extend the contract until 30 June 2019.

The Contract provides for Council municipal solid waste to be tipped at the Belrose and Artarmon Waste Transfer Stations, with Suez Australia responsible for hauling the waste from the waste transfer stations and disposing in their landfill at Eastern Creek.

Current Position

The Contract reaches completion of its second-year extension on 30 June 2019. The Contract provides a further one-year extension. It is considered that a superior price will not be obtained by Council as a single entity with a new tender process as there are limited suppliers of (putrescible) landfill in the Sydney Metropolitan Region.

A review of the current contract performance indicates that Suez has met all requirements of the Contract during the current term including:

- Availability of service has been provided on all occasions during the term of the Contract.
- There have been no environmental infringements recorded by the EPA against Suez during the Contract term.
- Contract reports and invoices provided by Suez have been correct and submitted within the times required under the Contract.

Additionally, Council staff have received specialist advice and spoken to the EPA on the state of alternate waste disposal technologies in Sydney. It is evident, at this point in time, options are limited or significant increased costs would be incurred.

A waste service workshop for Councillors is scheduled for May 2019 and staff will provide advice on future waste disposal options and provide a Council report in July 2019 on same. At present disposal at the Suez Artarmon Station provides the most economic, efficient and effective solution for Council.
Financial Implications

An expenditure of $1,809,000 has been approved within the 2019-20 budget for the disposal of municipal (putrescible) solid waste collected from the weekly kerbside domestic waste collection service.

Relationship with MOSPLAN

Strategic Direction 3 - An Attractive and Sustainable Environment.

Comment

Under Part C of the Contract, Special Terms and Conditions, clause C2 - CONTRACT TERM states:

“The Contract is to expire on 30 June 2017. At any time and at least 14 Business Days before the expiration of the Contract, Council may, in its absolute and unfettered discretion, exercise an option to renew the Contract by a total of up to three periods of up to one year each by providing the Contractor with written notice.”

Suez has the capacity to continue to provide the service for an additional and final one year under the current contract rates subject to CPI rise and 14 days written notice. Further it is considered they can do this satisfactorily.

Recommended Action

That Council approve an extension of the Contract with Suez Australia for a final one-year term until 30 June 2020 for the receiving and disposal of municipal solid waste collected from the weekly kerbside domestic waste collection service.

Recommendation endorsed by Director Environment and Planning.

Attachments

Nil
EP/13 Bushland Restoration Contracts - Seventh Year Review

Responsible Officer: Manager Environment and Open Space

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Executive Summary

Review of work performed by bushland restoration contractors including independent assessment of site native vegetation cover and contract targets. Audits of the contract indicate satisfactory performance and it is recommended to continue the contract for a further and final three years.

Officer’s Recommendation

The Manager Environment and Open Space recommends that Council:

1. Extend the contract period for a further and final three years for Waratah Eco Works for the bushland restoration contracts for Port Jackson and Middle Harbour West catchments until 30 May 2022 for an annual fee of $106,997 and $100,498 ex GST respectively, subject to further annual CPI increase on 1 June 2020 and 2021.

2. Extend the contract period for a further and final three years for Australian Bushland Restoration for the Middle Harbour East catchment until 30 May 2022 for an annual fee of $117,818 ex GST and subject to further annual CPI increase 1 June 2020 and 2021.

3. Extend Waratah Eco Works, Australian Bushland Restoration and Australian Areas Management and Repair as panel service providers to undertake additional works at scheduled or quoted rates subject to annual CPI increases included in their tenders until 30 May 2022.

Background

The Bushland Restoration Contract 2012-2022 covers 21 sites. The Contract is separated into three contracts (which represent localised catchments) being Port Jackson, Middle Harbour East and Middle Harbour West. In total these bushland sites contain 28.2 hectares of public land predominantly zoned E2 - Environmental Conservation.

The areas under contract range from high quality bushland with little disturbance or impacts (e.g. Parriwi Park) to highly disturbed bushland that have a high edge to area ratio and as a result are in poorer condition and under constant pressure (e.g. Harnett Park).

Bushland Restoration Contract 2012-2022 catchments and sites include:

<table>
<thead>
<tr>
<th>Port Jackson Catchment (8 ha)</th>
<th>Middle Harbour East Catchment (12.3 ha)</th>
<th>Middle Harbour West Catchment (7.9 ha)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harnett Park</td>
<td>Balmoral</td>
<td>Joel’s Reserve</td>
</tr>
<tr>
<td>Reid Park</td>
<td>Lawry Plunkett Reserve</td>
<td>Quakers Hat South</td>
</tr>
<tr>
<td>Mosman Bay Creek</td>
<td>Wyargine Point</td>
<td>Quakers Hat North</td>
</tr>
<tr>
<td>Curraghbeena</td>
<td>Rosherville</td>
<td>Quakers Hat Park</td>
</tr>
<tr>
<td>Sirius Park West</td>
<td>Chinamans Beach Dunes</td>
<td>The Spit</td>
</tr>
<tr>
<td>Sirius Park East</td>
<td>Parriwi Lighthouse</td>
<td></td>
</tr>
<tr>
<td>Morella Road</td>
<td>Parriwi Point</td>
<td></td>
</tr>
<tr>
<td>Cliffton Gardens</td>
<td>Parriwi Park</td>
<td></td>
</tr>
</tbody>
</table>

The contract specifications are designed to preserve and enhance the biodiversity of bushland sites through regeneration of resilient bushland areas, revegetating non-resilient areas and retaining areas that either offer good habitat for native fauna or is undisturbed remnant vegetation. The following principles are used to achieve this:
1. Removal or control of the effects or impacts of the stressors (i.e. weed colonisation in particular vine, priority and environmental weeds).
2. Encouraging regeneration through natural process (i.e. weed control, seed production, dispersal and germination).
3. Establishment and stabilisation of the non-resilient areas through weed suppression and revegetation.

There are other specifications required for the sites and these include track and drainage line clearance works, fire hazard mitigation work, litter removal and preparation and delivery of annual work plans and reports for each site.

The site contract works are undertaken by two specialist bushland management companies: Waratah Eco Works work on Port Jackson and Middle Harbour West catchments and Australian Bushland Restoration works on Middle Harbour East catchment.

These two contractors along with a third specialist bushland management company, Australian Areas Management and Repair, form a panel of contractors used to complete works that are additional to the contract sites such as supervision of Bushcare volunteers and works on areas outside the defined contract sites (which equates to 10.8 ha of bushland), such as unmade road reserves and other bushland sites not included in the contract such as Bradleys Bushland Reserve, Rawson Park, Unnamed Rosherville and Little Ashton Reserve.

**Current Position**

Over the contract period from 1 June 2016 until February 2019 biannual performance audits have been completed including regular inspection of sites. The audits have shown that the current contractors are working satisfactorily, are meeting contract specification and work, health and safety requirements.

Further, in February 2019 an independent ecological consultancy firm assessed each site managed under the contract to determine progress of works against contract specification and compare native vegetation cover maps from 2016. It is evident that whilst some areas within sites had reduced in native vegetation cover, other areas had increased in native vegetation cover. Notably, the audit showed that overall from 2016 to 2019 areas of greater than 90+% native vegetation cover across all bushland contract sites have increased from 65.8% to 74%.

It is also noted that the 2018 Community Survey shows residents are satisfied with the provision and maintenance of parklands including bushland, harbour foreshores, local parks and bushland trails with this service area recording a mean satisfaction score of 7.9/10.

**Comment**

The bushland restoration contracts are the primary contracts used for the management of Council’s Bushland and Unmade Road assets which total 39 hectares of public open space and all of Council’s E2 zoned land. These assets are highly valued by the community and Council has invested significant amounts of time and resources managing these assets to increase native vegetation cover and subsequently improve their biodiversity value. The results of the recent independent survey clearly demonstrate that Council is meeting its objective.

The sites are dynamic and require constant input to control weeds, keep pathways and drainage lines clear, manage bush fire risk and protect native fauna habitat. An increase from 2016 to 2019 of areas of greater than 90+% native vegetation cover from 65.8% to 74% is an excellent result. It is evident that whilst some areas within sites had reduced in native vegetation cover other areas had increased in native vegetation cover. It is also noted that the majority of 90+% native vegetation cover areas had been maintained indicating that resilience is being achieved in these areas.
There is however a need for continued work at each site to maintain areas at greater than 90+% native vegetation and increase areas not yet at this level of native vegetation cover. The sites have high levels of past disturbance and the high edge to area ratio of most of the sites means they are constantly under pressure. If the sites no longer had any bush restoration work their native vegetation cover would be reduced by weed invasion. This is particularly relevant for areas where vine weeds and ground asparagus are found and the control of these weeds at all bushland sites will remain a key focus of contract works over the next three years.

**Recommended Action**

It is considered appropriate that the contracts for Bushland Restoration be renewed for a further and final three years and that the panel of approved contractors continue to be engaged to undertake works that are outside the contract sites to 30 May 2022.

Recommendation endorsed by Director Environment and Planning.

**Attachments**

Nil
EP/14 Parks and Sporting Fields Contract

Responsible Officer: Manager Environment and Open Space

Executive Summary

The current Parks and Sporting Field Management Contract expires on the 4 October 2019. This contract is a major open space service contract with a current cost of approximately $640,000 per annum. Accordingly, specifications are reported to Council for consideration and endorsement prior to tendering.

Officer’s Recommendation

The Manager Environment and Open Space recommends that:

1. Council approve the specifications and tenders be called for the Parks and Sporting Fields Contract 2019-2024 with review periods at the end of year 1 and 3.

2. A further report be tabled for Council outlining the outcome of the tender process.

Current Position

The current Parks and Sporting Fields Contract expires on the 4 October 2019. The contract is the primary open space contract for the management of major parks and gardens, sporting fields and associated recreational facilities and infrastructure. The contract is currently divided into eight components:

1. Ovals Management
2. Turf Wicket Management
3. Sporting Ovals Renovations
4. Parks Turf Management
5. Public Gradens Management – A and B Locations
6. Irrigation Management
7. Water Features Management
8. Playground Management

Council staff have completed their review of the current specifications and proposed amendments are detailed below. It is noted that the residents are satisfied with the provision and maintenance of parklands including bushland, harbour foreshores, local parks and bushland trails and with sport and recreational facilities with the 2018 Community Survey indicating near satisfaction scores of 7.9/10 and 7.3/10 respectively.

Proposed Amendments to Specification

Overall the current specifications are considered satisfactory however some amendments are recommended and include:

- Cylinder mowing of all ovals. This will provide improved playing surface quality and appearance. Currently only Allan Border and Rawson Oval are cylinder mowed
- Increased frequency of aeration of sport fields to negate compaction during the winter season
- Increased frequency of service for selected A and B Location garden sites
- Increased frequency of service in summer of water features. They are currently serviced monthly and it is proposed to service fortnightly during summer months
• Additional component (Component 9) for Schedule of Rates for the maintenance of street and park furniture and other minor open space assets including fencing.

Financial Implications

The contract for Parks and Sporting Fields Contract has been ongoing for many years and costs for this contract work, including the amendments and specific works, are captured in Open Space recurrent funding.

Relationship with MOSPLAN

The contract relates to two strategic directions in MOSPLAN. These include Strategic Direction 3 – An Attractive and Sustainable Environment and Strategic Direction 7 - A Healthy and Active Village Lifestyle.

Comment

The proposed specification for the new contract is attached and the proposed amendments are considered appropriate and are based on staff experience in managing park and sporting field assets and feedback on the current service level by the community. Accordingly it is proposed to tender the attached specification and report back to Council on the tender outcomes.

Recommended Action

That Council approve the specification and that Tenders be called for the Parks and Sporting Field Management contract for the period of 2019-2024. The contract is to include an initial term of twelve months with an option for Council to extend a further 2 + 2 years.

Recommendation endorsed by Director Environment and Planning.

Attachments

REQUEST FOR TENDER
TENDER NUMBER T-EP-19/02

CONTRACT FOR PARKS AND SPORTING FIELDS
2019 - 2024

PART C - SPECIFICATIONS
INTRODUCTORY ISSUES

This Specification is to be read in conjunction with the conditions of contract, conditions of tender and tender schedule documents.

OBJECTIVE

Mosman Council is committed to providing high quality parks and recreational facilities for its residents. It is Council’s intention for this Specification and contract to be based on results. By undertaking this approach to parks and sporting field management, it will empower contractors to use their available skills, experience and resources to develop maintenance programs and processes to deliver clearly defined results. This Specification provides an integrated approach to parks and sporting field management focusing on nine components:

- Component 1 - Ovals Management
- Component 2 - Turf Wicket Management
- Component 3 - Sporting Ovals Renovations
- Component 4 - Parks Turf Management
- Component 5 - Public Garden Management
- Component 6 - Irrigation Management
- Component 7 - Water Features Management
- Component 8 - Playground and Exercise equipment Management
- Component 9 – Park Asset Maintenance Schedule of Rates

Specific requirements for each component detailed in Specification.
COMPONENT 1 - OVALS MANAGEMENT

Overview of Works

- Ensure all sporting field playing surfaces are fit for purpose and safe for play
- Ensure all protection measures are in place before, during and after maintenance activities, particularly herbicide application
- Provide up-to-date and accurate information on the Oval Management Hotline service
- Develop and maintain good working relationships with sporting group representatives including but not limited to Mosman Cricket, Mosman Football, Mosman Rugby, Mosman Netball and Mosman AFL Clubs.
- A guide to required works are detailed in Tables 1.3 and 1.4

Deliverables

The deliverables are:

- Performance of the works and services as specified at Allan Border Oval, Rawson Oval, Georges Heights Oval, Middle Head Oval, Balmoral Oval and Spit West Reserve
- Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
- A completed work report and forward monthly program for each oval
- Monthly invoice including a Statement of Claim

Specified Works and Services

Ovals Mowing:

- Mowing height - Height of cut will generally be 16mm for summer and 30mm for winter
- Frequency summer season (September to March) - All Ovals including Allan Border, Rawson, Balmoral Oval, Georges Heights and Middle Head Ovals are to be mowed twice a week with a cylinder reel mower.
- Frequency winter season (April to August) - All ovals are to be mowed weekly with a cylinder reel mower
- Frequency of grass cutting and nominated times of mowing operations are subject to change depending on growing conditions and special booking requests. Oval mowing is to be completed to ensure minimum disruption to bookings and activities. All mowing is to be completed prior to any line marking
- Edging to hard surfaces (kerbs, paths, synthetic wickets, athletics items etc.) abutting or within playing fields are to be maintained at all times
- Liaise closely with Mosman Council’s Supervising Officer to ensure all quality standards and height of grass cutting is maintained

Irrigation System Management

- Automatic irrigation systems are located at each oval. Times are able to be pre-set on a controller. Each system can operate automatically or there is a manual override facility
- Irrigation frequency will be dependent on climatic and soil conditions and assessments based on the knowledge and skills of the Contractor. Timed irrigation schedules are to be developed and programmed for each oval, taking into consideration all restrictions including Sydney Water restrictions, bookings and programmed maintenance schedules. The programming of individual stations is to take into account the sub-surface drainage and current turf and root quality of each area.
- Irrigation will not be applied when it will create wet conditions unsuitable for field use or create wet and humid conditions leading to damage of turf or increase of pests and
disease. Alternatively no dry areas should be allowed to develop that have an adverse effect on the quality of the playing surface

- The Contractor will maintain a register of irrigation times and have them displayed beside each irrigation controller at each sporting oval. A copy of programmed times is to be included in each monthly report.
- Any damage to irrigation sprinklers/systems is to be reported immediately. The reason for damage is to be included in the report. Any damage caused to irrigation system by contractor neglect will be invoiced to the Contractor for payment

Seasonal Changeover

- Goal posts – there are five sets of Council owned goal posts that are to be used. The locations are identified in Table 1.1. All posts are to be assembled, installed, dismantled and stored as per ovals use and seasonal changes. Posts are to be stored behind Rawson Oval Pavilion or as directed by Council's Supervising Officer
- Portable soccer goal posts are located at Allan Border Oval and Middle Head Oval and are owned by Mosman Football Club. These posts are the responsibility of Mosman Football Club to install and remove for each game during the winter season.
- Portable junior soccer posts are located at George’s Heights Oval and owned by Mosman Football Club. These posts are the responsibility of Mosman Football Club to assemble and disassemble for each game during the winter season
Field Markings:
- All ovals are to be marked for play in accordance with the rules of the sport/s scheduled for play. All ovals are to be marked out weekly using string lines. (Refer to Table 1.1 for guideline to oval sporting activities)
- All lines are to be marked using either turf paint or titanium oxide. Use of herbicide for marking is not permitted
- Other sporting activities, apart from those nominated, may be scheduled on an irregular or casual basis and line marking is to be carried out on an "as required" basis. These works will be carried out as additional works based on schedule of rates.

<table>
<thead>
<tr>
<th>Oval</th>
<th>Cricket</th>
<th>Football</th>
<th>Rugby</th>
<th>AFL</th>
<th>Athletics</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval</td>
<td>White Oxide</td>
<td>Portable Football Posts</td>
<td></td>
<td></td>
<td></td>
<td>Black Oxide</td>
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<tr>
<td></td>
<td></td>
<td>White Oxide (Senior)</td>
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</tr>
<tr>
<td>Rawson Oval</td>
<td>White Oxide</td>
<td></td>
<td>Snr Rugby Posts</td>
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<td></td>
<td>Black Oxide Triathlon Perimeter Ring &amp; Training Boxes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>White Oxide</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balmoral Oval</td>
<td>White Oxide</td>
<td>1 x set Rugby / football combined posts</td>
<td>1 x set Rugby / football combined posts</td>
<td></td>
<td></td>
<td>Black Oxide</td>
</tr>
<tr>
<td></td>
<td></td>
<td>White Oxide</td>
<td>White Oxide</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Georges Heights Oval</td>
<td></td>
<td>1 x set senior Football Posts 1 x set junior football posts</td>
<td>White Oxide (Senior) Black Oxide (Junior &amp; Futsal)</td>
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<tr>
<td>Middle Head Oval</td>
<td></td>
<td>1 x Set Portable Football Posts</td>
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<td></td>
<td>Black Oxide</td>
</tr>
<tr>
<td></td>
<td></td>
<td>White Oxide (Senior)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Spit West Reserve</td>
<td>White Oxide</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Black Oxide 4 x Netball</td>
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<tr>
<td></td>
<td></td>
<td>6 x Junior</td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 1.1: Winter post locations and oval markings
Levelling/Divoting
- Twice weekly fill and level all hollows and divots, including rabbit holes, that develop greater than 25mm deep on all ovals
- Maintain suitable stock levels of 90:10 sand soil top dressing mix in soil bins at each oval. Copy of supply invoice is to be forwarded to Council for payment

Aeration
- An ongoing aeration / vertidrain program (using 18mm solid tines @ 130mm spacings to 250mm depth) is to be undertaken in conjunction with other programmed maintenance activities as per the program shown below in Table 1.2 Mowing is to be carried out on completion of aeration so works do not impact on user groups
- The Contractor is to include details of aeration machinery that is to be used with their tender submission

<table>
<thead>
<tr>
<th>Location</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval</td>
<td>March / May / July / September</td>
</tr>
<tr>
<td>Rawson Oval</td>
<td>March / May / July / September</td>
</tr>
<tr>
<td>Balmoral Oval</td>
<td>March / May / July / September</td>
</tr>
<tr>
<td>Georges Heights Oval</td>
<td>March / May / July / September</td>
</tr>
<tr>
<td>Middle Head Oval</td>
<td>March / May / July / September</td>
</tr>
</tbody>
</table>

Table 1.2: Ovals Aeration Program

Athletics Features Maintenance
In addition to line marking of athletics tracks at Balmoral Oval and Allan Border Oval the following maintenance tasks are to be carried out at Balmoral Oval:
- The sand in the long jump pit is to be raked level weekly (Mondays)
- Notify Council when additional sand is required

Synthetic Wicket Maintenance
- All synthetic wickets are to be maintained to provide a safe high quality playing surface. All leaves and debris are to be removed. Surrounding surfaces up to an area of three metres including run up areas will be maintained with good turf coverage, have a firm consolidated surface, be level with the wicket and be free from holes
- The two synthetic wickets at Balmoral Oval are to be covered during the winter season as protection from damage during the winter sports season. This will include use of plastic covers, 90:10 soil and Kikuyu turf grass (maxi rolls). All covers, soil and turf, are to be provided at the Contractor’s expense
- All synthetic wickets must be uncovered at end of winter season, pressure-washed clean and a quality playing surface presented for play at the commencement of each cricket season. Soil removed from synthetic wickets at the end of the winter season is to be transported and levelled at an alternative site in Mosman.
- Weekly maintenance tasks during the summer season (September to March) are to include the following:
  - All markings should be clear, accurate and easily distinguishable
  - Maintain edges of synthetic wickets
  - Ensure stump holes have adequate soil levels as required
  - Practice wicket nets at Balmoral to be free of leaves, weeds and rubbish. Nets to be serviced Monday and Thursday. Nets to be maintained fortnightly during winter.
### Weed Pest and Disease Control Plan

A weed, pest and disease control plan is to be submitted with the tender response. The plan must be an industry standard annual strategy and program to undertake actions that anticipate common pest, disease and weed activity in addition to immediate reactive control. In addition to broadleaf weed control the submitted program must include pre-emergent control of such weeds including summer grass / crab grass and crowfoot grass and post emergent herbicide application. No pest or disease problem should be allowed to develop to the point that they have an adverse impact on the sports surface or that they can be noticed by field users or spectators.

An inspection by both the Contractor and the Supervising Officer is to take place each year to determine a commencement date for treatment/s. The exact date for treatment is subject to seasonal variation and the agreement of the Supervising Officer. Follow-up treatment, if considered necessary by the Supervising Officer, is to be completed by mid-September at no additional cost to Council.

All weed, pest, and disease control works will be completed in accordance with Council’s Pesticide Use Notification Plan. The plan has been prepared in accordance with the requirements of the Pesticides Regulation 1995. The plan sets out how Mosman Council will notify members of the community of pesticide applications it makes or allows to be made to public places that it owns or controls. A copy of Council’s pesticides notification plan is available at [www.mosman.nsw.gov.au](http://www.mosman.nsw.gov.au)

All broad leaf and grass like weeds are to be effectively kept under control and/or eliminated by utilising quality integrated turf management practices. No weeds larger than 50mm across or flowering are to be visible at any time on any oval outfield area.

Application of chemicals should be uniform and in accordance with the rates and directions on the product labels. All chemicals used for treatment must be registered for use in NSW. Prior to application Safety Data Sheets are to be submitted to the Council Supervising Officer and approval given for the use of the specific treatment.

Environment-friendly controls should be researched before any chemicals are used. Alternative methods should be discussed with the Supervising Officer.

**The control of Kikuyu in the ‘Santa ana’ Couch at Middle Head Oval is to be manged at all times whether by cultural or chemical methods.**

### Soil Tests / Root analysis

- Soil tests and root analysis tests are to be carried out in February and July each year by a recognised soil testing agency, ensuring representative soil samples are taken for analysis from each oval. Results of nutrient and root analysis are to be submitted in written form to the Supervising Officer within two (2) weeks of soil testing.
- Recommendations for adjustments to pH levels and soil nutrient levels are to be carried out at the Contractor’s expense. The program for application is to be approved by the Supervising Officer.
Fertiliser and Additives Application:

As part of an integrated soil management program a Fertilisation Schedule or program is to be implemented to produce conditions where the amount and availability of nutrients supplied to the turf grass is kept within the ideal ranges for turf grass growth. The schedule will incorporate a minimum of six (6) applications at Alan Border Oval and Rawson Oval and four (4) applications at Balmoral, Georges Heights and Middle Head Ovals per annum.

Rates of fertiliser application will be dependent on soil analysis and test results and assessments based on the knowledge and skills of the Contractor. Fertilisation schedule should be adjusted according to soil type and site conditions. Applied fertilisers must be distributed evenly. Prior to fertiliser application materials to be used, rates of application and type of application must be agreed upon with the Supervising Officer. Variations to the fertilisation schedule may be made on a site specific basis if written confirmation is given by the Supervising Officer.

An annual fertiliser schedule is to be included with tender documents using industry standards detailing a program including fertiliser type, time of year and costs. As a guide the schedule is in addition to the following fertiliser program:

- Fertilising with an NPK (20:5:20) fertiliser at 300kg/ha
- Follow up fertiliser 4 weeks after renovation (20:0:20) at 200kg/ha
- Fertilise - December and February. Late summer application to have a high phosphorus and potassium content (e.g. NPK 15:10:10 or similar)
- Use Primo on all Sporting Ovals to provide a tight surface and to reduce mowing for a better quality surface and to build up turf mat. Primo applications from November through to February as per directions on label.
- Summer / Winter changeover fertiliser application for sustained winter growth and vitality (e.g. NPK 23.3.13 or similar)
- Pre-emergent fertiliser for control of summer grass, crab grass and crowsfoot grass

The Contractor will be responsible for the replacement of turf at the Contractor’s expense for any turf damaged during fertiliser application.

Equipment Storage

The oval’s management contractor is permitted to use the following lockable equipment storage areas.

- Rawson Oval - 40 square metres
- Allan Border Oval - 30 square metres

No equipment is to be stored at any other Council owned storage facility or outside or around the Rawson Oval storage area, including the concrete hardstand area directly outside the entrance to this shed. The following tasks related to storage must also be undertaken:

- Chemicals and hazardous materials must be stored in an approved storage cupboard supplied by the Contractor
- Keep clean free of weeds, litter, soil and leaves etc
- Storage areas must be kept locked at all times to prevent public access
Pavilion Buildings – Pathways and Surrounds
Areas surrounding Pavilion buildings to a radius of 10m inspected daily to ensure that areas are free of weeds, leaves, debris, soil, litter. All material is to be removed by mechanical methods and spraying.

Drain grates and pits within ovals are to be kept clear of leaves, soil, rubbish and weeds.

Oval Management Hotline Service

A recorded message detailing availability of all ovals (and turf wickets) is to be updated as required by 7.00am weekdays and as required on weekdays at 2.30pm and 6.30am weekends. Details of any activities or circumstances that may impact on the outfield/wicket users are to be recorded, e.g. maintenance works closure due to weather, ground condition, etc.

All messages are to be recorded clearly and accurately. Time of day, date, information relating to maintenance activities, availability of ovals and turf wickets must be clearly stated on each message.

An example of a recorded message is as follows: 'Mosman Council sports field information update at 6.30am Sunday 5 October. The wet weather has resulted in the following grounds being closed: Allan Border Oval, Rawson Oval and Balmoral Oval. Georges Heights Oval and Middle Head Oval are open. This message will be updated again at 7.00am on Monday or when ground conditions change.'

Any malfunction of the telephone answering machine is to be reported immediately on detection to Council's Supervising Officer.

In addition to the above updating of the wet weather service an SMS is to be forwarded to all Sporting Club Presidents to inform them of Oval Closures. Council will provide contact details.

Any oval or wicket that needs to be closed must have signs displayed to inform the general public that it is closed. Two signs per oval are to be displayed to indicate closure. The supply, installation and dismantling of signs is the responsibility of the Contractor.

Monthly Reporting

A completed work report and forward monthly program submitted with each monthly invoice. The Contractor will be issued with a weekly list of seasonal or routine bookings and works to be scheduled to minimise disruption to these bookings. Reasonable and regular times will be allocated to complete the maintenance works and services.
## OVALS MANAGEMENT SUMMER SCHEDULE – SEPTEMBER TO MARCH

<table>
<thead>
<tr>
<th>Location</th>
<th>Ovals Mowing - Cylinder Type Mower Only</th>
<th>Levelling / Divoting</th>
<th>Irrigation Programming</th>
<th>Line Marking Weekly</th>
<th>Sand &amp; surface raking</th>
<th>Synthetic Wicket Line marking, sweeping &amp; edging</th>
<th>Weed Control including Pre Emergent &amp; Broadscale Control</th>
<th>Pest &amp; Disease Control</th>
<th>Soil Tests &amp; Root Analysis</th>
<th>Primo Application</th>
<th>Soil Amendments as per soil test results July</th>
<th>Aeration</th>
<th>Pavilion / Pathway Cleaning</th>
<th>Wet Weather Line</th>
<th>Oval Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>One Day Senior Cricket Boundary</td>
<td>As required</td>
<td>February</td>
<td>As per submitted program and as required</td>
<td>As required</td>
<td>February</td>
<td>Nov to Feb</td>
<td>September &amp; March</td>
<td>Daily Weekdays</td>
<td>As required</td>
<td>Monthly</td>
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<tr>
<td>Rawson Oval</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>One Day Senior Cricket Boundary</td>
<td>As required</td>
<td>February</td>
<td>As per submitted program and as required</td>
<td>As required</td>
<td>February</td>
<td>Nov to Feb</td>
<td>September &amp; March</td>
<td>Daily Weekdays</td>
<td>As required</td>
<td>Monthly</td>
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<tr>
<td>Balmain Oval</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>One Day Cricket Boundary &amp; Athletics Track Weekly, includes practice wickets</td>
<td>Weekly Long Jump Pit</td>
<td>As per submitted program and as required</td>
<td>As required</td>
<td>February</td>
<td>As per submitted program</td>
<td>November to February</td>
<td>September</td>
<td>Daily Weekdays</td>
<td>As required</td>
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<tr>
<td>Georges Heights Oval</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>Tee Ball &amp; Junior Cricket</td>
<td>Weekly</td>
<td>As per submitted program and as required</td>
<td>As required</td>
<td>February</td>
<td>As per submitted program</td>
<td>November to February</td>
<td>September</td>
<td>Daily Weekdays</td>
<td>As required</td>
<td>Monthly</td>
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<tr>
<td>Middle Head Oval</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>As per submitted program and as required</td>
<td>As required</td>
<td>February</td>
<td>As per submitted program</td>
<td>November to February</td>
<td>September</td>
<td>Daily Weekdays</td>
<td>As required</td>
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<tr>
<td>Spit West</td>
<td>Weekly</td>
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<td></td>
<td>As required</td>
<td>February</td>
<td>As per submitted program</td>
<td>November to February</td>
<td>September</td>
<td>Daily Weekdays</td>
<td>As required</td>
<td>Monthly</td>
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Table 1.3 - Ovals Management Summer Works schedule (September – March)
# OVALS MANAGEMENT WINTER SCHEDULE – APRIL TO AUGUST

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval</td>
<td>Weekly</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Senior Soccer &amp; Athletics</td>
<td>As required</td>
<td>July</td>
<td>As per submitted program and as required</td>
<td>March</td>
<td>May &amp; July</td>
<td>Daily Weekdays</td>
<td>Daily</td>
<td>Daily</td>
<td>Monthly</td>
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<tr>
<td>Rawson Oval</td>
<td>Weekly</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Rugby, Touch &amp; Training Boxes &amp; Triathlon perimeter ring</td>
<td>As required</td>
<td>July</td>
<td>As per submitted program and as required</td>
<td>March</td>
<td>May &amp; July</td>
<td>Daily Weekdays</td>
<td>Daily</td>
<td>Daily</td>
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<tr>
<td>Balmoral Oval</td>
<td>Weekly</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Senior Soccer, Senior Rugby &amp; Athletics, Long Jump Pit</td>
<td>As required</td>
<td>July</td>
<td>As per submitted program and as required</td>
<td>March</td>
<td>May &amp; July</td>
<td>Daily Weekdays</td>
<td>Daily</td>
<td>Daily</td>
<td>Monthly</td>
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<tr>
<td>Georges Heights Oval</td>
<td>Weekly</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Junior &amp; Senior Soccer</td>
<td>As required</td>
<td>July</td>
<td>As per submitted program and as required</td>
<td>March</td>
<td>May &amp; July</td>
<td>Daily Weekdays</td>
<td>Daily</td>
<td>Daily</td>
<td>Monthly</td>
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<tr>
<td>Middle Head Oval</td>
<td>Weekly</td>
<td>2 x Weekly</td>
<td>Weekly</td>
<td>Senior Soccer &amp; AFL</td>
<td>As required</td>
<td>July</td>
<td>As per submitted program and as required</td>
<td>March</td>
<td>May &amp; July</td>
<td>Daily Weekdays</td>
<td>Daily</td>
<td>Daily</td>
<td>Monthly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spit West</td>
<td></td>
<td></td>
<td></td>
<td>Junior Soccer &amp; Netball</td>
<td>As required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Daily</td>
<td></td>
<td></td>
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</tbody>
</table>

Table 1.4: Ovals Management Winter Works Schedule – (April to August)
COMPONENT 2 - TURF WICKET MANAGEMENT

Overview of Works

Turf wickets are to be maintained at a standard suitable for the grade of cricket played at the particular oval. Sydney Cricket Association reports will be used for reference to compare wickets used in similar grades of competition.

- Allan Border Oval – 1st grade
- Rawson Oval – 3rd grade
- Balmoral Oval – 5th grade

Prepared pitches must have the following characteristics:
- Consist of Oberon Wicket Soil
- Smooth, flat surface free from undulations or holes
- Even colour
- Shrinking and cracking of the wicket if started should be of a large, regular pattern
- On contact with the pitch the ball should not shoot or lift dangerously; wicket must provide an even height of bounce without significant variation
- Crease areas must be firm and consolidated
- Markings must be clear, accurate and easily distinguishable
- Grass should be raked and cut to a minimum during pitch preparation
- A guide to specified works are detailed in Table 1.5 and 1.6

Deliverables

The deliverables are:
- Performance of the works and services as specified on Allan Border Oval, Rawson Oval, and Balmoral Oval
- Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
- A completed work report and forward monthly program for each oval submitted with each invoice
- Monthly invoice including a Statement of Claim and other required reports and programs

Specified Works

The Contractor is required to implement industry accepted principles applying to the preparation and maintenance of turf wickets to ensure that all wickets are prepared to the Specifications, complying with all performance requirements as detailed below. Variable factors will need to be taken into consideration in addition to the acquired skills of the qualified tradespersons in order to produce high quality grade standard wickets. All aspects of preparation and maintenance, including supply of all personnel, materials and equipment, are the responsibility of the Contractor.

To ensure completion of the specified works and services the contractor will provide a minimum of two (2) fully qualified and experienced tradesperson on a daily basis seven (7) days a week, Monday to Sunday, throughout the cricket season. On the weekends ground staff are to be on site for preparatory works and until play commences (or a decision is made not to begin in the case of poor weather). Historically, a tradesperson has been on site for a four-hour preparation period each Saturday and Sunday during the cricket season.
Without limiting the specific activities of the Contractor, the Specification detailed below outlines principles and activities applying to turf wicket preparation and maintenance.

**Watering and Irrigation**

Individual cricket wickets will vary in the amount of water they require. Monitoring and keen observation of known sensitive spots by the tradespersons is essential to ensure correct watering requirements are maintained.

Automatic irrigation systems programmed to water wicket tables and practice wickets as required. Balmoral Oval is manual irrigation with hose and sprinkler from QCV valve.

The strip that is being prepared for the next game will require heavy hand watering early in the preparation, either at the completion of the previous day's play and/or prior to commencing rolling so as to thoroughly saturate the soil. Heavy watering is best done in light frequent bursts. Never allow water to flood as this may wash away newly planted grass and loose soil.

The wicket cannot be allowed to dry out completely. Insufficient moisture levels in the soil will make it extremely difficult to form a good consolidated playing surface if temperatures are high late in the preparation and the wicket is drying. It may be necessary to do light watering on the strip being prepared. The strip should be watered as evenly as possible so that the soil is in a uniform moist state throughout the profile.

During the winter season keep wicket table watered to soften the surface suitable for winter sports, i.e. water early in the week and then allow drying back.

**Mowing**

Grass is to be mown as required, consistent with the production of a high quality wicket strip and wicket table. Cylinder mowers should be kept sharp (regularly backlapped) and correctly adjusted at all times.

It is recognised that mowing height can vary depending on circumstances, e.g. where usage is heavier with consequently more wear. Generally the strip selected for a wicket should be slowly reduced in height to 1-3mm. Ideally the remainder of the wicket table should be maintained at an approximately 8-12mm. The grass is to be allowed to grow longer than normal as an aid to the recovery of worn cricket strips.

The frequency of cut on the strip and the remainder of the wicket table will be dependent upon the rate of growth of grasses. The lower the mowing height the more frequent the mowing cycle required.

Any deviation from standard cutting levels should be discussed and agreed with Council's Supervising Officer.

**Rolling**

It is recognised that individual wickets will react differently in response to the amount of rolling. However, quality wicket strips and practice wickets with even uniform height of bounce must be produced. The success of any rolling treatment is critically dependent on soil moisture. The aim of rolling is to consolidate the surface by a combination of compaction and the gradual reduction of moisture in the soil. The final surface should not be dry and crumbly but contain sufficient moisture to show a 'glisten' as the roller goes over and brings the moisture out. The exact determination of the amount of rolling required will be left to the Contractor's judgement to achieve the outcomes described above.
As a general guideline a wicket may require up to 15 hours rolling per week to produce a surface that has sufficient moisture as well as a consolidated surface. Rolling should be such that the roller is applied both lengthwise and crosswise over the strip with the majority of rolling in the lengthwise direction. A light roller is used in the initial stages, gradually working up to a larger ride-on roller of 1.5-2 tonne. It is essential that cross rolling be carried out otherwise what is termed as 'rolling bumps' will occur in the wicket and cause uneven bounce.

During the winter sporting season rolling of wicket squares will be required to level out any depressions and undulations through wear and during wet weather periods.

**Practice Nets and Wickets**

The turf practice wickets are considered a turf wicket for the purposes of this Specification. They are to be maintained in accordance with the requirements of the Turf Wickets Specification.

Practice nets will be installed by the Mosman Cricket Club prior to cricket practice during the cricket season.

   The Contractor is to inspect the area the morning after each practice session to ensure all equipment that will affect other users has been removed by Mosman Cricket Club (unless otherwise agreed with the Supervising Officer), e.g. metal spikes, net pegs, bowling mats and notify Council's Supervising Officer if equipment has not been removed.

**Markings**

It is vital to ensure that crease markings are exactly as laid down in the rules of the game. Marking out should be done early on match day or possibly the day before. Marking out of the wicket should be carried out with the use of an approved marking frame that conforms to the specifications of marking a wicket. Line marking is to be carried out for one day matches and boundaries as required.

**Protection of Playing Area**

Tradespersons are to ensure wickets are protected by covers to maximise opportunities to play. Use of covers will conform to the specifications relating to the protection of playing areas as outlined in the Sydney Cricket Association Competition Handbook. Covers will not be left in place longer than is necessary. Prolonged coverage which reduce light and encourage fungal diseases can affect the health of the grass.

Wickets are to be roped off with high visibility bunting / paraweb or similar when not in use. All care is to be taken when installing pickets to not damage the irrigation system. Any damage to the irrigation system is to be repaired at the Contractor's expense.

Wicket covers may be required additionally by other sporting groups to improve wicket protection during winter. This use may be organised between the clubs involved and the Contractor without the direction of the Supervising Officer.

**Maintenance after Play**

Maintenance after play on a strip will be primarily patching and restoring of the surface. Without limiting the activities of the Contractor, maintenance after play will include:

- Sweeping – must be carried out with a semi hard broom to remove grass clippings that have been placed on a strip during previous preparation
- Top dressing of depressions caused by bowlers or batsmen should be filled with fine sieved Oberon wicket soil (smaller than 5mm sieve). If there are many depressions, or if levels have changed, then a partial or full top dressing may be required. Care must be taken to avoid changing the original level and fall of the wicket.
- Top dressing should not at any stage completely cover the grass sward. Deep depressions, therefore, may have to be top dressed several times before correct levels are obtained.
- Allow for all necessary Oberon wicket soil for weekly top dressing of wear areas throughout the season, in addition to a full top dressing of the three turf wicket tables: Allan Border Oval, Rawson Oval and Balmoral Oval and the practice wickets at Rawson Oval during September each year. Storage facilities only allow for approximately two cubic metres of wicket soil at Allan Border Oval.

**Weed, Pest and Disease Control**

The Contractor will ensure integrated turf management practices are adopted which will result in the maintenance of vigorous dense turf growth to minimise weed infestation problems and the occurrence of all turf diseases and turf pests is to be prevented. No pest or disease problem will develop to the point that they have an adverse impact on the sports surface or that they can be noticed by field users or spectators.

If weed problems occur, herbicides can be utilised. If pest and disease problems occur, cultured control techniques and chemical prevention and control techniques are to be utilised. Application of chemicals will be uniform and in accordance with the rates and directions on the product labels.

The Contractor will comply with Council’s pesticide use notification plan. The plan has been prepared in accordance with the requirements of the Pesticides Regulation 1995. The plan sets out how Mosman Council will notify members of the community of pesticide applications it makes or allows to be made in public places that it owns or controls. A copy of Council’s pesticides notification plan is available at www.mosman.nsw.gov.au.

All chemicals used for treatment must be registered for use in NSW. Prior to application, Safety Data Sheets are to be submitted to Mosman Council’s Supervising Officer and approval given for the use of the specific chemical treatment.

The infestation of Kikuyu in the couch turf wicket tables must be controlled.

**Soil Tests**

Two pH and nutrient analysis tests per wicket square (3 match, 1 practice) per year must be submitted to the Supervising Officer in February and July each year. Results of pH tests are to be submitted in written form to Mosman Council’s Supervising Officer in conjunction with the soil nutrient analysis tests. Adjustments to pH levels and recommendations are to be carried out at the Contractor’s expense.

The program for application is to be approved by the Supervising Officer.

**Fertilising**

The Contractor is required to ensure that all wicket tables and strips are maintained in a condition whereby the amount and availability of nutrients to the turf/grass is kept within the ideal nutrient ranges for quality turf growth so as to promote a dense, vigorous turf cover. The pH range is to be maintained between pH range 5.5 - 6.5.

Two soil nutrient tests of the wicket tables are required per annum.
A fertiliser program for turf wicket tables / practice wickets is to be submitted with the tender response including schedule / fertiliser type and costs. This program is to include a frequency between 6–10 applications per annum.

**Rotation of Strips**

Strips must be rotated regularly to promote even wear and keep patching to a minimum. The frequency will vary with wickets and will depend on the wear and tear the strip receives. It is expected that all practice strips and main wicket strips will be rotated every two weeks. An example of pitch rotation illustrated below.

**SUGGESTED PITCH ROTATION SEQUENCE**

**Allan Border Oval**

<table>
<thead>
<tr>
<th>1</th>
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | PITCH |

**Rawson Oval**

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| 1 | 2 | 3 | 4 | PITCH |

**Balmoral Oval**

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| 1 | 2 | 3 | 4 | PITCH |
Pre-season Maintenance

By the end of the winter sports season, wickets will require some major renovations. The following renovations will be performed as soon as possible after the last winter match has been played:

- Lightly water the wicket table and then roll to consolidate the surface. Sweep to remove any loose grass material and then cut at approx. 10mm
- Scarify the surface in four directions to reduce thatch. Rake and vacuum to remove debris
- Fertilise the wicket table as per the accepted program
- Top dress to smooth and correct levels with fine sieved Oberon wicket soil
- Contractor is to allow 300 square metres of washed legend couch grass per annum to patch bare areas. Additional turf requirements are to be discussed with the Supervising Officer

End-of-season Maintenance

As soon as possible after the last cricket match the following activities will be carried out:

- Sweep any loose grass off the wicket surface
- Top dress any depressions with fine sieved Oberon wicket soil making sure that the original level and fall of the wicket is not altered
- Fertilise the wicket table as per submitted program
- Irrigate to encourage strong growth

Winter Season Maintenance

Wickets will need to be lightly rolled occasionally during the winter season to avoid major ripping by sprigs and boots. If holes occur they will be filled with sieved Oberon wicket soil and compacted. Some occasional sweeping may be required to remove loose grass that may be mixed into the soil.

All other activities such as watering, rolling and mowing will be done on an as required basis to maintain the area. Fertilising of the wicket squares will be completed as per the agreed fertiliser program.

Wicket covers are to be used by contractor to manage wicket moisture levels through the week to improve the opportunities for weekend matches. Clubs / users attend to covers on the weekend.

Equipment Storage

Storage facilities for the turf wicket management specification works are available at the following locations only.

- Allan Border Oval – Storage shed for wicket soil, wicket roller and wicket cylinder mower will be made available
- Balmoral Oval–Area 5.3 metres x 2.7 metres available for the storage of wicket roller and wicket cylinder mower
- Rawson Oval–An area will be made available within the existing storage shed for the storage of one wicket roller and one-cylinder mower

No equipment is to be stored at any other Council owned storage facility or outside the Rawson Oval storage area, including the concrete hardstand area directly outside the entrance to this shed. The following tasks related to storage must also be undertaken:
- Chemicals and hazardous materials must be stored in an approved storage cupboard supplied by the Contractor
- Storage areas must be kept locked at all times to prevent public access

Note: A soil shed is provided at Allan Border Oval. The Contractor will maintain sufficient quantities of sieved Oberon wicket soil for all maintenance requirements. Soil will be supplied from a recognised supplier and the Contractor must submit written analysis details of wicket soil to be used for approval by Mosman Council's Supervising Officer prior to application of material.

Oval Management Hotline Service

A recorded as required message detailing availability of the various ovals (and turf wickets) is to be updated by 7.00am weekdays and 6.30am weekends. Details of any activities or circumstances that may impact on the outfield/wicket users are to be recorded, e.g. maintenance works or closure due to weather, ground condition, etc.

All messages are to be recorded clearly and accurately. Time of day, date, information relating to maintenance activities, availability of ovals and turf wickets must be clearly stated on each message. Messages relating to closure of any or all ovals/wickets must clearly identify reason(s) for closure and name the ovals/wickets that are closed or open.

An example of a recorded message is as follows:
'Mosman Council sports field information update at 6.30am Sunday 5 October. The wet weather has resulted in the following grounds being closed: Allan Border Oval, Rawson Oval and Balmoral Oval are closed and Georges Heights Oval and Middle Head Oval are open.

This message will be updated again at 7.00am or when ground conditions change'.

Any malfunctions of the telephone answering machine are to be notified immediately on detection to Council's Supervising Officer.

In addition to the above updating of the wet weather service an SMS is to be forwarded to all Sporting Club Presidents to inform them of Oval Closures. Council will provide contact details.

Any oval or wicket that needs to be closed must have signs displayed to inform the general public about the availability of the oval. The installation and dismantling of such signs will be the responsibility of the Contractor. Two signs per oval are to be displayed to indicate closure.

Reporting

- A completed work report and forward monthly program submitted with each monthly invoice.
## SUMMER TURF WICKET WORKS SCHEDULE – SEPTEMBER TO APRIL

<table>
<thead>
<tr>
<th>Location</th>
<th>Soil Amendments as per soil test results</th>
<th>Season Change Over</th>
<th>Scarifying</th>
<th>Top Dressing Wicket Square</th>
<th>Irrigation Programming</th>
<th>Wicket Repair &amp; watering</th>
<th>Wicket Preparation - Light Watering, Rolling &amp; Mowing</th>
<th>Crease / Boundary Marking</th>
<th>Turf Wicket Covers</th>
<th>Pests / Disease / Weed Control</th>
<th>Turf Wicket Soil Tests</th>
<th>Fertilise</th>
<th>Oval Management Hotline</th>
<th>Turf Wicket Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>Weekly</td>
<td>Tuesday</td>
<td>Tuesday to Friday as required</td>
<td>As per submitted program and as required</td>
<td>February</td>
<td>Sep to Mar and as per submitted program</td>
<td>Daily</td>
<td>Monthly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rawson Oval</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>Weekly</td>
<td>Monday</td>
<td>Tuesday to Friday as required</td>
<td>As per submitted program and as required</td>
<td>February</td>
<td>Sep to Mar and as per submitted program</td>
<td>Daily</td>
<td>Monthly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allan Border Practice Wickets</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>Weekly</td>
<td>Monday</td>
<td>Mon - Thurs, Tues/Thurs</td>
<td>As per submitted program and as required</td>
<td>February</td>
<td>Sep to Mar and as per submitted program</td>
<td>Daily</td>
<td>Monthly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balmoral Oval</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>September</td>
<td>Weekly</td>
<td>Monday</td>
<td>Tuesday to Friday as required</td>
<td>As per submitted program and as required</td>
<td>February</td>
<td>Sep to Mar and as per submitted program</td>
<td>Daily</td>
<td>Monthly</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Table 1.5 Turf Wicket Summer Works Schedule – September to April*
## WINTER TURF WICKET WORKS SCHEDULE – MARCH TO AUGUST

<table>
<thead>
<tr>
<th>Location</th>
<th>Season Change Over</th>
<th>Irrigation Programming</th>
<th>Mowing</th>
<th>Wicket Management</th>
<th>Turf Wicket Covers</th>
<th>Turf Wicket pH Tests</th>
<th>Fertilise</th>
<th>Soil Amendments as per pH test results</th>
<th>Pests / Disease / Weed Control</th>
<th>Oval Management Hotline</th>
<th>Turf Wicket Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allan Border Oval</td>
<td>March</td>
<td>Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>To assist with weekend sport</td>
<td>July</td>
<td>As per submitted program</td>
<td>March</td>
<td>As per submitted program and as required</td>
<td>Daily</td>
<td>Monthly</td>
</tr>
<tr>
<td>Rawson Oval</td>
<td>March</td>
<td>Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>To assist with weekend sport</td>
<td>July</td>
<td>As per submitted program</td>
<td>March</td>
<td>As per submitted program and as required</td>
<td>Daily</td>
<td>Monthly</td>
</tr>
<tr>
<td>Allan Border Oval Practice Wickets</td>
<td>March</td>
<td>Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>To assist with weekend sport</td>
<td>July</td>
<td>As per submitted program</td>
<td>March</td>
<td>As per submitted program and as required</td>
<td>Daily</td>
<td>Monthly</td>
</tr>
<tr>
<td>Balmoral Oval</td>
<td>March</td>
<td>Weekly</td>
<td>Weekly</td>
<td>Weekly</td>
<td>To assist with weekend sport</td>
<td>July</td>
<td>As per submitted program</td>
<td>March</td>
<td>As per submitted program and as required</td>
<td>Daily</td>
<td>Monthly</td>
</tr>
</tbody>
</table>

*Table 1.6: Turf Wickets Winter Works Schedule – March to August*
COMPONENT 3 - SPORTING OVALS RENOVATIONS

Overview of Works

The Contractor is to complete the table in Section D Schedule of Rates detailing unit rates for oval renovation work.

Deliverables

The deliverables are:

- Supply of all staff, equipment and materials to complete the specified works and services as per schedule of rates
- Monthly invoice including a Statement of Claim

Specified Works

Each year Council undertakes a program of Sporting Ovals renovations. A recommended annual renovation program is to be submitted to the Supervising Officer in the first week of August for works to commence the first week of September. After consideration the Supervising Officer will identify works and issue an instruction for completion.

Renovation works typically include:

- Vertidrain - Vertidrain should be carried out prior to top dressing using 18mm solid tynes at 130mm spacings to 250mm depth
- Sand grooving - Sand grooving material should be quality drainage sand with sand slits at 100mm deep, 20mm wide and 200mm apart. The Contractor must submit with their tender response supplier and written analysis details of top dressing material and sand grooving drainage sand to be used for renovation works
- Turfing - Turfing is to include both 'supply & lay', and 'boxing out, supply and lay'. Boxing out is to ensure that the turf roll is level with surrounding area and there is no overlap of the edges of turf rolls.
- Top dressing - Top dressing material should be spread evenly over the oval surfaces. Top dressing should be "rubbed in", i.e. worked into the turf surface by incorporation into the small holes and indentations. The rate of application may be limited by the capacity of the turf to absorb the top dressing. Any variation to the nominated rate of top dressing must be agreed upon in discussion with Council's Supervising Officer and written permission granted to the Contractor to vary the nominated rate of 120 tonnes/hectare of top dressing per annum. Top dressing material should be drainage sand mix of excellent quality with minimal silt and other fines that reduce drainage capabilities

Documents detailing quantities, types and dates delivered of oval renovation materials will be submitted to the Supervising Officer after each renovation period.
COMPONENT 4 - PARKS TURF MANAGEMENT

Overview of Works

To maintain safe, healthy, clean and neatly mown grassed sites, free of weeds and other unwanted materials.

Deliverables

The deliverables are:

- Performance of the works and services as specified at the locations identified on the Turf Management Locations site map
- Supply of all staff, equipment and materials to complete the specified works and services
- A completed work report and forward monthly program for each SITE submitted with each invoice to provide details of future programmed activities
- Monthly invoice including a Statement of Claim and other required reports and programs

Turf Management Locations (Please refer to map)

1. Countess Park - Cnr Countess and Awaba Streets (including nature strip)
2. Joel's Reserve - Julian Street
3. Bay Street - Grass area on foreshore reclamation adjoining No. 10 Bay Street; Park between Nos. 4 and 6 Bay Street; Park between Nos. 8 and 10 Bay Street; Park between Nos. 14 and 16 Bay Street; Park on eastern side at intersection of Bickell Road. Park adjoining No. 55 Bay Street (including embankment of Quakers Road)
4. Bay Street - Corner of Quakers Road; Small nature strip running from 12 Koowong Road along rail to park
5. Medusa Street - Beauty Point School - All grass areas within school boundaries including park adjacent to Beauty Point Infants' School; Area adjacent to children's playground equipment on northern side
6. Pursell Avenue - Grass verges adjacent to Beauty Point Infants' School
7. The Spit Reserve - Reserve on western side of Spit Road and including area adjoining foreshore on side of the beach in Pearl Bay Avenue Embankment adjacent to traffic lights western side of Spit Bridge Embankment at The Spit
8. Spit East - Grass area between Royal Volunteer Coastal Patrol and Middle Harbour Yacht Club; Reserve adjoining Smiths Boatshed; Grass area near Plonk Café eastern side of Spit Road
9. Parriwi Road - Cnr of Spit and Parriwi Roads - both ends Parriwi Road (two reserves)
10. Rosherville Reserve - Reserve, including adjacent grass verges in McLean Crescent
11. Hopetoun / Kiora Embankment – Brush cutting of embankment between 1 Kiora Avenue and 56 Hopetoun Avenue (harness required)
12. Unmade Stanley Street – 30-32 Stanton Road
13. The Esplanade - Grass area between The Esplanade and The Promenade between Balmoral Baths and Edwards Bay Road
14. Hunter Park - Between Hunter Road and Almora Street
15. Botanic Park - Park opposite Balmoral Baths and park south side Botanic Road, including watercourse at rear of park - includes extra mowing in waterway
16. Balmoral South Reserve - Grass area between car park and beach; between boatshed and Navy Depot fence
17. Balmoral Oval – All grass area outside rugby fields in winter and cricket boundary in summer including grass area around skate park, practice nets and water channel behind skate park; All turf and pathway areas surrounding the oval boarded by the car park to the north, bushland reserve to the south, buildings & bushland reserve to the east and bushland reserve to the west
18. Plunkett Reserve – Beaconsfield Road
19. Dugald Road – Rear of 26-28 Gordon Street and side of 28 Gordon Street corner
   Dugald Road
20. Cross Street Drill Hall – All grass areas within boundaries of Drill Hall Site including
   small nature strip in Cross Street at entrance to site
21. Rawson Park – All grass and pathway areas outside main oval picket fence bordered
   by bushland area to the north, access road and car park to the south, bushland area to
   the east, and reserve boundary fence to the west
22. Morella Road – Eastern side from Iluka Street up to No. 1
23. Clifton Gardens – Clifton Gardens reserve and all areas of grass below Morella Road
   and area near bus turning circle
24. Little Ashton Park – All grass areas bordered by Whiting Beach Road up to Prince Albert
   Street
25. Curraghbeena Park – Park and adjoining grass verge in Raglan Street and the grass
   area adjacent to side boundary of No. 17 Raglan Street
26. Raglan Street South – Grass area between high and low levels, intersection of
   Curraghbeena Road
27. Sirius Cove Reserve – All areas inside property boundary including area opposite car
   park on corner of Sirius Cove Road and grass inside playground area
28. Crux Street – Small park down to Upper Avenue Road
29. Reid Park All grass areas inside boundary fence
30. Reginald Street Park – All grass areas within park
31. Royalist Road – Nature strip opposite No. 4-32
32. Memory Park – Memory Park and grass verge in Cowles Road adjoining BP Service
   Station
33. Bardwell Road Park – Small park corner Cabramatta Road
34. Mosman Park – All areas within boundaries of The Crescent / Myahgah Road and
   Gouldsbury Street including playground area, but excluding; Civic Centre village green;
   Grass near fountain and grass at entrances to Council and Library car parks; Grass
   area outside Art Gallery in Vista Street
35. Reservoir Park and Boronia House – All grass areas within site boundaries
Specified Works and Services

In an effort to reduce inconvenience to the community all turf management works at each site shall be undertaken during the same visit to that site, weather permitting.

Mowing Heights
- The height of grass after cutting shall be between 25mm & 40mm. This will require variability in mowing heights and grass species based on environmental conditions (i.e. shade) and the function of each site.
- Scalping of grass areas by mowing equipment is not acceptable. Other methodologies should be adopted on uneven sites to ensure leaf cover is maintained.
- Following works, grass cuttings shall not be left on pathways, driveways, kerbs and gutters, roadways or any hard surfaces.
- Grass cuttings are managed so as not to impact/affect stormwater systems. The Contractor shall cut grass so that grass does not land in adjoining paved areas, gutters, drainages, garden beds, bushland areas etc.
- Pruning of vegetation up to 50mm in diameter to provide clearances to enable turf maintenance as per this Specification.
- Any damage caused to any Council asset will be repaired at the expense of the service provider i.e. irrigation, park furniture etc.

Mowing Frequency
- The frequency of service is every second week during the months September to April inclusive and the second week of the month May to August inclusive, totalling 20 cuts per year.
- If additional grass cutting is required an instruction will be issued to the service provider as additional work.
- In wet conditions, the Contractor shall delay all lawn mowing operations until such times that normal operations can be undertaken without causing damage to the lawn surfaces and the Supervising Officer informed of revised mowing operations. Double cutting of sites may be necessary from time to time if inclement weather impacts on the mowing schedule. If for any other reason than for wet conditions the work is not completed in the specified timeframe a deduction will be made on the submitted monthly invoice.
- During periods of extended dry weather conditions, the Contractor shall use their professional judgment for maintaining suitable heights of cuts and advise of proposed maintenance procedures to achieve the Specification. If mowing is not required for any of the above reasons a discussion will take place between the Contractor and Supervising Officer to determine appropriate work in lieu of grass cutting at no expense to Council for the particular service. This service may include hand removal of weeds from grass etc.

Edging
- Maintaining all turf edges where grass adjoins hard surfaces such as formed paths, kerbing, fencing, walls, rock outcrops, stone and concrete edging, etc.
- Maintaining all turf edges where grass adjoins informal edges such as bushland, mulched gardens and mulched tree surrounds. No grass clippings shall be discharged into garden and bushland areas.
- Maintain under and around tables, seats, and children's play equipment, manholes, hydrants, posts, poles or any other fixtures.
Litter

All sites shall be inspected by the contractor prior to cutting and any materials such as stones, cans, bottles, paper, glass, litter, palm fronds, tree branches and other debris are to be removed from site prior to cutting.

Levelling and Divoting

All surfaces shall be kept even, free of holes and depressions, and have smooth transitions between grades. All forms of erosion shall be repaired immediately to the approval of the Supervising Officer (Council will provide a soil bin at a designated site for the contractor to obtain soil as required).

Mulching Tree Bases

The contractor is to maintain around the bases of trees by spraying and mulching. Brush cutting around the base of trees is not permitted. Mulch is to be spread to the drip line of trees bases (or equivalent to existing mulching perimeters) which impact on grass cutting to a depth of 75mm. Mulch is to be applied between May and September of each year. Depths will be inspected at end of September each year.

Mulching must be carried out at the following sites:
- Balmoral South Reserve
- The Esplanade Reserve (including all trees from Leahy Park at the northern end of The Esplanade down to Balmoral South Reserve, including raised garden bed north of Public Dining Room and fig trees in front of The Boatshed)
- Hunter Park (all trees in reserve)
- Sirius Cove Reserve
- Rosherville Reserve
- Spit West Reserve
- Spit East Reserve
- Reid Park
- Clifton Gardens Reserve
- Memory Park
- Countess Street Park
- Mosman Park
- Rawson Park
- Balmoral Oval

Council will supply mulch which will be stockpiled for use at Little Ashton Park, Whiting Beach Road. The loading of mulch from the stockpile is the responsibility of the contractor. Given one week notice Council can arrange delivery of bulk loads (15m³) to sites through Council's Tree Management Contractor. Mulch piles are to be spread within 48 hours.

Chemicals – Turf Management Areas

An annual program of broadleaf weed control for all turf management areas included in the contract will be developed and implemented.
An inspection by both the contractor and the Supervising Officer is to take place each year to determine a commencement date for treatment. The exact date for treatment will be subject to seasonal variation and the agreement of the Supervising Officer. Follow-up treatment, if considered necessary by the Supervising Officer, is to be completed by mid-September at no additional cost to Council.

The contractor is to comply with all Acts and Regulations relating to the handling, use and storage of those chemicals.

Any chemicals proposed for use in this contract shall not be applied in concentrations that would be harmful to humans or animals or that contravene the directions on the chemical’s Directions for Use label or NSW registration directions. Refer to Council’s Pesticides Use Notification Plan at www.mosman.nsw.gov.au/council/policies for notification requirements prior to pesticide application.

Machinery and Equipment

All equipment must be regularly serviced and maintained to the manufacturer's specifications. Service and maintenance history shall be made available to the Supervising Officer within five days of request.

Mowers: Rotary mowers may be either pedestrian type and/or ride-on, including single or multiple blades, depending on size of area to be cut.

Council will undertake random WHS audits / visual inspections on contractor's vehicles throughout the contract term.

Turf Renovation

Contractor will be requested during the course of the contract to carry out turf renovation works that may include aerating, earthquake decompaction, fertilising, top dressing and turfing. Typically an annual renovation program will be undertaken in September each year.

Contractor is to include a price for the above works in the schedule of rates item in Section D of contract documents.

Reporting

A completed work report and forward monthly program is to be submitted with each monthly invoice.
COMPONENT 5 - PUBLIC GARDEN MANAGEMENT

Overview of Works

To maintain healthy, clean and attractive garden areas free of weeds, pests, disease, dead plants, branches, litter or other foreign materials using approved maintenance programs which are to the satisfaction of the Supervising Officer. Garden areas are to be mulched and any necessary repairs to soil beds to occur monthly.

Garden sites are divided into two types - A and B locations. ‘A’ location garden sites are high profile areas including public amenities, roundabouts and commercial centres. ‘B’ location garden sites are lower profile gardens including neighbourhood / minor garden areas.

Deliverables

The deliverables are:
• Performance of the works and services as specified at the locations identified in the following pages and in the maps Gardens Management (A) Locations and Gardens Management (B) Locations
• Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
• A completed work report and forward monthly program for each site submitted with each invoice
• Sites identified as ‘A’ location sites will be serviced weekly or fortnightly and sites identified as ‘B’ location sites will be serviced monthly
• Monthly invoice including a Statement of Claim

‘A’ Location Garden Sites

Weekly Service
1. Spit West and Spit East Reserve – Spit West - All garden areas including car park garden areas, sea wall, garden playground & Ellery Park (under Spit Bridge). Spit East – All garden areas around Bus Stop (Spit East Beach)
2. Centenary Circle – roundabout and all garden beds at junction of Military Road, Bradleys Head Road, Middle Head Road and Prince Albert Street including Hampshire Park, and garden areas on western side of roundabout – all gardens
3. Cross Street Drill Hall – all garden areas inside site including garden area north side of driveway north of sports complex.
4. Boronia House – 624 Military Road – all garden areas
5. Reservoir Park – all gardens
6. Botanic Road/The Esplanade roundabout
7. Raglan Street / Queen Street roundabout
8. Raglan Street /Muston Street roundabout
9. Avenue Road /Rangers Avenue roundabout
10. Bardwell Road/Glover Street roundabout
11. Bardwell Road/Prince Street roundabout
12. Belmont Road/ Bardwell Road roundabout
13. Belmont Road/Cowles Road roundabout
14. Thompson Street / Bradleys Head Road roundabout and garden bed on eastern side
Fortnightly Service
15. Glover Street – at Military Road
16. Medusa Street – traffic islands
17. Awaba Street / Moruben Road roundabout
18. Little Street – traffic filter garden beds between Arbutus Street and Mandolong Road
19. Arbutus Street / Mandolong Road – traffic filter
20. Balmoral Artists Garden – south of Balmoral Beach Club on The Esplanade
21. Balmoral Bathers Pavilion – all garden surrounds
22. Joan Sutherland Walk (The Esplanade) – raised garden bed walkway to Rotunda from The Esplanade
23. The Esplanade – garden areas toilet block opposite Hunter Park
24. Hunter Park (The Esplanade) – all gardens under trees
25. The Esplanade – traffic filters (Esther Road, Almora Street, Hunter Road)
26. The Esplanade / Botanic Road – All Garden areas surrounding the Balmoral Baths / Public Dining Room building
27. The Esplanade - garden areas in park on the corner of Botanic Rd
28. Botanic Road – Small garden areas in car parking bay and around pump shed in reserve
29. The Esplanade playground garden bed
30. Balmoral Oval – garden areas northern end of oval / car park border, Scout Hall and Skate park
31. Rawson Oval – car park gardens, gardens inside entrance gate between entrance and amenities and garden areas around Scottish Cairn. Alexander Avenue to Rawson Oval (two pathways) – adjacent to child care centre and pathway to Alexander Ave – maintain clearances and pathway cleaning
32. Bradleys Head Road – traffic calming devices near Zoo car park south of Whiting Beach Road
33. Clifton Gardens Reserve – car park gardens and gardens in reserve and around amenities block
34. Mosman Bay garden areas along west side of Avenue Road, between bus terminus at Mosman Bay and junction of Harnett Avenue, garden at top of sea wall around perimeter of Mosman Bay, garden in raised planter box at entrance to wharf, two gardens in traffic islands at turning circle, garden beds around Mosman Bay West car parking bays and garden beds around Reid Park playground
35. Spencer Street – traffic calming devices
36. Cabramatta Road – traffic calming devices, north side between Spofforth Street and grass embankment, traffic threshold at Spofforth Street and street trees on road shoulder
37. Vista Street - traffic calming devices
38. Mosman Art Gallery (community and cultural centre) all gardens surrounding building including maintaining pedestrian walkway clearance along garden bed southern side of Art Gallery Way between Myahgah Road and Vista Street
39. Mosman Park – All garden areas within boundaries including playground area gardens
40. Spit Junction: Civic Centre - garden areas – Myahgah Mews, Mosman Square – between Military Road and The Crescent, car park garden beds, adjacent to Library car park, around Library including The Crescent and Library Walk, Youth Centre
41. Military Road – from Spit Junction to Centenary Circle – all street gardens, traffic islands (including garden beds corner Avenue Road / Military Road and street trees north side of Raglan St between Military Rd and Raglan St east car park ) and maintenance of all in ground Ficus standard and Lilli Pilli plants
42. Brady Street – traffic calming devices
43. Cowles Road – traffic filter garden beds north of Ourimbah Road both sides of road to Killarney Street
44. Bay Street Park opposite Bickell Road – all gardens in park
45. Rosherville Reserve – garden areas around reserve sign, car park and amenities block
46. Stanton Road/Spit Road car park – garden areas
47. Redan Street – all gardens and pathways both side of road between Almora Street and Raglan Street
48. Muston Street - eastern side between Almora Street and Middle Head Road
49. Mosman Junction Car parks – Raglan Street east and west car park gardens
50. Strand Passage between No. 860 Military Road and car park – planter pots, pathways and clearances
51. Little Ashton Park – all gardens below access road to mulch in Whiting Beach Road west from Prince Albert Street including along Whiting Beach Road
52. Sirius Cove Reserve – all gardens around playground area including garden bed at entrance to reserve
53. Avenue Road embankment eastern side from No. 3 to Upper Avenue Road
54. Reginald Street playground.(garden beds and hedge SW corner)
55. Cowles Road Depot gardens at front of depot and gardens at rear (Gurrigal Street)
‘B’ Location Garden Sites - Monthly Service

1. Glen Street – pathway and clearances on both sides of the road
2. Heydon Street – raised garden western side outside St Luke’s Church
3. Inkerman Street – Carrington Avenue to water, unmade section to Carrington Avenue south (pathways and clearances only)
4. Wyong Road – pathways and clearances to Shellbank Avenue
5. Wyong Rd - small traffic blister garden on the corner of Macpherson Street
6. Julian Street – side-gardens from Wyong Road to No. 14
7. Julian Street – Pathway and clearances from No. 32 Julian to 19 Burton Street
8. Lane M65 (Congewoi Lane) – garden bed, pathways and clearances east of Macpherson Street
9. Killarney Street – unmade section all pathways and clearances only
10. Bullecourt Avenue – division between road levels at Amiens Avenue
11. Harston Avenue – unmade from Wyong Road to Carrington Avenue pathways and clearances
12. Carrington Avenue – road clearance on embankment opposite Nos. 29-35
13. Lane M13 ( Stanton Lane ) – Bapaume Road to Mitchell Road - gardens adjacent to stairways
14. Bickell Road – cnr of Bay Street - stairways and gardens
15. Bullecourt Avenue – division between road level at Koowong Avenue
16. Koowong Road – cnr Bullecourt Avenue
17. Koowong Road – cnr Quakers Road- small reserve
18. Bay Street division between road levels from Beauty Point Road to Quakers Road – all gardens
19. Quakers Road – east of Bullecourt Avenue to Ryrie Street
20. Bay Street cnr Quakers Road - garden bed in reserve including garden bed on Quakers Road embankment
21. Marsala Street – between Pearl Bay Avenue and Delecta Avenue (pathway only)
22. Parriwi Road – steps to Yacht Club car park and car park garden including embankment between Burke Steps and entrance to Middle Harbour Yacht Club
23. Parriwi Road – corner Spit - small park maintenance top section next to 147 Spit Road (behind Bus Stop)
24. Parriwi Road – corner Spit Road - garden bed behind sandstone wall (Mosman sign) bottom section at traffic lights
25. 41 Parriwi Rd – north side at Parriwi Road (Bus Stop to Cyprian Street - pathway and road clearances)
26. 2 Cyprian St – Pathway and clearances to Beach and garden top section
27. Parriwi Road – Quarry Steps – path between Nos. 30/32 Parriwi Rd to 191/193 Spit Road
28. Parriwi Road – eastern side – embankment in front of Nos. 11A-25 Parriwi Road
29. Lane M8 (Parriwi to Kiora) – Barney Kearns Steps
30. Rosherville Road – Kirkoswald Avenue to Hopetoun Avenue
31. Rosherville Road – Hopetoun Avenue to Rosherville
32. Hopetoun Avenue – division between road levels
33. Fairfax Road – east of Burran Avenue (palm frond removal only)
34. Wallington Road – cnr Fairfax Road – native garden
35. Burran Avenue – small park on western side – Nos.19-25
36. Burran Avenue – pathways and gardens clearances – Nos. 27-33
37. Kirkoswald Avenue – divisions between road level
38. Hampden Road – garden bed and pathway to Warringah Road
39. Lane M12 (Rawson Street to Moruben Road) – Rawson Lane
40. Edwards Bay Road – east of Wyargine Street and The Esplanade (Carroll's Lookout) – Gardens around seat and lookout and pathway cleaning

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42. The Esplanade – steps from north end Wyargine Street/Edwards Bay Road and
   gardens at end of turning circle
43. Arbutus Street to Mandolong Road – pathway cleaning and clearances
44. Arbutus Street – garden area in front of Nos. 3, 5, 7, garden area around car parking
   spaces southern end
45. Lower Punch Street – from Moruben Road to Stanley Avenue – all growth on and
   adjacent to walls
46. Stanley Avenue – embankment length of street from Punch Street up to No. 5 and
   opposite 11-17C
47. Stanton Road – north side embankment from Nos. 9-17 Stanton Road
48. The Grove – from Stanton Road to Edwards Bay Road (pathway and clearances only)
49. Balmoral Avenue — division between road levels
50. Balmoral Avenue – steps to Ryan Avenue
51. Lane M29 (Mandolong Lane) – west adjacent to rear of No. 29 Hunter Road
52. Almora Street – between Superba Parade and Ryan Avenue (pathway and
   clearances)
53. Almora Street – Muston Street to Redan Street (pathway and clearances)
54. Almora Street – Redan St to 40 Almora Street (pathway and clearances)
55. Superba Passage – between road levels
56. O'Neill Walk – (between Raglan Street and Botanic Road)
57. Botanic Walk – Gibson Street/Raglan Street to Botanic Road including garden beds
58. Botanic Road – south side gardens through car parking area and around pump shed in
   reserve
59. Botanic Rd to Mulbring Street – (Pathways and clearances)
60. Gibson Road – garden areas at top section at Raglan Street, gardens either side of
   stairs including embankment in front of No.2 Gibson
61. Plunkett Road / Beaconsfield Reserve – Garden bed in Reserve
62. Raglan Street – east side No.163 Raglan Street
63. Raglan Street – north side east of Balmoral Avenue to No. 234A Raglan Street
64. Raglan Street – north side all vegetation and gardens from Nos 216 – to Balmoral
   Avenue including pathway
65. Wolseley Road – steps to Mulbring Street (garden bed, pathway and clearances)
66. Bungaree Lane
67. Lane M41( Gooseberry Lane) – Amaroo Crescent to Pretoria Avenue (pathway and
   clearances)
68. Pretoria Avenue – Garden areas in front of 16-18 & 22
69. Cobbittee Street - gardens in front of Nos. 5-7 eastern side
70. Clifton Street – division between road levels and garden next to stairway
71. Parkinsons Walk between Nos. 4-6 Burrawong Avenue
72. David Street – north side at Morella Road (clearances around pipe rail fence)
73. Morella Road - two pathways to Clifton Gardens Reserve - pathway beside No.1, path
   way alongside No. 5 Sarah's Walk and garden beds opposite bus turning circle at
   entrance to reserve.
74. Iluka Road – adjacent to No. 48 to water (pathway only)
75. Iluka Road – division between levels, gardens along upper level (Regular maintenance
   to ensure vehicle clearances)
76. Ruby Street – gardens along centre of road
77. Prince Albert Street between road levels – Whiting Beach Road to Simpson Street
78. Whiting Beach Road – southern end path to Rickard Avenue
79. Rickard Avenue – pathway adjacent to No. 2 Rickard Avenue to Sirius Cove Reserve
80. Rickard Avenue – pathway and clearances from No. 21 to No. 23
81. Lennox Street – east of Sirius Cove Road stairways and gardens and stairway north
   side 5A – 19 Lennox Street including removal of palm fronds
82. Elfrida Street – steps to Sirius Cove Road – (pathways and clearances)
83. Sirius Cove Road – overhead bridge vegetation
84. Illawarra Street – steps from Raglan Street to Sirius Cove (pathways and clearances)
85. Clanalpine Street – north and west between Nos. 8-34 pathway and clearances including vehicle clearances 14-18 on bend (traffic control required)
86. Kallaroo Street – west of Sirius Cove Road (pathways and clearances)
87. Sirius Avenue to Sirius Cove Reserve (pathways and clearances)
88. Moran Street – hedge on pipe rail fence east of No. 1 and pathway and clearances west side No. 1
89. Sverge Street – Clanalpine Street to Sirius Avenue (pathways and clearances)
90. Mistral Avenue - retaining wall opposite Nos. 5-11 (pathways and clearances including drain)
91. Lane M54 (Herron Walk) – Musgrave Street west – (pathways and clearances)
92. Mosman Street – split level of Mosman Street and Badham Avenue to and including path from Badham Ave to Mosman Street
93. McLeod Street – Pathway and clearances from Raglan Street to bush track eastern side of Curraghbeena Road
94. McLeod Street - Pathway and clearances Musgrave Street to Raglan Street and gardens adjacent to car park including gardens in and around car park
95. McLeod Street – Pathway and clearances Musgrave Street to turning circle including gardens adjacent to stairway
96. Musgrave Street – eastern side- garden along embankment between McLeod Street and wharf
97. Musgrave Street – hedge trimming outside No 20 and pathway and clearances between 22-24
98. Canrobert Street – south- western side between Avenue Road and Somerset Street
99. Keston Avenue opposite Archer Street – stairs and garden areas No. 4 Keston Street to Wolger Road
100. Upper Avenue Road – division full length of roadway from intersection of Avenue Road to Mosman Street including drain and Armco fence clearance No. 4 to 8 Upper Avenue Road.
101. Bolivia Bridge – path across Reid Park from Avenue Road to Park Avenue
102. Park Avenue – northern side gardens on embankments to stairs at Nos. 4-6 and pathway from No. 2 to Oswald Street
103. Park Avenue – retaining walls between split-levels. Maintain bottom section 500mm above roadway (sealed section to base of wall only ) and top section maintain vehicle clearances
104. Rangers Avenue – embankment along southern side between Park Avenue and No.2
105. Rangers Avenue – north side between Nos. 27-39
106. Cartref Park – Brierley Street
107. Calliope Street – north side between Nos. 8-22
108. Royalist Road – small garden outside Nos. 31-35 (two areas)
109. MacAuley's Outlook Boyle Street/Orlando Avenue – all gardens including gardens at stairs end of Orlando Avenue
110. Lower Boyle Street – retaining wall between road levels – Trimming of ficus hedge including notification to residents, traffic control and elevated work platform (EWP) hire during November each year. The lower section of the hedge that can be reached from the ground is to be maintained at monthly intervals
111. Spofforth Street – Boyle Street to Harnett Park. Pathway cleaning, maintaining clearances including cleaning drain at edge of pathway
112. Royalist Road – gardens adjacent to stairway and drain – Royalist to Lower Boyle Street
113. Rangers Avenue adjacent to rear of Nos. 4-6 Holt Avenue (Bloxsome Lane)
114. Holt Avenue – Embankment at 3 to 7 Holt Avenue
Specified Works and Services

Requirements for all Public Garden Beds in Both A and B locations

- Garden areas and planters shall at all times be kept free of weeds, leaves, dead and fallen branches, debris, litter, palm fronds and other foreign material.
- Garden areas are to be kept free of woody weeds under five metres.
- Removal as required of Biosecurity risk or environmental weeds identified on Council website
- All surfaces shall be even, free of holes and depressions, and have smooth transitions between grades. All forms of erosion shall be repaired monthly to the approval of the Supervising Officer
- Annual pruning of shrubs and plants to develop healthy frameworks, maintain vigour and maintain clearances (access and view lines)
- Ground covers are to be kept in check and trimmed where necessary to control spread and interference with other plant material and contain within garden areas
- Weeds, pest and disease control is to be undertaken continuously. Hand removal of weeds will be required. The service providers are to recommend appropriate actions to ensure that pest activity and disease outbreak does not pose a risk to plant health, condition and visual quality
- The process of pest and disease monitoring and control should involve the following actions:
  - Identification and assessment of damage
  - Immediate action undertaken (if required) and reporting details
  - Review/assess at one month

Additional Requirements for ‘A’ Location Sites

- All garden sites and planters shall be mulched to a depth of 75mm at all times. Mulch piles will be spread within 24 hours unless otherwise approved by the Supervising Officer. Mulch is stockpiled at Little Ashton Park (Whiting Beach Road) for the use of the service provider. It is the Contractor’s responsibility to load the mulch from the stockpile. Council may coordinate delivery of bulk loads (15m³) with the Contractor
- Dead plants are to be replaced immediately with same species at an appropriate size and density unless otherwise advised by the Supervising Officer. Council will pay for plant replacements.
- Formal hedges and specimens shall be regularly clipped to a neat regular outline
- Pruning of shrubs and plants to develop healthy frameworks and maintain vigour shall be undertaken as required (periodically and seasonally) including:
  - Shaping
  - Tip pruning
  - Dead-wooding and cluttered structure
  - Dead-heading (inflorescences)
  - Clearance pruning (access and view lines)
- An annual program of soil improvement will be prepared by the service provider and be submitted to the Supervising Officer for all garden areas including the following:
  - Decompaction, aeration and cultivation
  - Soil additives and soil replacement
  - Testing of soil to determine suitable pH levels (pH levels of between 5.5 and 6.5 are acceptable)
  - NPK or complete fertilizer applications

Council’s main objective is to increase the quality of ‘A’ location garden sites with increased weighting on the submitted programs during tender assessments.
From time to time Council may request new planting to be undertaken. The Contractor will allow for establishment and all maintenance activities for the new plant material for the duration of the contract. The Supplementary Planting Program will be planted in Spring and / or Autumn each year. Council will supply all plants.
COMPONENT 6 - IRRIGATION MANAGEMENT

Overview of Works

To maintain efficient irrigation systems to ensure that garden and turf areas are effectively irrigated using minimal water. The contractor will ensure that all irrigation systems are kept fully operational by carrying out regular inspections and services of irrigation systems to ensure optimum and uniform spray patterns, all components are fully operational, controller boxes are in good condition and all sprinkler heads and valve boxes are set at the correct height. Major faults are to be reported to the Supervising Officer giving sufficient time for repairs.

Deliverables

The deliverables are:

- Performance of the works and services as specified at the locations identified in this Specification
- Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
- A completed work report and forward monthly program for each system submitted with each invoice
- Monthly invoice including a Statement of Claim

Specified Works and Services

- Ensure all water service lines are kept fully operational, and that standards comply with Sydney Water Regulations
- Replacement and or repair of all irrigation components from irrigation main line (e.g. damaged / missing sprinkler heads, risers & elbows shall be replaced at the contractor’s expense)
- The performance of irrigation systems will be measured by the quality of garden and turf areas and the volume of water used annually
- Programmed inspections are to be carried out and a report submitted to Council detailing irrigation system operations and any necessary repairs or upgrades required. Reports are to be submitted with the monthly invoice and statement of claim. Schedule for inspections are detailed in Table 1.7 and 1.8
- Maintain a register of irrigation times and have them posted beside each irrigation controller
- The Contractor must ensure that sprinkler heads are level with turf surface and not either too low or too high that may cause injury or damage to sprinkler heads
- During drier conditions and enforced water restrictions the contractor shall advise the Supervising Officer of emergency procedures to be introduced
The following tables detail inspection programs, locations and station numbers of turf and garden irrigation systems. The successful contractor will be involved in the preparation of a priority program for the continual upgrade of irrigation systems over the contract period.

<table>
<thead>
<tr>
<th>Location - Turf</th>
<th>Inspections</th>
<th>Station Numbers</th>
<th>Sprinkler Heads</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leahy Park - northern end of The Esplanade</td>
<td>October, January, April, July</td>
<td>9</td>
<td>9</td>
</tr>
<tr>
<td>Edwards Reserve - north of Bathers Pavilion</td>
<td>October, January, April, July</td>
<td>6</td>
<td>18</td>
</tr>
<tr>
<td>Esplanade Reserve – Rotunda area between Bathers Pavilion &amp; Hunter Park amenities – Individual nodes</td>
<td>October, January, April, July</td>
<td>10</td>
<td>30</td>
</tr>
<tr>
<td>Esplanade Reserve - south - between Hunter Park amenities &amp; Raglan Street</td>
<td>October, January, April, July</td>
<td>13</td>
<td>56</td>
</tr>
<tr>
<td>Balmoral South</td>
<td>October, January, April, July</td>
<td>5</td>
<td>18</td>
</tr>
<tr>
<td>Hunter Park – Individual nodes</td>
<td>October, January, April, July</td>
<td>10</td>
<td>24</td>
</tr>
<tr>
<td>Civic Centre Village Green</td>
<td>October, January, April, July</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>Rosherville Reserve</td>
<td>October, January, April, July</td>
<td>15</td>
<td>52</td>
</tr>
<tr>
<td>Spit West</td>
<td>October, January, April, July</td>
<td>12</td>
<td>30</td>
</tr>
<tr>
<td>Reservoir Park</td>
<td>October, January, April, July</td>
<td>3</td>
<td>7</td>
</tr>
<tr>
<td>Mosman Bay</td>
<td>October, January, April, July</td>
<td>3</td>
<td>21</td>
</tr>
<tr>
<td>Balmoral Oval</td>
<td>October, November, December, January, April, July, September</td>
<td>12</td>
<td>48</td>
</tr>
<tr>
<td>Allan Border Oval</td>
<td>October, November, December, January, April, July, September</td>
<td>10</td>
<td>34</td>
</tr>
<tr>
<td>Rawson Oval</td>
<td>October, November, December, January, April, July, September</td>
<td>12</td>
<td>36</td>
</tr>
<tr>
<td>Georges Heights Oval</td>
<td>October, November, December, January, April, July, September</td>
<td>20</td>
<td>60</td>
</tr>
<tr>
<td>Middle Head Oval</td>
<td>October, November, December, January, April, July, September</td>
<td>27</td>
<td>74</td>
</tr>
</tbody>
</table>

Table 1.7 Turf Irrigation Inspection Program
<table>
<thead>
<tr>
<th>Location Gardens</th>
<th>Inspections</th>
<th>Station Numbers</th>
<th>Sprinkler Heads</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reservoir Park</td>
<td>October, January, April, July</td>
<td>9</td>
<td>Drip Line &amp; 25 stations</td>
</tr>
<tr>
<td>Mosman Bay</td>
<td>October, January, April, July</td>
<td>3</td>
<td>Drip Line &amp; 13 sprinklers</td>
</tr>
<tr>
<td>Centenary Circle</td>
<td>October, January, April, July</td>
<td>1 x Node</td>
<td>Drip Line</td>
</tr>
<tr>
<td>Cross Street Drill Hall</td>
<td>October, January, April, July</td>
<td>4</td>
<td>Drip line</td>
</tr>
<tr>
<td>Council Roundabouts</td>
<td>Centenary Circle</td>
<td>October, January, April, July</td>
<td>1 x Node</td>
</tr>
<tr>
<td></td>
<td>Bardwell / Belmont</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Belmont / Cowles</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>The Esplanade / Botanic</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 1.8 Garden Irrigation System locations and inspection program

Reporting

A monthly report is to be submitted with the monthly invoice and statement of claim detailing work completed and any necessary recommendations for repair.
COMPONENT 7 - WATER FEATURES MANAGEMENT

Overview of Works

Maintenance service is to be carried out during the first and third week of the month September through to March and the first week of the month every month April through to August on Council’s four water features (Civic Centre x 3 and Hampshire Park x 1) to ensure they are in a clean and presentable condition at all times. If at any time there is algae present in any fountain outside specified servicing an additional service will be carried out at contractor’s expense.

Deliverables

The deliverables are:
- Performance of the works and services as specified at the locations identified in this Specification
- Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
- A completed work report and forward monthly program for each water feature submitted with each invoice to provide details of future programmed activities
- Monthly invoice including a Statement of Claim and other required reports and programs

Specified Tasks

Maintenance works fortnightly service (September to March) and monthly service (April to August) and written service reports are to include the following:
- Drain, flush, vacuum and clean ponds and weirs
- Remove any debris from water feature
- Remove and clean pump suction strainers
- Check operation of filtration system and adjust if necessary
- Chemically adjust water to public health standards and ensure algae kill
- Service chemical dispenser, fill and check operation
- Refill system
- Check hydraulic and electrical operation and system safety controls
- Adjust water balance
- Supply chemicals
- Test water flows and adjust if necessary
- Test and set time clocks

Reporting

A monthly report is to be submitted with the monthly invoice and statement of claim detailing work completed by specified task and including recommendations for any necessary repairs.
COMPONENT 8 - PLAYGROUND AND FITNESS EQUIPMENT MANAGEMENT

Overview of Works

To establish regular works and inspection programs to maintain safe, attractive and enjoyable playground and exercise equipment and surrounds free of defects and hazards.

Deliverables

The deliverables are:

- Performance of the works and services as specified at the locations identified in this Specification
- Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
- A completed weekly audit of playground and fitness equipment submitted to Council by the end of each week.
- Monthly invoice including a Statement of Claim

Specified Tasks

Playground and fitness equipment management and maintenance can be a specialised task. It is required that suitably qualified staff carry out maintenance tasks. It is noted that some or all of the following items may be sub-contracted to organisations with the relevant expertise and experience.

Operational Maintenance

- Equipment Operational Inspections - Each piece of equipment must be inspected weekly for wear, sharp edges, breakage, stretching, exposed nails/screws, splinters, inappropriate movement, rusting/corrosion, loss of lubricant, cracking, general aging and any other issue which may reduce safety standards or optimal usage. The area directly surrounding the equipment (fall zones) must also be assessed for safety
- Softfall Operational Inspections - All surfaces under play and exercise equipment (fall zones) are to be inspected and cleaned weekly to ensure surfaces are clean from all types of debris. Playgrounds with loose soft fall material (sand, pine bark) are to be checked that adequate layer of approved soft-fall material and/or be filled to surface level markers where present.
- Complete minor maintenance and 'make safe' repairs of the equipment and surrounding structures (including playground fencing and gates) and any emergency works as identified from their weekly inspections is to be completed at the contractors expense. Minor maintenance includes such works as repair / replacement / tightening of fastenings and attachments, maintenance and repair of any sharp edges, exposed nails/screws, splinters, inappropriate movement, loss of lubricant, cracking, etc. Council will supply various spare parts such as replacement swing seat, chains, bolts and fastenings to aid in minor repairs.
- Pressure cleaning of all play and fitness equipment at quarterly intervals during the months November, February, May and August.

Inspection and Reporting

- Inspections and Reports - Half yearly inspections and reporting of all playground and fitness assets (January and July). The inspections will require the assessment of playground and fitness equipment and its surroundings against current Australian Standards. These aspects include, but are not limited to, equipment components, soft fall, entrapments, fall height, edges, distances between equipment, materials used, and spacing
Reports must include:
- Park / Playground name
- Park number (as per playground location numbers)
- Inspection date
- Inspection time
- Inspector name
- Condition rating
- Identified problems including product name and number or other material name (e.g., softfall/or border)
- Priority list of whole park equipment to replace
- Priority list of individual units to replace
- List of repairs to individual units
- List of repairs/replacements costs including parts and labour

The contractor is to include with the tender their own priority categories which indicate the urgency of any works required to make safe any piece of equipment. As a minimum, the top priority must include the removal of a piece of equipment or ‘roping-off’ with a safety material such as barricades or safety tape and include contacting the Supervising Officer or equivalent the same day to report the problem. The Contractor will be required to undertake these urgent works at the time of inspection.

Playground Locations

1. Bay Street Park (between 8 and 10 Bay Street)
2. Countess Park (cnr Awaba Street and Countess Street)
3. Clifton Gardens Reserve (bottom of Morella Road)
4. Curraghbeena Park (Raglan Street towards Curraghbeena Point)
5. Hunter Park (cnr The Esplanade and Hunter Street)
6. Memorial Park (cnr Gouldsbury Street and The Crescent)
7. Memory Park (cnr Cowles Road and Wolger Road)
8. Plunkett Park (bottom of Beaconsfield Road)
9. Reginald Street Park (between Calliope St and Reginald Street)
10. Reid Park (between Avenue Road and Harnett Ave)
11. Rosherville Reserve (bottom of Mclean Crescent)
12. Sirius Cove Reserve (bottom of Sirius Cove Road)
13. The Esplanade (located on beach front opposite Plunkett Road)
14. Spit West Reserve (western side of Spit Road near Spit Bridge)
Fitness Equipment Locations
1. Balmoral Oval (perimeter of oval pathway)
2. Rawson Oval (perimeter of oval pathway)
3. Spit West (South of Mosman Rovers and south of D'Albora Marina)
COMPONENT 9 – Park Asset Maintenance Schedule of Rates

Overview of Works

To establish schedule of rates for maintenance and minor repairs of park assets

Deliverables

The deliverables are

- Performance of the works and services identified as a park asset
- Supply of all staff, equipment and materials to complete the specified works and services unless stated otherwise
- Monthly invoice including a Statement of Claim

Specified Tasks

<table>
<thead>
<tr>
<th>Item</th>
<th>Photo</th>
<th>Service</th>
</tr>
</thead>
</table>
| Mobile Garbage Enclosure | ![Photo](image1) | Timber light sanding  
2 x Coats Intergrain – Jarroh timber staining  
1 x Coat black gloss spray paint for enclosure lid |
| Timber Plaza Seat     | ![Photo](image2) | Timber light sanding  
2 x Coats Intergrain – Jarroh timber staining  
1 x Coat black gloss paint for seat frame |
| Timber Bench Seat     | ![Photo](image3) | Timber light sanding  
2 x Coats Intergrain – Jarroh timber staining  
1 x Coat black gloss paint for seat frame |
| Plaza Seat            | ![Photo](image4) | Timber light sanding  
2 x Coats Dulux Weathershield Acrylic Gloss DEEP Brunswick Green.  
2 x coats Dulux Weathershield Acrylic Gloss Pascol. |
<table>
<thead>
<tr>
<th>Monier Seat</th>
<th>Timber light sanding 2 x Coats Dulux Weathershield Acrylic Gloss Brunswick Green.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timber Ordinance Fence</td>
<td>Posts – Aris edged hardwood timber 1500 x 150 x 100 Top Rail 3000 x 100 x 100 Bottom Rail 3000 x 100 x 50 Finished fence height 900mm Spacing from top of post to top of lower rail 450mm Minimum hole depth for posts 450mm in grass / 300mm in concrete / rock. All posts are to be primed / undercoated with one coat of Dulux Weathershield Acrylic Gloss Pascol paint including the base before placement of concrete All joints are to be primed / undercoated and painted with two coats of paint including butt end joints of rail to rail, post to top rail, post to bottom rail, underneath straps over top rail and each side of post and painted with two coats of paint. Top rails are to be primed / undercoated and have two coats of Dulux Weathershield Acrylic Gloss Brunswick Green.</td>
</tr>
<tr>
<td>Bottom rails are to be primed / undercoated and have two coats of Dulux Weathershield Acrylic Gloss Pascol.</td>
<td>Pipe Rail Fence</td>
</tr>
<tr>
<td>Quote in schedules is to include a 3 metre section including 2 x posts and above specification</td>
<td></td>
</tr>
</tbody>
</table>

**Posts – 1500 x 32 NB – Galvanised medium pipe**

**Top rail – 3000 x 32 NB – Galvanised medium pipe**

**Bottom rail – 3000 x 25 NB - Galvanised medium pipe**

**Fittings 2 x 32mm x 32mm NB Downee ‘T’ / 2 x 32mm x 25mm NB Downee ‘T’ and 2 x 32mm NB Caps.**

**Finished fence height 900mm.**

**Minimum hole depth for posts 450mm in grass**

All posts are to be primed / undercoated with one coat of paint including the base before placement of concrete. All fittings are to be primed / undercoated and painted with two coats of paint. Top rails are to be primed / undercoated and painted with two coats of Dulux Weathershield Acrylic Gloss Brunswick Green. Bottom rails are to be primed / undercoated and painted with two coats of Dulux Weathershield Acrylic Gloss Pascol.

Quote in schedules is to include a 3 metre section
| **including 2 x posts and above specification** |  |
EP/15 Balmoral Promenade Lighting and Other Improvement Works

Responsible Officer: Manager Engineering

Executive Summary

The major components of the Balmoral Promenade upgrade have been completed. A review of the area has been conducted to identify the outstanding works and/or emerging priorities. The following report details the remaining available budget and recommends a suite of works to finalise the project. These include additional landscaping, works to the stairs and an upgrade of additional showers.

It is planned to complete these works by the end of the current financial year.

Officer’s Recommendation

The Manager Engineering recommends that the following works be undertaken at Balmoral utilising the remaining budget for the Balmoral Promenade Project.

1. Landscaping around the Rotunda and surrounds.
2. Minor repairs to the stairs and other structures.
3. Upgrade of an additional four showers.

Background

The major components of the Balmoral Promenade upgrade have been completed. The outstanding works identified in the original scope included an upgrade of the lighting along the promenade and renewal of the steps and handrails. There is $225,000 remaining in the project budget allocated for this work.

A review of the area has been conducted with Council’s appointed Architect for the works to further consider these works as well as identify any emerging works that should be prioritised.

Installation of additional showers

As part of the original works, Council installed two newly designed showers in the Promenade. These showers have received positive feedback and it is proposed to replace four showers with the new designs located near the Tram Shed and Balmoral Baths. It is estimated the cost of these works will be $45,000. This includes the actual showers and plumbing requirements.

Increased Landscaping

Consistent with Council’s approach to some other garden areas, it is proposed to improve the landscaping around the Rotunda as well as add an additional garden to the kerb build-out at the end of Mandalong Road on The Esplanade. The cost of this works is estimated at $45,000.
Renewal of the steps and handrails

The renewal of handrails and stairs was included in the original tender but was not taken up in the contract. The main components of the stairs are satisfactory provided some minor repairs are undertaken and some handrails replaced. A wholesale renewal is not warranted. It is estimated the required works will cost in the order of $135,000.

Upgrade of the lighting

Upgrade of the lighting was considered in 2018 and it was resolved to allocate $80,000 for this work. Council’s Visual Amenity – Signage & Advertising Community Consultative Committee was consulted last year on this matter and it was considered that the existing poles may be fit for purpose and a complete lighting upgrade may not be required. The current poles in place are Ausgrid maintained poles and to replace these poles would not only incur a capital cost but a residual value payment to Ausgrid. A review of Council's records indicates there have been no recent complaints regarding lighting of the Promenade, nor have there been any safety issues. Given this and the potential amenity issues any new lighting could have at Balmoral, it is recommended no further action be taken of this work.

Consultation

It is considered that this work does not require consultation and is a matter for Council.

Financial Implications

The project budget for 2018/2019 has $225,000 remaining and this work can be fully funded.

Relationship with MOSPLAN

Strategic Direction 6 - Well Designed, Liveable and Accessible Places.

Recommended Action

It is recommended to proceed with these works detailed in the report so that they can be completed this financial year.

Recommendation endorsed by Director Environment and Planning.

Attachments

Nil
Executive Summary

Sydney Harbor Federation Trust (Trust) has released its Draft Recreation Strategy 2019 for public exhibition. This document covers all Trust land and submissions close on 10 May 2019. Council staff have met with Trust staff and have reviewed the document. Council's current or intended use of recreational land owned by the Trust and managed by Council is not incompatible with that detailed in the Draft Plan and accordingly the plan should be supported.

Officer's Recommendation

A submission be prepared in support of the Sydney Harbor Federation Trust Draft Recreation Strategy 2019 noting that Council:

1. Supports increased access to Trust land and its facilities.
2. Supports the increased access to facilities at Georges Heights Oval, Middle Head Oval and Drill Hall Common.
3. Supports the installation of lights at the Netball Courts at Drill Hall Common and the consideration of lights at Georges Heights Oval.
4. Supports the further investigation of options for the redevelopment of Middle Head Oval Pavilion.
5. Supports the available currently permissible under lease for the Drill Hall Common site and the ability for the Trust to consider alternative activities as they arise.
6. Supports the continued use of the Camouflage Fuel tanks for Gallery/Performing Arts Space.
7. Supports the consideration of other uses of the Tennis Courts in addition to Tennis

Background

Sydney Harbor Federation Trust (Trust) has released its Draft Recreation Strategy 2019 for public exhibition. This document covers all Trust land and submissions close on 10 May 2019. Council staff have met with Trust staff and have reviewed the document. There are three main areas/assets that Council manages that currently fall under this plan. These are on Trust land and include:

1. Middle Head Oval and Pavilion
2. Georges Heights Oval and Pavilion
3. Drill Hall Common.

Within these sites Council manages various buildings, sporting facilities and services.

Current Position

The Strategy follows the objective of the Sydney Harbor Federation Trust Act. This includes but is not limited to:

- management of the land as a park,
- maximising public access and use for both active and passive recreation,
- enhancing the amenity of the Sydney Harbour Region,
- protecting and interpreting environmental heritage values, and
• cooperating all levels of government and the community in these objects.

Council’s current or intended use of recreational land owned by the Trust and managed by Council is not incompatible with the above objects.

The document notes any alterations to existing use would require consultation and possible changes to existing management plans.

Overall the strategy aligns with Council’s current operations and objectives for assets and open space areas. The plan talks to the efficiency of the use of assets for the local and broader community. The strategy has no inconsistencies with Council current MOSPLAN objectives.

It is recommended a submission be made in support of the Draft Plan and the objective to increase access to and enhance the usage of the current facilities managed by Council on Trust land. This includes support for the following recommendations made in the Draft Plan:

1. Support for increased access to Trust land and its facilities.
2. Support for the increased access to facilities at Georges Heights Oval, Middle Head Oval and Drill Hall Common.
3. Support for the installation of lights at the Netball Courts at Drill Hall Common and the consideration of lights at Georges Heights Oval.
4. Supports for the further investigation of options for the redevelopment of Middle Head Oval Pavillion.
5. Support for the activities currently permissible under the lease for the Drill Hall Common site and the ability for the Trust to consider alternative activities as they arise.
6. Support for the continued use of the Camouflage Fuel tanks for Gallery/Performing Arts Space.
7. Support for the consideration of other uses of the Tennis Courts in addition to Tennis

It should be noted that Council has received correspondence from the Trust in relation to the Council resolution of 5 March 2019. They have advised that a demountable clubhouse cabin is not supported. This is consistent with the Draft Plan as exhibited.

Relationship with MOSPLAN

Strategic Direction 7 - A Healthy and Active Village Lifestyle.

Recommended Action

It is recommended that a submission be made in support of the Plan in line with the above.

Attachments

Acknowledgement

The Harbour Trust acknowledges the Traditional Custodians of the lands and waters of Sydney Harbour, and of the sites under our stewardship: the Borogegal, Birrabirrigal, Cammeraygal, Gadigal, Gayamagal, Wallumedegal and Wangal People.
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1. INTRODUCTION
The Harbour Trust manages unique places on Sydney Harbour that have significant heritage and environmental values. These places are in varying stages of renewal as public parkland. Since its formal inception in 2001, the Harbour Trust has pulled down fences, remediated contamination, regenerated bushland, created landscaped parkland, renewed utilities, built paths, adapted buildings while allowing some new structures, and introduced a carefully-curated ecology of new uses. This is an ongoing process. Driving this activity is the Harbour Trust’s mission to create public places where environmental and heritage values are protected, amenity is enhanced, and public access is maximised.

One of the Harbour Trust’s most vital roles is to establish parkland for the enjoyment of all. Vibrant, interesting and sustainable parks include a range of passive and active recreational opportunities. Encouraging recreation on its sites is an important part of the Harbour Trust’s mission.

The Harbour Trust aims to establish and maintain parks and places that provide opportunities for their enjoyment by people of all ages and abilities, and a wide range of tastes. Facilitating broad engagement by the community with our sites helps to create vital and vibrant places that are deeply valued and appreciated.

The use of Harbour Trust land is governed by the Sydney Harbour Federation Trust Act. The Act includes a number of objects that are relevant to and support the use of Harbour Trust lands for recreation. These include: managing the land as a park; maximising public access; enhancing the amenity of the Sydney Harbour region; protecting and interpreting environmental and heritage values; and cooperating with all levels of government and the community in furthering these objects.

The Comprehensive Plan was approved in 2003 as a requirement of the Act, and sets out a vision for the sites. Among its overarching objectives, and desired site outcomes, the Harbour Trust’s Comprehensive Plan supports the use of Harbour Trust land for recreation. This Recreation Strategy examines the ways in which recreation on Harbour Trust land can be supported and enhanced. It also identifies opportunities where the involvement of third parties (such as councils or commercial partners) in facilitating recreational activities, may be considered.

Recreational activities in a parkland setting find a wide variety of expression, ranging from the more active (such as organised sports) through to more passive activities (such as spaces for quiet reflection, or picnics).

The Harbour Trust aims to provide opportunities for a wide range of tastes and abilities, which will be informed by the changing needs over the course of an individual’s life, gender equity, diversity, demographic trends and even social fashion; and in particular by the attributes and constraints of the sites it manages.

This Strategy identifies the principles that guide the provision of recreation facilities on Harbour Trust land, and examines existing facilities, their usage, and opportunities for meeting existing and emerging needs.
The Harbour Trust’s Corporate Plan 2018-22 recognises that with population growth comes an increasing need for additional recreation facilities and accessible public open space. Addressing that need, the Corporate Plan includes the aim for 2018-2019 that the Harbour Trust ‘create new opportunities for passive and active recreation’ and ‘finalise the Recreation Strategy to facilitate increased active recreation on our sites’.

This Strategy has been prepared within the context of the Harbour Trust’s approach to managing the lands in its care, which is identified in the Corporate Plan - this includes:

- **Steward our Parklands**: ‘To care for, conserve, and enhance our parklands and built assets, applying the principles of ecologically sustainable development’.

- **Welcome Everyone**: we welcome all visitors to our places: ‘Our parklands are for all Australians and we welcome both domestic and international visitors. We want to ensure our sites tell their rich stories, are easy to access and are places of exploration and discovery’.

- **Build Partnerships**: ‘Underpin our work through collaboration and engagement with partners to help us deliver our vision. We are responsible for important public places, and we want to encourage dialogue and debate about their future and the choices we make to ensure sustainability’

Harbour Trust lands provide a wide range of recreational facilities that are used and enjoyed by the community. The wants and needs of the community are continually evolving. With a changing, diverse population, come changing needs for recreation.

This Strategy is an opportunity to undertake a review of the facilities currently available on Harbour Trust land, and identify whether they are appropriate, or sufficient to meet the needs of changing populations.

The Harbour Trust has prepared this draft Strategy to explore ideas with the community and stakeholders regarding recreation – both passive and active – on Harbour Trust land. It will look at existing usage, demand, opportunities and constraints, and arrive at some suggested outcomes. It is not a statutory plan. It will also identify opportunities where the involvement of third parties (such as councils or commercial partners) in facilitating recreational activities, may be considered. Following community consultation the Strategy will be finalised, and will guide any subsequent formal planning process that may be required in relation to any potential new recreation facilities. The process for that is discussed further on in this Strategy.

The term ‘recreation facility’ is used here in a very broad sense, reflecting the wide range of recreational activities that are - or could potentially be engaged in, on Harbour Trust land. Existing and potential ‘facilities’ include walking paths, picnic benches, sports ovals, sports courts, indoor sports centres, kayak ramps and so on. This Strategy sets out a detailed compendium of existing or potential facilities, and briefly outlines relevant considerations, to arrive at suggested outcomes.
What is ‘recreation’?

Recreation has been described as an activity of leisure, leisure being discretionary time.

“Recreation” is an essential element of human biology and psychology. Recreational activities are often done for enjoyment, amusement, or pleasure and are considered to be “fun”.

What is perceived as “recreation” in one instance may not be in another. Recreation takes many forms and is constantly changing based upon societal norms, trends and new directions.

Recreation can sometimes be defined as “active” or “passive”, the difference generally relating to level of exertion that is sustained during the activity. “Passive recreation” could include reading or fishing, while “active recreation” could include dog walking or playing football.

Examples of recreation on Harbour Trust land include: jogging, cycling, dog walking, yoga, soccer, netball, swimming, fitness/gym workouts and children playing. Some of these activities are conducted in organised groups and are competition-based (“formal recreation”); others are self-directed and some do not involve competition (“informal recreation”).
This section describes how the Recreation Strategy sits within the Harbour Trust’s planning framework.

Under the Sydney Harbour Federation Trust Act 2001, the Harbour Trust is exempt from certain State laws, including those relating to town planning and the environment. The Act requires the Harbour Trust to prepare a ‘Plan’. Such a plan, entitled the Comprehensive Plan, was approved by the Commonwealth Minister for the Environment in 2003, and amended in 2009 to include Sub Base Platypus. The Comprehensive Plan provides thematic objectives for all the sites, desired outcomes for each of the sites, and establishes a planning framework that requires the preparation of more detailed management plans for each site, and a process for the environmental assessment of proposals.

The preparation of the Comprehensive Plan and Management Plans was subject to extensive community consultation.

Proposed actions on Harbour Trust land, including proposals for new recreation facilities are assessed by the Harbour Trust to determine whether they are consistent with the Harbour Trust’s Act, and Plans; and to consider potential impacts. Significant proposals are exhibited for community consultation, which may also include referral to the Minister for the Environment in accordance with the Environment Protection and Biodiversity Conservation Act 1999. Proposals may only be implemented once they have been approved following this assessment process.

This Strategy has no statutory force. Its purpose is to examine the use of Harbour Trust land for recreation, identify needs and constraints, identify opportunities for new/improved/changed facilities, and to facilitate an open conversation with stakeholders about this topic. Opportunities for change have been considered in the context of the imperatives set out in the Harbour Trust’s Act: to protect environmental and heritage values, establish parkland, maximise public access, enhance the amenity of the region, and cooperate with government and community stakeholders.

This Strategy will only make recommendations that align with the objects of the Harbour Trust Act, and the objectives and outcomes identified in the Comprehensive Plan. It may however make recommendations that are either not identified, or do not align with identified outcomes, in current Management Plans. In such cases, the implementation of any such recommendations would first require the relevant Management Plan to be amended, which would be the subject of a formal community consultation process.

The Harbour Trust will consult with the community and stakeholders about this draft Strategy. This will provide stakeholders with an opportunity to bring issues and concerns to the attention of the Harbour Trust, and conversely for the Harbour Trust to articulate the physical and planning limits on what is possible. This Strategy will be publicly exhibited and submissions invited. The Harbour Trust will consider all submissions and this will inform the final adopted Strategy. The adopted Strategy will be made available on the Harbour Trust’s website. The Strategy will be reviewed within 5 years of its adoption.
4. GUIDING PRINCIPLES
This section sets out key principles to guide the use of Harbour Trust land for recreation.

These principles are derived from the Objects of the Harbour Trust’s Act and relevant objectives contained within the Comprehensive Plan, which are discussed further on in this section.

### A. Protect and interpret environmental and heritage values

Recreation facilities will enhance the character and values of a locality, including recognising and respecting the cultural (First Nations) and historical significance of the place, and align with the principles of Ecologically Sustainable Development.

### B. Adapt or reuse existing facilities where possible

Recreation facilities that reuse or adapt an existing building/structure or area of open space for recreation will be preferred.

### C. Promote equity and diversity

Recreation facilities will ensure equity of access for a range of users, including people with disabilities, children, older people, different genders and people of different cultural and linguistic backgrounds — while recognising that the community’s needs change over time.

### D. Collaborate with stakeholders

The Harbour Trust will work with government bodies, the community, sporting groups, the Aboriginal and Torres Strait Islander Reference Group and other third parties in providing recreation facilities.

### E. Maximise public access

Recreation facilities will facilitate increased visitation to Harbour Trust sites, particularly users with diverse needs, within environmental/heritage constraints.

### F. Protect and enhance local amenity

Recreation facilities will enhance and protect amenity by providing needed facilities in a manner that fits within the constraints of a site. This would include consideration of potential issues such as traffic, parking, noise and visual impacts.

### G. Provide public benefit

Recreation facilities will provide a public benefit by meeting demonstrated needs, promoting a healthy lifestyle and enjoyment of Harbour Trust lands, and — where appropriate — by providing revenue to the Harbour Trust which can be reinvested back into the lands.
The Harbour Trust Act

Section 6 of the *Sydney Harbour Federation Trust Act 2001* sets out the objects which the Harbour Trust must abide by. These objects have informed the Guiding Principles. Only those activities/uses/facilities that are able to further the objects of the Act have been put forward in this Strategy.
<table>
<thead>
<tr>
<th><strong>Object of the Act</strong></th>
<th><strong>Discussion</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) to ensure that management of Trust land contributes to enhancing the amenity of the Sydney Harbour region;</td>
<td>Amenity, in the context of a park, is a product of a park’s natural and cultural attributes. It is a quality that can be enhanced by improving those attributes – which includes providing facilities for recreational activities.</td>
</tr>
<tr>
<td>(b) to protect, conserve and interpret the environmental and heritage values of Trust land;</td>
<td>The Harbour Trust’s sites are rich in environmental and heritage values. Recreational use of land is not incompatible with those values, where it can be achieved in a manner that protects those values. Recreational uses also provide opportunities to interpret environmental and heritage values – such as the playground at Sub Base Platypus which has a submarine theme.</td>
</tr>
<tr>
<td>(c) to maximise public access to Trust land;</td>
<td>Maximising public access is critical to the Harbour Trust’s mission, and at the heart of what constitutes a public park. ‘Access’ can be understood to manifest itself in recreational activities. The term ‘maximise’ means ‘to the greatest extent possible’, acknowledging that there are some limits and constraints to access. This touches on the delicate balancing of imperatives. In some areas, public access may need to be limited, perhaps to protect sensitive flora or fauna, or for safety reasons.</td>
</tr>
<tr>
<td>(d) to establish and manage suitable Trust land as a park on behalf of the Commonwealth as the national government;</td>
<td>The core of the Harbour Trust’s mission is the creation of a park – through the rehabilitation of formerly closed and degraded sites into public places that balance the objects of the Harbour Trust Act. The term ‘park’ covers a range of different types of places. Parks are diverse and can contain many different aspects, including wilderness, natural areas, cultural landscapes, open lawns, sports fields, buildings for a range of uses, paved areas, roads, and paths. Parks can provide places of recreation. Recreation takes many forms – from enjoying moments of quiet repose through to active team sports. Getting the mix of these components right, and in keeping with the objects of the Harbour Trust Act, is an ongoing balancing act requiring regular review. The parklands managed by the Harbour Trust are suitable for recreation in its various forms, where this can be balanced with the other objects.</td>
</tr>
<tr>
<td>(e) to co-operate with other Commonwealth bodies that have a connection with any Harbour land in managing that land; (f) to co-operate with New South Wales, affected councils and the community in furthering the above objects.</td>
<td>The Harbour Trust works closely with all levels of government, and the community, to further the objects of the Act. Stakeholders will be consulted in the preparation of this Recreation Strategy.</td>
</tr>
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</table>
The Comprehensive Plan

The Harbour Trust’s Comprehensive Plan was approved by the Minister for the Environment in 2003, with a subsequent amendment in 2009 to include the former HMAS Platypus site. The Comprehensive Plan sets out broad objectives and policies that apply to all of the Harbour Trust’s lands, and specific desired outcomes for each of the sites.

Activities on Harbour Trust land must be consistent with the objectives and outcomes identified in the Comprehensive Plan. These objects and outcomes have informed the Guiding Principles. All the recommendations contained in this Strategy are consistent with the Comprehensive Plan.

This section of the Recreation Strategy addresses the Comprehensive Plan’s broad objectives that are relevant to recreation. Specific site outcomes in the Comprehensive Plan, and subsidiary Management Plans, are discussed (where relevant to particular facilities/activities) in Section 6 of this Strategy.

The Objectives and Policies from Section 3 of the Comprehensive Plan that are especially relevant to recreation are:

- Open Space and Recreation
- Sporting Facilities
- Ecologically Sustainable Development

These objectives provide a clear policy statement on the subject of recreation, and are reproduced here in full.

There are of course many other objectives that will be relevant, depending upon the nature of the recreational activity and local circumstances, including:

- Transport Management and Air Quality
- Aboriginal Heritage
- Cultural Heritage
- Adaptive Re-use of Buildings and Places
- Design Approach
- New Buildings
- Access
- Consultation and Communications
- Education
- Tourism
- Funding and Management of Leases
- Conflicting Policy Objectives

Open Space and Recreation

The provision of a network of open spaces providing a range of passive and active recreational opportunities is an essential component of the Trust’s objective of maximising public access and of establishing a high quality park.

In providing open space and recreational facilities the Trust will:
• Provide recreational opportunities that enhance the character and values of the locality and are sympathetic with the cultural and natural significance of the place
• Ensure that the recreational facilities are available to the broad community of Sydney while still contributing to some of the needs of the local community.
• Promote co-operative management between the Trust and adjoining space owners and managers.
• Manage recreational activities, including special events so that the cultural, natural and recreational values of the locality are not compromised.
• Enhance the diverse nature of the harbour through the provision of a range of open space and recreational areas that cater for a range of age groups and activities.

Sporting Facilities

The Trust has a range of existing sporting facilities including ovals and fields at Middle Head, Georges Heights and North Head, gymnasiums and multi-purpose courts. Some of these facilities such as the ovals at Middle Head and Georges Heights are currently used by a broad range of sporting groups and schools. The Trust proposes that these facilities will be retained and enhanced and will continue to be available for community use. Others such as the oval at North Head and some of the built facilities will be reviewed.

In some cases, new or upgraded sporting facilities may be suitable to achieve the objective of maximising public access, providing a diversity of activities, or may have considerable community benefits. Public access may be maximised by providing sporting facilities in addition to those that already exist.

Although in general, there is little need, or justification to develop new sporting facilities when our priority is to protect, conserve and interpret the environmental values and heritage values of the Trust lands and to enhance the amenity of the Sydney Harbour region, the Trust’s priority is also to maximise public access to the Trust lands and to establish and manage parklands.

Accordingly, the Trust will only consider new sporting facilities, whether using new or existing buildings where they:

• Are compatible with the physical capacity of the site
• Are compatible with the overall objectives and planning direction for the site, including the protection, conservation and interpretation of the sites
• Can be integrated into the overall landscape design as attractive open spaces when not being used for sports activities
• Complement the network of paths and access routes and improve or provide linkages between existing sporting facilities on Trust lands and in the vicinity
• Enhance the visual connections and continuity between parkland areas
• Have minimal negative visual, heritage and environmental impact
• Provide equity of access to all appropriate user groups
• Are co-located, where possible, to allow for shared use of essential services such as parking and amenities

Ecologically Sustainable Development

ESD is central to the Trust’s management, strategic planning and development decision-making. The concept of ESD has been
defined as: “Development that improves the quality of life, both now and in the future, in a way that improves the ecological processes on which life depends” – National Strategy for ESD (1992).

The Trust recognises that the implementation of these objectives is not straightforward. This is partly because they provide minimal instruction for practical action and contain some ambiguity. The Trust also recognises that the principal objective is to achieve the effective integration and balance of economic, environmental and social considerations.

To meet this objective the Trust will ensure that:

- The natural biological diversity is protected, conserved and interpreted with particular emphasis on threatened species and endangered populations and communities as an integral part of any redevelopment or use of Trust land sites.
- Trust sites are accessible to the community and offer a high quality of life for those who live or work at the site and a highly desirable recreation destination.
- Re-use and redevelopment preserves significant areas for open space as a resource for generations to come.
- Development and adaptive re-use achieves reductions in the use of energy from sources which are non-renewable or emit greenhouse gases in energy generation or consumption compared to previous uses or comparable uses.
- All development and ongoing management activities on Trust sites maximise the appropriate use of recycled and reused materials and reduce waste generation.
- Development minimises the use of materials, which deplete natural resources or create toxic pollution in their manufacture, use or disposal.
- Buildings to be removed will be reused where possible and where demolition is necessary materials will be recycled where possible.
- Use of Trust sites minimises the negative impact on Sydney’s air quality and avoids ozone-depleting substances. This includes encouraging the use of public transport, walking or cycling.
- Measures are taken to minimise impact of noise and light pollution on environmental conservation areas and surrounding land uses.
- Any use of the Trust lands results in improvement to water quality entering the harbour from the site.
- Any development remediates the results of polluting activities of the past and ensures protection of soil and sediments within the developed area.
- It remains accountable in the achievement of ESD, by measuring, monitoring and reporting with respect to the key indicators for sustainability and use this information to continually improve policies, plans and practices.
- Contracting and procurement methods are developed, implemented and reviewed so that environmental objectives supporting ESD are adopted by contractors and suppliers.
- The formation of partnerships and works with the community, stakeholders and other agencies to achieve environmental outcomes.
- Adhere to Water Sensitive Urban Design principles when developing any future plans.
- Investigate and where appropriate use renewable energy on Trust sites.
5. FACILITIES AND DEMAND
Harbour Trust Recreational Facilities

There are a range of recreational facilities across the Harbour Trust’s sites. The diversity and quality of these facilities is enhanced by the spectacular foreshore locations of these sites.

This strategy broadly identifies the recreational facilities within all the Harbour Trust sites but does not consider in detail the recreational services provided by private businesses within tenanted properties. These private tenant-provided facilities include fitness centres, gymnasiums, dance and yoga studios.

<table>
<thead>
<tr>
<th>Harbour Trust parkland and recreational facilities — overview</th>
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<tbody>
<tr>
<td>145.9 ha of iconic land on Sydney Harbour</td>
</tr>
<tr>
<td>Over 15 km of walking paths</td>
</tr>
<tr>
<td>2 sports ovals</td>
</tr>
<tr>
<td>7 public sports facilities</td>
</tr>
<tr>
<td>6 tennis courts</td>
</tr>
<tr>
<td>1 playground</td>
</tr>
<tr>
<td>10 public barbecues</td>
</tr>
<tr>
<td>1 campground</td>
</tr>
</tbody>
</table>

Review of Relevant Policies

The Harbour Trust has reviewed relevant strategies, policies and plans prepared by other government agencies that examine the need and supply of recreational facilities — some of the key policies/studies are summarised below. This Strategy has been prepared having regard for these policies.

The Greater Sydney Region Plan - A Metropolis of Three Cities

The Greater Sydney Regional Plan, *A Metropolis of Three Cities* sets a 40-year vision (to 2056) and establishes a 20-year plan to manage growth and change for Greater Sydney in the context of social, economic and environmental matters.

With regard to open space and recreation, it identifies green infrastructure such as urban tree canopy, green ground cover, bushland, waterways, parks and open spaces as being key in establishing the Greater Sydney Green Grid, which will improve access to foreshores, waterways and the coast for recreation, tourism, cultural events and water-based transport.

Greater Sydney’s Green Grid sets a long-term vision for a network of high quality green areas that will connect communities to green infrastructure. It will promote a healthier urban environment and improve access to spaces for recreation and exercise. Scenic and cultural landscapes and rural landscapes complement green infrastructure.
Relevant Objectives for open space and recreation include:

**A Collaborative City**
*Working together to grow a Greater Sydney*

Potential indicators**: Increased use of public resources such as open space and community facilities

**Objective 5**: Benefits of growth realised by collaboration of governments, community and business

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**A City of Great Places**
*Designing places for people*

Potential indicators**: Increased access to open space

**Objective 12**: Great places that bring people together

**Objective 13**: Environmental heritage is identified, conserved and enhanced

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**A City in Its Landscape**
*Valuing Green Spaces and Landscape*

Potential indicators**: Increased urban tree canopy, Expanded Greater Sydney Green Grid

**Objective 25**: The coast and waterways are protected and healthier

**Objective 26**: A cool and green parkland city in the South Creek corridor

**Objective 27**: Biodiversity is protected, urban bushland and remnant vegetation is enhanced

**Objective 28**: Scenic and cultural landscapes are protected

**Objective 29**: Environmental, social and economic values in rural areas are protected and enhanced

**Objective 30**: Urban tree canopy cover is increased

**Objective 31**: Public open space is accessible, protected and enhanced

**Objective 32**: The Green Grid links parks, open spaces, bushland and walking and cycling paths
National Sport and Active Recreation Policy Framework

The National Sport and Active Recreation Policy Framework was agreed to by all Australian Governments in June 2011. The Framework is a guide for government activity and resource allocation. It provides a mechanism for engaging the whole sport and recreation industry in the achievement of national goals for sport and active recreation. It also sets out the agreed roles and responsibilities of governments and expectations of sport and active recreation system partners.

NSW Office of Sport – Strategic Plan 2018-2022

The Office of Sport – Strategic Plan 2018-2022 sets out the following relevant priorities for open space and recreation:

Mosman Open Space Recreational Needs Assessment

Mosman Council undertook an open space recreational needs assessment which was adopted by Council on 6 October 2015. The assessment will assist Council with planning for development, improvement and maintenance of future recreation facilities in the next 10 years and provides key opportunities the Council can action to assist in meeting increasing demand include the following:

- Equity and diversity
- Programmability and Utilisation
- Resource Efficiency and Partnership
- Managing Capacity
- Asset Renewal

The assessment makes specific recommendations relating to sports facilities across the Mosman LGA, including those on Harbour Trust land. Recommendations include:

- Create more accessible and circuit paths and routes for walking and cycling;
- Increase sports fields capacity and associated facilities at Cross Street, Middle Head Oval and Georges Heights Oval through changing surfaces and installation of lighting;
- Integrate scheduling of Harbour Trust tennis courts with Council-managed tennis courts.

North Sydney Recreation Needs Study 2015

The North Sydney Recreation Needs Study 2015 was undertaken by North Sydney Council as a review of demographics, policies and plans, projected participation in activities and the distribution and nature of existing opportunities. It states that there is a good range of recreation facilities in the North Sydney area, however maintaining an adequate supply; quality
and diversity of opportunity will be an ongoing challenge. The goal resulting from this study are:

- Increased participation in physical and social opportunities
- Enhanced use of existing resources whilst minimising overuse
- A diversity of recreation opportunities for the widest range of the population, now and in future
- Maintenance of the green nature and character of the North Sydney area
- Co-operative, effective and sustainable service delivery

Although this assessment does not make specific recommendations relating to sports facilities managed by the Harbour Trust, it does note the provision of new public open space at Sub Base Platypus.


The Recreational Needs Assessment and Strategy was commissioned by Woollahra Municipal Council in 2006. The key strategic objectives of this strategy are:

A. Provide a diversity of recreation facilities and opportunities.
B. Provide facilities and infrastructure that can support high levels of community use.
C. Encourage and support community involvement in sustainable club management and development.

D. Facilitate diverse recreation programs and participation opportunities (either directly by Council or external providers).
E. Provide effective management, support and resources

In respect of recommendations that are applicable to Harbour Trust land, the Assessment recommends the linear trail between Christison Park and Gap Park be widened and the fencing around Macquarie Lighthouse be removed to enhance public access to the park. These recommendations have been implemented.

Hunters Hill Council Outdoor Sport and Recreation Plan 2011

Hunter’s Hill Council completed the Hunters Hill Council Outdoor Sport and Recreation Plan in November 2013. The Plan identifies the following key issues and needs:

- Appreciation of local parks and quality open spaces
- High demand and shortage of sports grounds
- Diverse and equitable access to sport and recreation
- Improved policy environment, management and resources
- Priority facility improvements

The study’s key findings and strategic framework have been organised into a series of actions and plans for four priority areas:

1. Governance and management
2. Outdoor recreation and active living
3. Other high participant sports

4. Sportsfield sports

The Plan makes no recommendations in relation to Harbour Trust land.

Warringah Council Open Space Strategy 2015

In 2015, Warringah Council (now part of Northern Beaches Council) prepared an Open Space Strategy. The purpose of this strategy was to provide a suite of overarching strategic directions to guide the future management of Warringah’s open spaces and the activities within them that are available for all to enjoy.

The Strategy includes the following Objectives:

- Support the prioritisation of open space projects
- Provide guidance for scoping new recreational assets and renewal of existing assets
- Identify opportunities for diverse and multiuse facilities and attractive and inviting open spaces meeting the needs of a broad range of demographics
- Encourage innovation and creativity
- Enhance the environmental, natural, cultural, heritage and built values of Warringah’s open spaces, including consideration of opportunities for adaptive reuse
- Encourage and support opportunities for a safe healthy lifestyle
- Develop and maintain Warringah’s open space assets within council’s foreseeable finances
- Contribute to understanding the availability or potential for open space in areas that may experience population growth

The strategy does not make recommendations in relation to Harbour Trust land.

Northern Beaches Sportsgrounds Strategy 2017

In 2017, Northern Beaches Council adopted a sportsgrounds Strategy and Strategic Implementation Plan 2017 to 2031.

The key actions recommended in the Strategy in priority order are:

- Allocate sportsfields based on a needs and participation growth basis;
- Improve the capacity and resilience of existing sportsfields;
- Build new and upgrade existing sportsfields in new housing development areas;
- Partner with schools to provide additional sportsfields for the community;
- Install synthetic surfaces on some existing sportsfields to enable greater use; and
- Convert suitable open space to sportsgrounds including some golf course land as needed.
The strategy does not make recommendations in relation to Harbour Trust land, however it does commit to working with schools and other organisations to more efficiently utilise existing recreational facilities to meet demand.

Draft Northern Beaches Walking Plan

In late 2018, Northern Beaches Council prepared a draft plan that seeks to deliver a walking network that connects all parts of the Council area. The key goals of the plan are to:

- Connect the network
- Deliver the network
- Make walking safe
- Create walkable neighbourhoods
- Encourage walking

The Draft Plan makes no recommendations in relation to Harbour Trust land.

Findings

Studies by councils, sports groups and Regional Organisations of Councils have consistently found there is a shortage of sports fields to meet the playing and training needs of the communities on and around Harbour Trust lands.

In many cases, maintenance standards of sportsfields are considered below expectations. Each study identifies opportunities to more efficiently use existing facilities – to enable their use by a larger or more extensive part of the community – as well as opportunities to create new facilities where there are currently none. For example, some councils suggest installing lights or synthetic turf to fields where these currently are not provided, to enable the fields to be used later into the evening or more intensively throughout the year.

Other recommendations are for the more efficient booking of existing recreational spaces, such as employing a ‘locals first’ bookings systems, again to enable their increased or more efficient use. Finally, other recommendations include encouraging school facilities to be available for use by the general public or sporting groups and maximising opportunities for disparate groups (eg older/younger people and those with mobility impairments) to have access to recreational facilities.
This section sets out an inventory of existing and potential recreational facilities on Harbour Trust land.

An analysis of current (or prospective) use of recreational facilities, and potential opportunities for modification or improvement, or involvement of third parties, is discussed. Recommended actions have been considered in the context of the guiding principles set out in Section 4 of this Strategy.

Any change to an existing facility, or establishment of a new facility, would be subject to an assessment against the Harbour Trust Act, Comprehensive Plan, relevant Management Plan and the guiding principles of this Strategy.

Facilities managed by Harbour Trust volunteers (including the restoration and gardening teams and the North Head Sanctuary Foundation), and private tenants (excluding local councils) have not been included in this inventory.
**Headland Park**

Headland Park, Mosman, encompasses a diverse mix of open spaces, adaptively re-used heritage buildings and some new buildings for commercial and community uses. Recreation facilities include parklands, foreshore areas, lookouts, sports ovals, tennis courts and netball courts.

*NOTE: Two ovals and the Drill Hall precinct are owned by the Harbour Trust, but managed by Mosman Council, denoted with an asterisk*. Mosman Council is required to prepare an Operations Plan to ensure facilities are managed with suitable level of investment and equity of access – to be reported on annually.

<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
<th>Main recreational uses</th>
<th>Possibilities</th>
<th>Considerations</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Middle Head Oval</em> (with lights) &amp; Pavilion</td>
<td>Soccer Aussie Rules (day/night use for training and games)</td>
<td>Mosman Council has explored options for upgrading playing surface, including possibility of synthetic surface, to support more intensive use. In 2018-19 Council upgraded the natural turf surface. Council will monitor the success of the surface.</td>
<td>• The Management Plan identifies use of oval for sports, does not specify surface type.</td>
<td>Await outcome of Council’s monitoring of the new natural turf surface, expected in 2022.</td>
</tr>
<tr>
<td><em>Georges Heights Oval &amp; Pavilion</em></td>
<td>Soccer Cricket (day use only for training and games)</td>
<td>Mosman Council’s Open Space Recreational Needs Assessment explores options for the installation of lights and synthetic turf on</td>
<td>• Identified outcome in Management Plan. • Council allocating developer contribution funds – potentially 2021.</td>
<td>Accept DA and consult with community.</td>
</tr>
</tbody>
</table>

* Georges Heights oval should remain as a natural surface. • Lights would facilitate increased use of the existing field – this may help spread board consider any formal request for lighting, if one is made.
### Asset (Existing/Potential) Main recreational uses Possibilities Considerations Recommendation

<table>
<thead>
<tr>
<th>Mens Shed</th>
<th>existing ovals to meet demand for playing space. Council approached the Harbour Trust regarding a synthetic surface for Middle Head Oval.</th>
<th>the load, potentially taking pressure off of Middle Head Oval.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Council approached the Harbour Trust regarding a synthetic surface for Middle Head Oval.</td>
<td>• Current Management Plan prohibits installation of lights – Plan would need to be amended to accommodate this.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Nearby ovals (Rawson and Middle Head) have lighting.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Subject to support and funding by Council / local sports groups.</td>
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<tr>
<td></td>
<td></td>
<td>• Would need to be backed by a needs analysis, and examination of options/alternatives</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Subject to detailed impact analysis (especially traffic, parking, noise, light impacts).</td>
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<tr>
<td></td>
<td></td>
<td>• Subject to community consultation</td>
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<tr>
<td></td>
<td></td>
<td>• Request to be accompanied by justification – (need and environmental impacts)</td>
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<tr>
<td></td>
<td></td>
<td>• Evidence based needs/impacts studies to be undertaken</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Decision may be to continue to prohibit lighting, or to commence process to amend the Management Plan.</td>
</tr>
</tbody>
</table>

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* Drill Hall Netball Courts Netball (day use only for training) Mosman Council proposal to introduce floodlighting to meet demand for playing space. Lights would facilitate increased use of the existing courts. | • Current Management Plan prohibits lighting and competition use – Plan would need to be amended |
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>• Current site Lease and DA prohibits lighting and competition use – Plan would need to be amended</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Nearby Rawson Oval has lighting.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Subject to support and funding by Council / local sports groups</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Subject to detailed impact analysis (especially traffic, parking, noise, light impacts)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Community consultation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Await outcome of assessment of Council’s new traffic/parking management measures.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Any request to be accompanied by evidence based assessment.</td>
</tr>
</tbody>
</table>
| | | • Decision may be to continue to prohibit lighting, or to commence process to amend the Management Plan.
<table>
<thead>
<tr>
<th><strong>Asset (Existing/Potential)</strong></th>
<th><strong>Main recreational uses</strong></th>
<th><strong>Possibilities</strong></th>
<th><strong>Considerations</strong></th>
<th><strong>Recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>* Drill Hall – 1913 Hall</td>
<td>Out of School Hours care</td>
<td>Mosman Council manages this facility and the mix of uses/activities.</td>
<td>• Potential to modify mix of uses/activities may be considered by Council</td>
<td>Consider any request to alter mix of uses/activities, as they arise</td>
</tr>
<tr>
<td></td>
<td>Community Groups for activities such as yoga</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Drill Hall – Marie Bashir Centre</td>
<td>Netball Futsal Basketball</td>
<td>Mosman Council manages this facility and the mix of uses/activities.</td>
<td>• Potential to modify mix of uses/activities may be considered by Council</td>
<td>Consider any request to alter mix of uses/activities, as they arise.</td>
</tr>
<tr>
<td>Drill Hall – Open Space</td>
<td>Socialising Walking Children Playing BBQs/picnics</td>
<td>Continue current uses Potential for new structures for meetings/storage/club house</td>
<td>• Management Plan does not allow for new structures • Heritage/visual impact • Potential for intensification of use • Facilities for storage/meetings/club activities available in the Drill Hall and Marie Bashir Centre</td>
<td>New structures for storage/meetings/organised sport are not supported</td>
</tr>
<tr>
<td>Parking areas/hardstand/other areas of open space</td>
<td>Currently used for parking/open space</td>
<td>Potential to create new outdoor sports courts or sporting fields (for netball/ futsal/basketball) on existing parking areas or existing open space (or on areas that have been identified for future open space)</td>
<td>• Suggested locations are used for parking (commercial considerations) or open space • Not consistent with Management Plan • Excavation for a new surface could impact subsurface contaminants • Community consultation • Subject to third party funding and EOI</td>
<td>Construction of new sports fields or new courts for organised sport are not supported Amendment of management plan is not supported</td>
</tr>
<tr>
<td>Asset (Existing/Potential)</td>
<td>Main recreational uses</td>
<td>Possibilities</td>
<td>Considerations</td>
<td>Recommendation</td>
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</tbody>
</table>
| Camouflage fuel tanks     | Gallery / performing arts space / storage | Potential to use 1 tank for indoor sports space | • Consistent with Management Plan.  
• Air quality to be assessed  
• Adequacy of space – existing structural columns restrict use of space as an unobstructed indoor play space  
• Need to ensure adequate provision of parking  
• Would be subject to EOI process and commercially funded. | Consider any proposals that arise. |
| Continue to use 2 other tanks for gallery/performing arts/storage | - | - | - | - |
| Tennis courts at Middle Head and Georges Heights | Tennis | Consider potential for introducing floodlighting to facilitate increased use of the existing courts. | • Subject to support/funding by third party  
• Detailed impact analysis  
• Community consultation | Undertake evidence based needs/impacts assessments and studies |
| Improve online booking system - allow bookings on the hour and half hour for minimum 30-minute blocks – improved flexibility for users | • Online booking system already in place  
– simple modification to improve flexibility for users | Consider changes to existing booking system to allow for a more flexible booking system |
| Consider allowing private management of the courts. A commercial approach may improve user experience, and provide enhanced offering, such as skills training | • Equitable access to diverse groups of the public.  
• Would be subject to EOI process | Consider any commercial proposals for private management of the courts. |
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Walking Tracks</td>
<td>Walking, jogging, orienteering, community fun runs, dog-walkers</td>
<td>Connect to NPWS proposed walking track (Middle Head to Chowder Bay)</td>
<td>• NPWS planning and design for the proposed walking track</td>
<td>Continue to liaise with NPWS to ensure a cohesive approach and outcome</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Coordinate with NPWS opportunities for modest path connections/signage to link with any new paths planned in Sydney Harbour NP including integrating into Bondi-Manly walk</td>
<td>• Coordinate with NPWS</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Easy-grade/accessible loop at Middle Head</td>
<td>• Identified in Management Plan.</td>
<td>Implement when funding becomes available.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Implement bush schools/outdoor education/bush tucker program</td>
<td>• Subject to funding</td>
<td></td>
</tr>
<tr>
<td>Picnic/BBQ areas – Artists precinct, Middle Head</td>
<td>Socialising</td>
<td>Installation of additional tables, benches and BBQs throughout Headland Park</td>
<td>• Subject to funding</td>
<td>Implement when funding becomes available.</td>
</tr>
<tr>
<td>Gravel parade grounds</td>
<td>Petanque/Bocci</td>
<td>Install benches, shade, noticeboard</td>
<td>• Potential occasional conflict with other uses: Defence at Chowder Bay; and memorial services at Georges Heights.</td>
<td>Implement when funding becomes available.</td>
</tr>
</tbody>
</table>

Consider adapting one or more courts for other sports – such as netball, basketball, futsal.

Suitability of court for alternate use (eg size)
Potential for increased intensity of use
Would be subject to EOI process and funded by a third party

Consider opportunities as they arise using an evidence-based assessment.
Consult with community and stakeholders about any proposed changes.
Subject to funding (third party)
<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
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</tr>
</thead>
</table>
| Playground (proposed) – Middle Head | Play space for children | Playground proposed under the Harbour Trust’s Playground Strategy 2016. Mosman Council has identified longer term funding – would form part of new pavilion proposal. | • Identified in Management Plan.  
• Play facilities would complement café and attract new visitors to the precinct  
• Playground should be suitable for a mix of ages and abilities  
• Use natural materials to complement the locality and heritage values | Liaise with Council regarding design. Accept a DA from Council when it is forthcoming. |
| Community Garden | Socialising | Fenced community garden - provides social recreation, community interaction and promotes environmental sustainability | • Location to be identified  
• Community interest and involvement  
• Use raised beds to avoid any potential contaminants and improve access for elderly/mobility impaired persons  
• Potential to interpret Bungaree’s Farm.  
• Subject to third party funding | Undertake community interest survey and identify suitable location/s. Implementation subject to funding. |
North Head Sanctuary, Manly — Existing Recreational Facilities

Legend
- Former Oval
  - (Walking, picnicking, low intensity sports)
- Tennis Courts
- Gymnasium
  - (Currently unused)
- Walking tracks
- BBQ/picnic areas
- Lookouts
- Shared pedestrian/bicycle tracks
- Parade grounds
<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
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<tbody>
<tr>
<td><strong>North Head</strong></td>
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<td>Integrated approach to the whole headland is a key aim of the Management Plan.</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Consider opportunities as they arise.</td>
<td></td>
</tr>
<tr>
<td>Walking tracks</td>
<td>Walking, jogging, orienteering, community fun runs</td>
<td>Identified network of paths has been implemented. No new paths proposed. Coordinate with NPWS opportunities for modest path connections/signage to link with any new paths planned in Sydney Harbour NP including integrating into Bondi-Manly walk</td>
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</tr>
<tr>
<td>Former Oval</td>
<td>Walking, picnicking, low intensity sports</td>
<td>Reinstatement of playing field is not supported. Low intensity activities – such as those that do not need a regular field – e.g. archery and orienteering, camping Install tables, BBQs and benches – for picnickers.</td>
<td>Management Plan identifies oval for creation of habitat, and passive open space. Low intensity activities would attract more visitors to the precinct whilst having regard for the ecosystem of North Head Sanctuary. Would be managed/funded by third party. Consider environmental impacts of low intensity activities May require some modest new infrastructure.</td>
<td>Consider opportunities for low intensity activities as they arise. Install tables, BBQs and benches when funding becomes available.</td>
</tr>
<tr>
<td>Asset (Existing/Potential)</td>
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<td>Possibilities</td>
<td>Considerations</td>
<td>Recommendation</td>
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</table>
| Gymnasium                  | Currently not used.     | Seek to reactivate this vacant space for active sports. | • The building is purpose-built for active recreation  
• Building may require some refurbishment, adaptation, to ensure it meets contemporary standards – subject to third party funding  
• Activation would be subject to EOI and funded/implemented by third party (council or commercial operator) | Promote the opportunity for use of this building – e.g. local government, sports associations, private fitness. |
| Shared pedestrian / bicycle track | Walking, jogging, cycling | Continue use. | - | - |
| Parade Ground              | Not used for recreation. | Over the years, sports groups have approached the Harbour Trust enquiring about possible use of the Parade Ground for hard surface courts. The Harbour Trust does not support this, given visual impact and impact on heritage values. | • Heritage values and visual impact  
• Low impact/no set up activities such as petanque or short term events could be considered to help activate the space | Consider proposals for low impact activities like petanque, or short term events, as they arise. |
| North Fort                 | Walking, picnics, lookouts | Playground facility proposed under the Draft Playground Strategy 2016 | • Play facilities would complement and diversify visitor experience  
• Discreet location and unobtrusive design  
• Playground to be suitable for a mix of ages and abilities  
• Use natural materials to complement setting  
• Subject to funding | Consider location and design for play and picnic facilities.  
Implement when funding becomes available. |
|                           |                         | Installation of modest/low key tables, benches and BBQs | • Discreet location and unobtrusive design  
• Do not locate BBQs adjacent to bushland | - |
<table>
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<tr>
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</table>
| Tennis                     | Currently unused       | Reinstate the use of the tennis court | • Courts are in poor condition – surface and fencing are degraded.  
                          |                        |               | • Maintenance and repair to tennis court  
                          |                        |               | • Introduce online booking system  
                          |                        |               | • Subject to funding | Undertake repairs and maintenance works when funding is available.  
                          |                        |               |                   | Investigate online booking system |
| Existing sheds (North Fort, Sheds Precinct) | Unused/storage | Potential to convert to multi-purpose sports court (netball, basketball, futsal) | • Buildings would require reconfiguration to accommodate proposed use  
                          |                        |               | • Consider consistency with management plan  
                          |                        |               | • Need to ensure adequate provision of parking and arrangements for access (no vehicle exit from North Fort via North Head Scenic Drive after 6 pm (winter) or 8.30 pm (summer)  
                          |                        |               | • Would be subject to EOI process and commercially funded | Consider opportunities as they arise.  
                          |                        |               |                   | Subject to third party funding |
Cockatoo Island — Existing Recreational Facilities

Legend
- Campground
- Tennis Courts
- Walking tracks
- BBQ/picnic areas
- Lookouts
- Basketball
- Chess

Camber Wharf Berth Restrictions:
- Maximum Vessel Length 7m,
- Maximum Vessel Height 10m.

No Public Access

Attachment EP/16.1 Mosman Council
<table>
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<tr>
<th>Asset (Existing/Potential)</th>
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</thead>
<tbody>
<tr>
<td>Cockatoo Island</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Campground / Apartments</td>
<td>Socialising</td>
<td>Continue use.</td>
<td>• Heritage considerations</td>
<td>Implement when funding becomes available.</td>
</tr>
<tr>
<td></td>
<td>Camping</td>
<td>Opportunity to expand offering to include accessible accommodation (apartments / tents)</td>
<td>• Installation of access ramps / modifications to bathrooms</td>
<td></td>
</tr>
<tr>
<td>Swimming Area (currently closed)</td>
<td>Swimming</td>
<td>Re-open swimming area</td>
<td>• Safety (pollutants, trip hazards etc)</td>
<td>Could be considered if funding for make-safe works became available.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Could have a water-play theme – to provide amenity for site visitors, and to interpret the site’s history.</td>
<td>• Opportunity to interpret heritage values</td>
<td>Implement when funding becomes available.</td>
</tr>
<tr>
<td>Path and track network</td>
<td>Walking</td>
<td>Continue use.</td>
<td>• Heritage considerations</td>
<td>Implement when funding becomes available.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Opportunity to create accessible path network</td>
<td>• Installation of access ramps and lifts</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Opportunity to improve interpretive signage</td>
<td>• Subject to funding</td>
<td></td>
</tr>
<tr>
<td>Asset (Existing/Potential)</td>
<td>Main recreational uses</td>
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<td>Considerations</td>
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</tr>
<tr>
<td>Basketball court (inside building 150)</td>
<td>Basketball</td>
<td>Continue use.</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
| Tennis Court | Tennis (currently unused) | Reinstate the use of the tennis court Potential to modify to accommodate alternate sport | • Fence around court requires repair  
• Introduce online booking system  
• Subject to funding | Undertake repairs and maintenance works when funding is available.  
Investigate online booking system |
| Chess board | Chess | Continue use. | - | - |
| Existing path network | Cycling | Private operator to run a rent-a-bike to explore the Island | • Opportunity for novice cyclists to ride in a safe car-free environment.  
• Cost  
• Suitability and viability | Consider opportunities as they arise. |
| Adjoining harbour | Kayak | Consider kayak hire /kayak tour operator | • Safety  
• Suitability and viability  
• Minor capital works may be required to improve launch area  
• Kayaks may need on-site storage – to be resolved  
• Potential to partner with third party operator | Consider opportunities as they arise. |
| Hardstands | Training/competitions | Consider simple line-marking to create courts for netball/basketball/futsal on existing hardstands – for training or competitions | • As an island, may not be attractive to local sports groups  
• Would encourage increased visitation.  
• Potential conflict with use of hardstand by events  
• Safety | Consider opportunities as they arise. |
<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
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<th>Recommendation</th>
</tr>
</thead>
</table>
| Cliff face                | Not used               | Potential for use for rock climbing | • Suitability and viability  
• Funding  
• Safety  
• Consider stability of cliff face  
• Suitability and viability  
• Subject to funding | Consider opportunities as they arise. |
Sub Base Platypus — Existing Recreational Facilities

Legend
- Playground
- Walking tracks
- Picnic areas
- Lookouts

Annotation:
- Bridge
- Lane (Laneway)
- Cutting Access Road
- Entry
- KESTERTON PARK
- HIGH STREET
- SUBMARINE WHARF
- NEUTRAL BAY
- HAYES STREET
- STrettKESTERTON PARK
- NORTH SYDNEY WHARF
## Sub Base Platypus

Sub Base Platypus, North Sydney, is currently being revitalised with open spaces and visitor-focused cultural, recreational and commercial activities. Recreational facilities currently include walking paths, a playground and picnic area.

<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
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<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub Base Platypus</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Playground</td>
<td>Children’s play facility</td>
<td>No change proposed.</td>
<td>• Currently low utilisation – potential to review design</td>
<td>Review design – subject to funding</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Subject to funding</td>
<td></td>
</tr>
<tr>
<td>Over water link, open space</td>
<td>Walking, jogging, cycling</td>
<td>Continue use</td>
<td>-</td>
<td></td>
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<tr>
<td>BBQs/Picnic Areas</td>
<td>Socialising</td>
<td>Continue use</td>
<td>-</td>
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</tr>
<tr>
<td>Torpedo Factory (upper level)</td>
<td>-</td>
<td>Passive recreation</td>
<td>• Consistent with Management Plan.</td>
<td>Currently on consultation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Possibly one or two sports courts (e.g. netball, basketball, indoor cricket)</td>
<td>• Consultation is underway for the Torpedo Factory design</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Noise and amenity impacts</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Traffic and parking impacts</td>
<td></td>
</tr>
<tr>
<td>Buildings 2 and 10, Torpedo Factory (lower level), Retort building</td>
<td>-</td>
<td>Possibility for commercially-provided fitness, gym, dance, yoga etc studios.</td>
<td>• Consistent with Management Plan.</td>
<td>Consider opportunities as they arise.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Noise and amenity impacts</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Traffic and parking</td>
<td></td>
</tr>
<tr>
<td>Cliff face</td>
<td>Not currently used</td>
<td>Use cliff face or the Cutting for rock climbing – as a private commercial operation.</td>
<td>• Safety</td>
<td>Consider opportunities as they arise.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Cost</td>
<td>Investigate site contamination and suitability.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Suitability</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>• Potential contamination on cliff-face</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>• Subject to EOI and third party funding</td>
<td></td>
</tr>
<tr>
<td>Asset (Existing/Potential)</td>
<td>Main recreational uses</td>
<td>Possibilities</td>
<td>Considerations</td>
<td>Recommendation</td>
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<tr>
<td>---------------------------</td>
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</tr>
<tr>
<td>Waterway</td>
<td>Not currently used</td>
<td>Community feedback often suggests that the Harbour Trust consider installing a netted swimming area between the over-water walkway and the foreshore.</td>
<td>The Harbour Trust does not support the proposal. There are a number of nearby alternate attractive swimming areas including MacCallum Pool (Cremorne Point) and North Sydney Pool.</td>
<td>Not supported.</td>
</tr>
<tr>
<td>Waterway</td>
<td>Not currently used</td>
<td>Provide a floating pontoon to facilitate access by recreational boats and kayaks. Subject to funding.</td>
<td>- The Management Plan identifies the potential for a floating pontoon which could include a landing platform for kayaks. This would facilitate access for small recreational vessels and kayaks. - Kayaks may need on-site storage – this must be unobtrusive and not impede access/use of space for other users. - Subject to funding.</td>
<td>Actively seek funding to construct floating pontoon.</td>
</tr>
<tr>
<td>Waterway</td>
<td>-</td>
<td>Consider kayak hire/kayak tour operator</td>
<td>- The floating pontoon – subject to funding – would include a pontoon and steps for the launching of small recreational vessels and kayaks. - Potential to partner with third party operator</td>
<td>Consider opportunities as they arise.</td>
</tr>
</tbody>
</table>
Woolwich Dock and Parklands — Existing Recreational Facilities

Legend
- Open space/Dog walking
- Walking
- Picnic areas
- Lookouts
- Boat Ramp
**Woolwich Dock and Parklands**

Woolwich Dock and Parklands comprises the dockyard, the Goat Paddock and the large-open space of the Horse Paddock. Recreational uses include walking, picnic areas and sailing.

<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
<th>Main recreational uses</th>
<th>Possibilities</th>
<th>Considerations</th>
<th>Recommendation</th>
</tr>
</thead>
</table>
| Walking tracks             | Walking, jogging, running | Better connection with Clarkes Point Reserve and Kelly’s Bush | • Liaise with Hunters Hill Council  
• Subject to funding | Liaise with Hunters Hill Council to explore opportunities. |
| Horse Paddock              | Dog walking  
Passive recreation | This large flat open space suggests the possibility of introducing a sportsfield – but this is not supported due to space limitations, conflict with existing passive use of this space, potential impact to subsurface contaminants if excavation is required, and the potential traffic/parking generation exceeding the site’s capacity.  
Improve with shade trees, benches, picnic area  
Open air cinema – Horse Paddock was designed to include a sloping area/amphitheatre. Electrical supply was also included | • Improve access and amenity  
• Parking | Consider opportunities as they arise. |
<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
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<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horse Paddock</td>
<td>-</td>
<td>Playground</td>
<td>The draft Playground Strategy 2016 does not support a playground due to proximity of existing Council playground at nearby Weil Park, and the Harbour Trust’s proposed play facility on nearby Cockatoo Island. Any future review of this strategy could consider opportunities for a play facility on the Horse Paddock – which could interpret ship-building, dock construction, land reclamation</td>
<td>Review Playground Strategy and explore options for new playspace</td>
</tr>
<tr>
<td>Parking area for cars with trailers that use boat ramp</td>
<td>Parking for users of adjacent boat ramp (access from Margaret Street)</td>
<td>Continue to support parking</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
| Barge roll-on/roll-off ramp | Sailing (club house in adjacent Clarke’s Point Reserve) | Continue to allow Sailing Club to use Harbour Trust land for temporary storage of vessels. Consider kayak hire /kayak tour operator | • Safety  
• Suitability and viability  
• Potential conflict with occasional barging to/from Cockatoo Island (generally only one day a week) | Consider opportunities as they arise. |
Macquarie Lightstation, Vaucluse — Existing Recreational Facilities

Marine Biological Station, Vaucluse — Existing Recreational Facilities

Legend
- Open space
- Walking
- Picnic areas
- Lookouts
<table>
<thead>
<tr>
<th>Asset (Existing/Potential)</th>
<th>Main recreational uses</th>
<th>Possibilities</th>
<th>Considerations</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Marine Biological Station Park</strong></td>
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<tr>
<td>The former Marine Biological Station includes an historic cottage built for marine research, now a private residence, and an adjoining Park used primarily for passive recreation and access to Camp Cove Beach.</td>
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</table>
| Park, picnic area | Walking, jogging, socialising | Continue use | • Potential to upgrade path to improve accessibility  
• Subject to funding | Subject to funding |
| **Macquarie Lightstation** | | | | |
| Originally built in 1818, Macquarie Lighthouse is Australia’s first and longest operating navigational light source. Located along the route of the Bicentennial Coastal Walk from Clovelly to South Head, the grounds of the lighthouse are used for passive recreation. | | | | |
| Walking path | Walking, jogging, socialising | Continue use | • Potential to upgrade path to improve accessibility  
• Subject to funding | Subject to funding |
| Open space | Kite flying | Continue use | - | - |
7. CONCLUSION AND IMPLEMENTATION
Harbour Trust lands are used for a wide range of recreation activities. The Recreation Strategy supports the continued use of the lands in this way. The Strategy also identifies some modest potential changes, to improve existing facilities, or provide new facilities, to meet changing or emerging needs.

Most such new facilities are contingent upon funding, or would need to be initiated by third parties. The Harbour Trust’s consideration of any new facilities would be made on an evidence-based approach – demonstrating need, and addressing the Harbour Trust’s Act, Plans, as well as the Guiding Principles identified in this Strategy.

Where a proposal would require an amendment to a Management Plan, this would be conducted with full public consultation.

Implementation will be an ongoing process, reflecting the changing needs of the community.
<table>
<thead>
<tr>
<th>Step</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Harbour Trust Board considers Draft Strategy and agrees to its public exhibition</td>
<td>22 March 2019</td>
</tr>
<tr>
<td>2. Draft Strategy on public exhibition</td>
<td>From: 29 March 2019</td>
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<tr>
<td></td>
<td>To: 10 May 2019</td>
</tr>
<tr>
<td>3. Board considers an analysis of submissions, and possibly proposes revision to the Draft Strategy to address issues raised, or other relevant matters</td>
<td></td>
</tr>
<tr>
<td>4. Board may adopt the Draft Strategy (with or without revision); or require re-exhibition (Step 2) if Board considers the proposed post-exhibition revisions warrant further public consultation</td>
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<tr>
<td>5. Review the Strategy within 5 years of its adoption</td>
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</tbody>
</table>
9. CONFIDENTIAL REPORTS

GM/2 Balmoral Childcare

Responsible Officer: General Manager

The General Manager recommends that this confidential item be determined in Closed Session and that Council resolve as follows:

The Meeting be closed to the press and public for that part necessary to consider commercial information of a confidential nature relating to a proposal for the redevelopment of the Balmoral Childcare Centre at Balmoral Park as authorised by Clause 81(2)(d) of Council' Code of Meeting Practice and Section 10A(2)(d) of the Local Government Act 1993.

Prior to any part of the Meeting being closed to the public, it will be necessary for members of the public to be allowed to make representations as to whether that part of the meeting should be closed.
CS/8 Balmoral Bathers’ Pavillion - Tender Evaluation and Lease Proposal

Responsible Officer:  
Manager Governance

MEETING CLOSED TO THE PUBLIC

The General Manager recommends that this confidential item be determined in Closed Session and that Council resolve as follows:

The Meeting be closed to the press and public for that part necessary to consider commercial information of a confidential nature relating to the evaluation of Tenders for the lease and management of the Balmoral Bathers’ Pavilion 2020-2039 as authorised by Clause 81(2)(d) of Council’s Code of Meeting Practice and Section 10A(2)(d) of the Local Government Act 1993.

Prior to any part of the Meeting being closed to the public, it will be necessary for members of the public to be allowed to make representations as to whether that part of the meeting should be closed.
10. NOTICES OF MOTION

NM/5 Mosman Retail Planning Update

Submitted By: Councillor Sherlock
MOSPLAN: Strategic Direction 7 - A Healthy and Active Village Lifestyle

NOTICE OF MOTION

That Council updates planning controls in the B1 and B2 Traditional Shopfront Terrace Business Centre zones of Mosman Junction, Avenue Road, Balmoral, and Spofforth Street to set a maximum retail premises limit of 500 square metres.

Commentary

1. In August 2018, the NSW Department of Planning modified the Standard Instrument LEP to include ‘neighbourhood supermarket’ in all NSW council LEPs with a footprint of up to 1,000 square metres (Clause 5.4 (7AA)). This compares with the previous B1 ‘neighbourhood shops’ limit of 80 square metres (Clause 5.4 (7)).

The NSW government is now encouraging significantly increased retail development through the back-door of every council’s LEP planning controls for the B1 zone.

2. The Department of Planning’s own analysis in ‘Review of Proposed Retail Definition ~ Neighbourhood Supermarket July 2018’ indicated that a 500 square metre neighbourhood centre supermarket would be sufficient for a population catchment of around 5,000 to 7,000 people. Based on Mosman demographics a maximum size of 500 square metres seems more than large enough.

3. Traffic – larger stores generate larger traffic volumes, both for deliveries and for customers and for waste removal. Roads in Mosman are generally already at capacity.

4. For reference for ‘how big is 500 square metres’, IGA at Mosman Junction is 357 square metres; IGA at Spit Junction is about 1,500 square metres. By contrast Woolworths in Crows Nest is a massive 3,800 square metres.

5. Other councils have successfully used retail size limits:
   a. Willoughby Council was permitted to include provisions in their LEP to limit the gross floor area to 100 square metres for all shops on land zoned B3 Commercial Core and B4 Mixed Use on land on the western side of the North Shore Rail Line in Chatswood.

   b. Waverley Council was permitted to amend the LEP in 2014 to introduce a gross floor area limit of 500 square metres for retail premises on certain land in Bronte.

   c. Leichhardt Council was permitted to include provisions in their LEP to limit the gross floor area to 50 square metres for restaurants, cafes, take-away food or drink premises on land on Lilyfield Road.

6. Consider Avenue Road Neighbourhood Centre as an example. This is zoned B1 and is a hub for the local community with a steady flow of customers. There are 15 retail businesses in the centre along Avenue Road averaging about 80 square metres per premises – about 1,200 square metres in total.
These businesses include cafes, take-away food premises and a variety of shops including a grocery, a butcher shop, a green grocer, a newsagent, a pharmacy and a bottle shop. The Traditional Shopfront Terrace sub-division and ownership pattern creates diversity, flexibility and resilience for retail and for service provision.

It is considered that a 1,000 square metre ‘neighbourhood supermarket’ would not be desirable in or compatible with such a dynamic and diverse Neighbourhood Centre.
11. QUESTIONS WITHOUT NOTICE

Questions Without Notice to be submitted by Councillors for consideration.
12. CALL FOR RESCISSION MOTIONS
13. CLOSE OF MEETING